



TOWNSHIP
OF
GUELPH/ERAMOSIA
2019 BUDGET

Passed March 4, 2019

**Township of Guelph/Eramosa
2019 Budget**

REVENUE	2018	2019	Change
General Administration	\$ 1,012,204	\$ 1,167,709	\$ 155,505
Protection to Persons & Property	\$ 718,824	\$ 630,590	\$ (88,234)
Transportation	\$ 3,480,121	\$ 4,639,328	\$ 1,159,207
Environmental Services	\$ 5,035,561	\$ 6,582,211	\$ 1,546,650
Parks & Recreation	\$ 2,046,273	\$ 2,251,998	\$ 205,725
Planning	\$ 68,250	\$ 82,750	\$ 14,500
Cemetery	\$ 37,900	\$ 34,100	
Total Revenue	\$ 12,399,133	\$ 15,388,686	\$ 2,989,553

EXPENDITURES

General Administration	\$ 1,868,374	\$ 2,033,583	\$ 165,209
Protection to Persons & Property	\$ 1,968,655	\$ 1,983,540	\$ 14,885
Transportation	\$ 6,508,896	\$ 7,779,061	\$ 1,270,165
Environmental Services	\$ 5,041,929	\$ 6,588,832	\$ 1,546,903
Parks & Recreation	\$ 3,194,171	\$ 3,490,239	\$ 296,068
Planning	\$ 257,453	\$ 275,611	\$ 18,158
Cemetery	\$ 37,900	\$ 34,100	
Total Expenditures	\$ 18,877,378	\$ 22,184,966	\$ 3,307,588

Costs To Be Funded Through Taxation	\$ 6,478,245	\$ 6,796,280	\$ 318,035
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Report Total Revenue	\$ 12,399,133	\$ 15,388,686	\$ 2,989,553
Report Total Expenditure	\$ 18,877,378	\$ 22,184,966	\$ 3,307,588

Costs To Be Funded Through Taxation	\$ 6,478,245	\$ 6,796,280	\$ 318,035
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Revenue From Growth Related Assessment	\$ -	\$ 128,917	\$ 128,917
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	\$ 6,478,245	\$ 6,667,363	\$ 189,118
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Infrastructure Renewal	\$ 154,000	\$ 154,000	\$ -
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Total Programs To Be Funded Through Taxation	\$ 6,632,245	\$ 6,821,363	\$ 189,118
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Percent Increase in Programs To Be Funded Through Taxation			2.85%
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**Township of Guelph/Eramosa
2019 Budget Change Summary**

All Departments	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 3,581,593	\$ 3,980,320	\$ 398,727
Taxation - Other	\$ 187,934	\$ 221,973	\$ 34,039
Penalty & Interest	\$ 285,950	\$ 339,200	\$ 53,250
Other (Misc)	\$ 198,207	\$ 198,679	\$ 472
Grants	\$ 1,869,528	\$ 2,571,602	\$ 702,074
Financing - Long Term Debt	\$ 1,200,000	\$ -	\$ (1,200,000)
Transfer From Reserves	\$ 4,029,970	\$ 5,578,956	\$ 1,548,986
Transfer From Development Charges	\$ 1,045,951	\$ 2,497,956	\$ 1,452,005
Total Revenue	\$ 12,399,133	\$ 15,388,686	\$ 2,989,553
Expenditures			
Operating Costs	\$ 4,626,952	\$ 4,740,442	\$ 113,490
Debt Charges (Principal and Interest)	\$ 891,979	\$ 908,940	\$ 16,961
Salaries and Benefits	\$ 4,778,692	\$ 5,077,934	\$ 299,242
Transfers To Reserves	\$ 2,222,495	\$ 3,203,250	\$ 980,755
Total Operating Expenditures	\$ 12,520,118	\$ 13,930,566	\$ 1,410,448
Total Capital Costs	\$ 6,357,260	\$ 8,254,400	\$ 1,897,140
Total Expenditures	\$ 18,877,378	\$ 22,184,966	\$ 3,307,588
Net Revenue Less Expenditures	\$ 6,478,245	\$ 6,796,280	\$ 318,035
Revenue From Growth Related Assessment	\$ -	\$ 128,917	\$ 128,917
	\$ 6,478,245	\$ 6,667,363	\$ 122,392
Infrastructure Renewal	\$ 154,000	\$ 154,000	\$ -
Total Programs To Be Funded Through Taxation	\$ 6,632,245	\$ 6,821,363	\$ 189,118
Percent Increase in Programs To Be Funded Through Taxation			2.85%

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-0100	Taxation - General	-27,221,302.00	-27,221,346.95		
01-0110	Taxation - Upper Tier	15,421,668.00	15,669,861.43		
01-0120	Taxation - Education English Public	5,321,389.00	4,482,883.03		
01-0125	Taxation - Education French Public	0.00	23,744.98		
01-0130	Taxation - Education English Separate	0.00	854,934.48		
01-0135	Taxation - Education French Separate	0.00	26,524.55		
01-1101	Council	185,762.00	158,701.60	214,209.00	
01-1201	Administration	578,508.00	164,852.24	455,915.00	
01-1220	Capital Expenditures Administration	91,900.00	43,310.23	195,750.00	
01-2101	Fire Protection	869,991.00	938,969.12	1,039,806.00	
01-2120	Capital Expenditures Fire Protection	111,000.00	48,928.53	64,000.00	
01-2301	Building Department	-40,000.00	-39,821.15		
01-2320	Capital Expenditures - Building Department	40,000.00	39,821.15		
01-2401	By-law Enforcement/Property Standards	51,555.00	39,528.81	42,221.00	
01-2501	Canine Control	33,000.00	34,467.63	39,836.00	
01-2601	Livestock	500.00	34.40	195.00	
01-2801	GRCA	180,785.00	159,913.00	163,892.00	
01-2901	Emergency Measures Program	3,000.00	6,029.06	3,000.00	
01-3101	Roads Administration	355,775.00	1,855,601.02	-252,267.00	
01-3120	Ice Storm	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	2,673,000.00	1,148,393.39	3,392,000.00	
01-3609	Rockwood	0.00	3,130.56		
01-3620	Hydro One Service Areas	0.00	0.00		
01-4101	Water Combined Services	-1,548,000.00	-237,463.43	-3,044,000.00	
01-4120	Capital Expenditures - Water	1,548,000.00	237,463.43	3,044,000.00	
01-4201	Rockwood	-545,000.00	-81,440.15	-400,000.00	
01-4202	Gazer Mooney	0.00	999.45		
01-4220	Capital Expenditures - Waste Water	545,000.00	80,440.70	400,000.00	
01-4300	Garbage	0.00	1,204.34		
01-4400	Source Water Protection	6,368.00	20,691.98	6,621.00	
01-6101	Rockwood Town Hall	-22,348.00	-23,573.84	-8,530.00	
01-6103	Rockmosa	51,198.00	44,165.13	59,029.00	
01-6104	Eden Mills Community Centre	670.00	966.12	1,712.00	
01-6105	Marden Community Centre	9,864.00	7,637.50	8,657.00	
01-6106	Marden Park House	-5,919.00	-8,807.42	-27,602.00	
01-6107	Rockwood Cemetery Chapel	4,045.00	6,159.59	4,921.00	
01-6108	Rockwood Library/Older Adult Centre	-13,071.00	-37,957.86	-2,973.00	
01-6120	Capital Expenditures - P & R Buildings	25,000.00	57,488.18	22,000.00	
01-6250	General Parks	885,218.00	780,331.37	891,020.00	
01-6252	Lloyd Dyer Park	8,717.00	8,344.55	10,225.00	
01-6253	Rockmosa Park	-1,111,760.00	-1,132,906.39	-719,480.00	
01-6256	Eden Mills Park	3,785.00	4,605.80	4,100.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: ??-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6257	Marden Park/RDAPC	-10,861.00	-52,893.70	-141,488.00	
01-6299	Capital Expenditures - P & R Parks	1,323,360.00	1,421,796.76	1,136,650.00	
01-7100	Committee of Adjustment	-989.00	-15,549.63	-12,929.00	
01-7200	Planning	178,902.00	128,753.88	179,500.00	
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	1,331.40	2,000.00	
01-7400	Heritage Committee	3,000.00	3,023.84	3,000.00	
01-7500	Economic Development	6,290.00	671.88	21,290.00	
01-9100	Cemetery	0.00	-7,839.36		
Total Revenues:		-39,620,435.00	-37,494,599.25	-15,388,686.00	
Total Expenses:		39,620,435.00	37,140,704.48	22,184,966.00	
Report Net:		0.00	-353,894.77	6,796,280.00	

Department: General Government**CORE SERVICES**

- Council
- CAO/Human Resources
- Legislative Services (Clerk's Department)
- Treasury/Finance Department

BUDGET HIGHLIGHTS:

The 2019 budget for General Government includes a total operating and capital budget of \$865,578 up \$9,704 from the 2018 budget requirement of \$856,170.

OPERATING BUDGET: The proposed General Government budget includes:

- Additional funding for computer support, which includes increased back up data storage requirements.
- 8.5% increase in insurance premiums for the Township, which is reflected throughout all departments.
- Additional legal and professional fees to support the appeal currently before the Local Planning Appeal Tribunal (LPAT) regarding the Township's 2018 Development Charges By-law.
- Additional funding for the replacement of aging desktop computers prior to the 2020 scheduled upgrade.
- An increase in annual transfers to reserves to facilitate future capital replacement costs and future municipal election expenditures.
- 2.2% cost of living adjustment in accordance with the third quarter Stats Canada Consumer Price Index.
- Additional revenue from supplemental tax billings, penalty and interest as well as grant in lieu of tax revenue.

CAPITAL PROJECTS: The General Administration budget includes \$195,750 in capital spending including:

- \$60,000 to implement Township Asset Management Plan to include all municipal capital assets (Carryover from 2018)
- \$120,500 to upgrade the basement in the administration building to facilitate additional office space, emergency management and training centre.
- \$5,250 to upgrade business continuity computer hardware appliance.
- \$10,000 to review and upgrade the Township's website.

These capital projects will be funded from reserves.

Township of Guelph/Eramosa
2019 Budget Change Summary

General Government	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 16,400.00	\$ 17,900.00	\$ 1,500.00
Taxation - Other	\$ 91,704.00	\$ 125,743.00	\$ 34,039.00
Penalty & Interest	\$ 272,500.00	\$ 325,000.00	\$ 52,500.00
Other (Misc)	\$ 9,500.00	\$ 5,000.00	\$ (4,500.00)
Grants	\$ 490,200.00	\$ 498,316.00	\$ 8,116.00
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 100,000.00	\$ 195,750.00	\$ 95,750.00
Transfer From Development Charges	\$ 31,900.00	\$ -	\$ (31,900.00)
Total Revenue	\$ 1,012,204.00	\$ 1,167,709.00	\$ 155,505.00
Expenditures			
Operating Costs	\$ 436,058.00	\$ 421,083.00	\$ (14,975.00)
Debt Charges (Principal and Interest)	\$ 105,954.00	\$ 103,441.00	\$ (2,513.00)
Salaries and Benefits	\$ 1,169,462.00	\$ 1,241,309.00	\$ 71,847.00
Transfers To Reserves	\$ 65,000.00	\$ 72,000.00	\$ 7,000.00
Total Expenditures	\$ 1,776,474.00	\$ 1,837,833.00	\$ 61,359.00
Capital Costs	\$ 91,900.00	\$ 195,750.00	\$ 103,850.00
Total Operating and Capital Costs	\$ 1,868,374.00	\$ 2,033,583.00	\$ 165,209.00
Net Revenue Less Expenditures	\$ 856,170.00	\$ 865,874.00	\$ 9,704.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
1101 Council					
Revenue					
01-1101-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		0.00	0.00		
Expense					
01-1101-4005	Advertising	1,000.00	1,358.49	1,000.00	
01-1101-4035	Communications	0.00	0.00		
01-1101-4060	Donations	23,800.00	23,786.16	25,000.00	
01-1101-4090	Fees - Legal	500.00	87.00	500.00	
01-1101-4100	Fees - Professional Other	0.00	0.00	2,500.00	
01-1101-4235	Mileage	8,000.00	4,484.75	8,000.00	
01-1101-4350	Salaries and Wages	120,242.00	102,213.80	138,372.00	
01-1101-4355	Salaries Benefits	10,220.00	6,912.20	13,837.00	
01-1101-4405	Seminars and Training	14,000.00	9,303.80	14,000.00	
01-1101-4430	Supplies and Services	8,000.00	10,555.40	11,000.00	
Total Expense		185,762.00	158,701.60	214,209.00	
Total 1101 Council		185,762.00	158,701.60	214,209.00	
1201 Administration					
Revenue					
01-1201-3010	Tax Rev - Supplementary Billing	-75,000.00	-649,858.05	-99,500.00	
01-1201-3040	Penalty and Interest	-250,500.00	-266,689.92	-260,000.00	
01-1201-3050	GIL - Hydro	-4,710.00	-4,710.95	-4,710.00	
01-1201-3052	GIL - Canada Post	-1,400.00	-8,236.47	-1,400.00	
01-1201-3054	GIL - Guelph Hydro	0.00	0.00		
01-1201-3056	GIL - Ontario Other	-4,100.00	-16,417.62	-4,100.00	
01-1201-3058	GIL - Railway	-5,820.00	-19,373.81	-15,400.00	
01-1201-3060	GIL - City of Guelph	-674.00	-3,751.26	-633.00	
01-1201-3100	OMPF Funding	-490,200.00	-490,200.00	-490,200.00	
01-1201-3105	Tax Certificates	-6,000.00	-5,640.00	-5,700.00	
01-1201-3110	Interest Income	-22,000.00	-162,785.91	-65,000.00	
01-1201-3111	Unrealized (Gain) Loss on Inver	0.00	0.00		
01-1201-3115	Inquiry Letters	-2,000.00	-2,960.00	-2,500.00	
01-1201-3120	Administration Charges	-7,500.00	-9,103.12	-9,100.00	
01-1201-3125	Miscellaneous Revenue	-9,500.00	-18,164.46	-5,000.00	
01-1201-3130	Financing	0.00	0.00		
01-1201-3140	Burial Permit Fees	-100.00	-20.00	-100.00	
01-1201-3150	Grants	0.00	-49,016.86	-8,116.00	
01-1201-3175	Lottery Licenses	-800.00	-326.22	-500.00	
01-1201-3900	Transfer from Reserves	-100,000.00	-40,000.00	-195,750.00	
01-1201-3920	Transfer From Development Ct	-31,900.00	-28,840.27		
01-1201-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-1,012,204.00	-1,776,094.92	-1,167,709.00	
Expense					

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-1201-4005	Advertising	5,000.00	3,096.50	4,000.00	
01-1201-4010	Bank Charges and Interest	4,000.00	4,196.82	4,500.00	
01-1201-4030	Cleaning	14,000.00	14,195.52	14,500.00	
01-1201-4035	Communications	16,000.00	14,824.98	16,000.00	
01-1201-4040	Computer Support	80,000.00	73,686.17	88,000.00	
01-1201-4045	Debenture Payments	105,954.00	105,919.31	103,441.00	
01-1201-4075	Fees - Audit	26,500.00	25,948.80	26,500.00	
01-1201-4080	Fees - Engineering	0.00	0.00		
01-1201-4090	Fees - Legal	12,000.00	11,999.74	15,000.00	
01-1201-4095	Fees - Planning	0.00	0.00		
01-1201-4100	Fees - Professional - Other	12,500.00	7,182.96	20,000.00	
01-1201-4145	Health & Safety	5,500.00	3,386.51	5,500.00	
01-1201-4150	Heating	3,000.00	2,490.12	3,000.00	
01-1201-4160	Hydro	15,000.00	9,849.16	12,500.00	
01-1201-4165	Insurance	53,145.00	52,889.75	61,194.00	
01-1201-4170	Insurance Claims	0.00	0.00		
01-1201-4175	Lease Payments	0.00	0.00		
01-1201-4220	Memberships and Dues	9,000.00	8,333.45	9,000.00	
01-1201-4235	Mileage	7,500.00	6,824.75	7,500.00	
01-1201-4240	Municipal Election	40,000.00	51,269.33		
01-1201-4250	Office Equipment	8,500.00	9,238.28	15,000.00	
01-1201-4285	Postage & Shipping	21,500.00	20,391.58	21,500.00	
01-1201-4290	Promotional Items	2,500.00	420.88	2,500.00	
01-1201-4305	Repairs & Maint - Building	18,500.00	19,381.99	18,500.00	
01-1201-4350	Salaries and Wages	785,000.00	756,967.17	822,100.00	
01-1201-4355	Salaries Benefits	254,000.00	256,520.16	267,000.00	
01-1201-4405	Seminars and Training	26,000.00	23,333.85	26,000.00	
01-1201-4410	Security Monitoring	660.00	732.38	700.00	
01-1201-4415	Service Agreements	16,100.00	16,878.05	21,000.00	
01-1201-4430	Supplies and Services	34,000.00	34,708.68	34,000.00	
01-1201-4440	Tax penalty/interest w/o's	2,500.00	1,759.24	2,500.00	
01-1201-4445	Tax Write-offs	25,000.00	232,037.29	30,000.00	
01-1201-4450	Telephone	9,500.00	10,218.24	10,250.00	
01-1201-4485	Weekly Water Sampling	500.00	394.87	450.00	
01-1201-4540	Transfers to Reserves	65,000.00	243,570.74	72,000.00	
01-1201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-87,647.00	-81,700.11	-110,511.00	
Total Expense		1,590,712.00	1,940,947.16	1,623,624.00	
Total 1201 Administration		578,508.00	164,852.24	455,915.00	
1220 Capital Expenditures Administration					
Expense					
01-1220-5013	Capital - Asset Management Pl.	60,000.00	0.00		
01-1220-5014	Capital - Development Charge I	31,900.00	43,310.23		
01-1220-5018	Capital - Salary Grid Review	0.00	0.00		
01-1220-9999	Capital	0.00	0.00	195,750.00	
Total Expense		91,900.00	43,310.23	195,750.00	

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
	Total 1220 Capital Expenditures Administration	91,900.00	43,310.23	195,750.00	

General Ledger
 Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-1101	Council	185,762.00	158,701.60	214,209.00	
01-1201	Administration	578,508.00	164,852.24	455,915.00	
01-1220	Capital Expenditures Administration	91,900.00	43,310.23	195,750.00	
Total Revenues:		-1,012,204.00	-1,776,094.92	-1,167,709.00	
Total Expenses:		1,868,374.00	2,142,958.99	2,033,583.00	
Report Net:		856,170.00	366,864.07	865,874.00	

TOWNSHIP OF GUELPH/ERAMOSA
2019
CAPITAL FORECAST

Township of Guelph/Erarnosa - General Administration 2019 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Asset Management Plan	\$ 60,000.00			\$ 60,000.00			
Municipal Building Basement Completion	\$ 120,500.00			\$ 120,500.00			
Datto Siris 3 P4000 Business Continuity Appliance	\$ 5,250.00			\$ 5,250.00			
Website Upgrades	\$ 10,000.00			\$ 10,000.00			
Total	\$ 195,750.00	\$ -	\$ -	\$ 195,750.00	\$ -	\$ -	\$ -

Funding:
 Gas Tax Funding \$ 60,000.00
 Working Fund Reserve \$ 120,500.00
 Office Equipment/Computer Reserve \$ 15,250.00
 Total Funding \$ 195,750.00

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Asset Management Plan (2018 Capital Budget Carry Over)				
Project Category:					
Project Department Priority:					
Project Description:	Comprehensive Asset Management Plan to include all municipal assets and facilities.				
Project Justification:	Asset management planning is essential for the future resilience of municipal assets and infrastructure. The Infrastructure for Jobs and Prosperity Act, 2015 introduced by the Province proposes regulations to implement best practices throughout the municipal sector and provides a degree of consistency to support collaboration between municipalities.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 60,000.00	\$ 40,000.00			
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 60,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve (Gas Tax Reserve Fund)	\$ 60,000.00	\$ 40,000.00			
Taxation					
Other					
Total	\$ 60,000.00	\$ 40,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2021				
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	General Government				
Account Number:					
Project Name:	Brucedale Basement Completion				
Project Category:	Facilities				
Project Department Priority:					
Project Description:	This proposed project will include the completion of framing, drywall, doors and hardware, electrical, data, fire safety and flooring at the Brucedale Administration Centre.				
Project Justification:	The basement completion at the Brucedale Administration Centre will include the completion of a training centre that will also be used as an Emergency Operations Centre (EOC) for emergency management. Additional office and meeting space will also be completed for future growth.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 110,500.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 10,000.00				
Total	\$ 120,500.00	\$ -	\$ -	\$ -	\$ -
Funding					
Working Fund Reserve	\$ 120,500.00				
Total	\$ 120,500.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Date Prepared	1-Jan-19		Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	General Government - Finance				
Account Number:					
Project Name:	Computer Hardware				
Project Category:					
Project Department Priority:					
Project Description:	Datto Siris 3 P4000 Business Continuity Appliance				
Project Justification:	Upgrade computer hardware system to manage the Township's data back up storage for business continuity.				
s					
Costs	2019	2020	2021	2022	2023
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 5,250.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,250.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve 01-0000-2700	\$ 5,250.00				
Taxation					
Other					
Total	\$ 5,250.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	Ongoing system management costs.				
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	General Government - Legislative Services				
Account Number:					
Project Name:	Township of Guelph/Eramosa Website Refresh				
Project Category:	Communications				
Project Department Priority:	Medium-High				
Project Description:	A refresh to the Township's website, including enhancements for accessibility requirements, compatibility with mobile devices, increased user friendliness, adjustments to administrative functions for Township staff and a review of how information is organized and accessed on website.				
Project Justification:	A comprehensive review of the Township's website has not been completed since 2013. Staff have deemed it necessary to review and update the website's format and content to ensure its usability, compatibility with current technology and compliance with accessibility requirements.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 10,000.00				
Sub-Contracting					
Professional Fees - Other					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #01-0000-2700	\$ 10,000.00				
Taxation					
Other					
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Dec-19				
New Operating costs per year:	Ongoing technical support and annual maintenance fees				
Amount:					
Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		

Department: Fire

CORE SERVICES:

- Responsible to protect the life and property of the residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response and emergency planning. Ultimately responsible to Council of the Municipality for the delivery of fire protection services.
- Public Education/Fire Prevention through delivery of fire safety education programs in schools and at local events.
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the Ontario Fire Code under the *Fire Protection and Prevention Act*.
- Conduct inspections on request and by complaint as well as regular inspections of targeted high risk occupancies.
- Respond to fires, motor vehicle collisions, public safety hazards, tiered medicals and other requests for service.
- Provide training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required.
- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols.

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed Fire Protection budget includes:

- Additional funding to support contract service costs for fire protection services from the City of Guelph and Township of Woolwich.
- 2.2% cost of living adjustment in accordance with the third quarter Stats Canada consumer price index.
- Additional funding for equipment and building reserves for future capital costs and equipment lifecycle replacement costs.

CAPITAL PROJECTS:

- Personal protective equipment
- Portable radios and pagers
- Fire Master Plan

2019 proposed capital spending totals \$64,000 and is proposed to be funded by reserves and development charges.

Department: Building

CORE SERVICES:

- Administration and enforcement of the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems comply with the requirements regulated by the *Building Code*.
- Administrate and enforce the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all newly installed and/or renovated/altered private sanitary sewage systems comply with the technical requirements regulated by the *Building Code*.
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system.
- Conduct mandatory inspections regulated by the *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specification and technical requirements of the *Ontario Building Code*.
- Implement and maintain a mandatory Sewage Maintenance Inspection Program for private septic systems located on properties within the Source Water Protection areas, as per the regulations in the *Ontario Building Code Act* and *Ontario Building Code*.
- Provide customer service to owners, applicants, contractors, and patrons of the Township, in relation to the requirements of the *Ontario Building Code* and/or with respect to Township By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, and Site Alterations).
- Liaise with other municipal departments, committees and outside agencies to ensure that "applicable law" is complied with throughout the construction process such as Planning - for zoning information, Engineering - for lot grading and site plan agreements, Fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities.
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Tarion (New Home Warranty) Report, and Finance Development Fees Report.

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

The 2019 operating budget includes a 2.2% cost of living adjustment and the addition of a Co-op student for the summer months.

NEW STAFF JUSTIFICATION MEMO

Department: Building **Division:**
New Position Title: Building Co-op Student **Number of Positions:** One
Status: Pending Budget Approval **Requested Hire Date:** End of April 2019

COST OF HIRING

OPERATING BUDGET COSTS

Annual Costs				Partial Year Costs			
Costs	Amount	X #	Total	Costs	Amount	X #	Total
Annual Salary:			\$ -	Partial Year Salary:	\$11,000.00	1	\$11,000.00
Annual Benefit Costs:			\$ -	Partial Benefit Costs:	\$ -	0	\$ -
Total	<u>\$ -</u>		<u>\$ -</u>	Total	<u>\$11,000.00</u>		<u>\$11,000.00</u>

Other Operating Costs:	Amount	G/L#	Total
Uniforms/Clothing Allowance:	\$ 100.00		
Work Boots:	\$ -		
Safety Equipment:	\$ -		
Cell Phone/Radio:	\$ -		
Association Dues:	\$ 150.00		
Advertising:	\$ 500.00		
Licences:	\$ 400.00		
Training:			
Total Operating Costs:	<u>\$1,150.00</u>		<u>\$1,150.00</u>

CAPITAL BUDGET COSTS

Capital Budget Costs:	Amount	Department	Capital Project Sheet#	Total
Vehicle:				
Renovations:				
Computer:				
Workstation:				
Other: (Specify)				
Telephone, telephone jack & network drop				
Total Capital Costs:	<u>\$ -</u>			<u>\$ -</u>

TOTAL COSTS: \$12,150.00

NEW STAFF JUSTIFICATION MEMO

DESCRIPTION:

Co-op student (college/university) for a four month work term. A co-op student would be utilized in many roles within the Building Department and would help a student become exposed to a potential career in the Public Sector for building inspection/construction.

FUNDING:

Funding for this position will be from permit revenue.

JUSTIFICATION FOR NEW POSITION:

The Building Department will see a lot of activity with work regarding the new Bonarrow subdivision within Rockwood. A co-op student will help with administrative duties associated with the work in this subdivision. Summer is also the Building Department's busiest time of year and this position would be able to help with reviews of some of the more simpler permits regarding decks and sheds and other administrative duties.

Township of Guelph/Eramosa
2019 Budget Change Summary

Protection to Persons and Property	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 397,260.00	\$ 545,090.00	\$ 147,830.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 58,600.00	\$ 21,500.00	\$ (37,100.00)
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing			
Transfer From Reserves	\$ 202,964.00	\$ 46,587.00	\$ (156,377.00)
Transfer From Development Charges	\$ 60,000.00	\$ 17,413.00	\$ (42,587.00)
Total Revenue	\$ 718,824.00	\$ 630,590.00	\$ (88,234.00)
Expenditures			
Operating Costs	\$ 866,472.00	\$ 914,922.00	\$ 48,450.00
Debt Charges (Principal and Interest)	\$ 38,845.00	\$ 39,416.00	\$ 571.00
Salaries and Benefits	\$ 689,550.00	\$ 680,586.00	\$ (8,964.00)
Transfers To Reserves	\$ 222,788.00	\$ 284,616.00	\$ 61,828.00
Total Expenditures	\$ 1,817,655.00	\$ 1,919,540.00	\$ 101,885.00
			\$ -
Capital Expenditures	\$ 151,000.00	\$ 64,000.00	\$ (87,000.00)
Total Operating and Capital Expenditures	\$ 1,968,655.00	\$ 1,983,540.00	\$ 14,885.00
Total Revenue Less Expenditure	\$ 1,249,831.00	\$ 1,352,950.00	\$ 103,119.00

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
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Fund: 01 General

2101 Fire Protection

Revenue

01-2101-3125	Miscellaneous Revenue	-15,000.00	-16,491.93	-15,000.00	
01-2101-3130	Financing	0.00	0.00		
01-2101-3150	Grants	0.00	0.00		
01-2101-3200	Fire Calls/Reports	-23,500.00	-22,749.96	-23,500.00	
01-2101-3600	Rental Income	-16,500.00	-13,799.70	-16,500.00	
01-2101-3800	Deferred Capital Financing	0.00	0.00		
01-2101-3900	Transfer from Reserves	-111,000.00	-36,941.16	-46,587.00	
01-2101-3920	Transfer from Development Chg	-60,000.00	-11,987.37	-17,413.00	
01-2101-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-226,000.00	-101,970.12	-119,000.00	

Expense

01-2101-4005	Advertising	3,500.00	1,025.74	3,500.00	
01-2101-4030	Cleaning	4,000.00	3,307.20	4,000.00	
01-2101-4035	Communications	9,000.00	9,806.78	12,500.00	
01-2101-4040	Computer Support	4,000.00	703.67	4,000.00	
01-2101-4045	Debenture Payments	38,845.00	38,844.50	39,416.00	
01-2101-4085	Fees - Fire Protection	285,000.00	281,936.48	330,358.00	
01-2101-4090	Fees - Legal	1,000.00	87.00	1,000.00	
01-2101-4105	Fire Prevention	8,000.00	7,845.75	8,000.00	
01-2101-4145	Health & Safety	1,000.00	0.00	1,000.00	
01-2101-4150	Heating	5,500.00	5,449.90	5,500.00	
01-2101-4160	Hydro	19,000.00	12,822.09	15,000.00	
01-2101-4165	Insurance	42,096.00	42,096.00	47,082.00	
01-2101-4200	Licenses	1,700.00	385.25	500.00	
01-2101-4220	Memberships and Dues	2,300.00	2,093.53	2,300.00	
01-2101-4235	Mileage	500.00	0.00	500.00	
01-2101-4285	Postage & Shipping	800.00	137.93	800.00	
01-2101-4302	Recruit Hiring/Retention	5,000.00	320.80	5,000.00	
01-2101-4305	Repairs & Maint - Building	25,000.00	19,189.73	20,000.00	
01-2101-4310	Repairs & Maint - Equipment	32,000.00	29,776.05	32,000.00	
01-2101-4350	Salaries and Wages	285,000.00	266,106.30	291,270.00	
01-2101-4355	Salaries Benefits	37,250.00	36,132.60	40,780.00	
01-2101-4405	Seminars and Training	22,000.00	13,470.52	18,000.00	
01-2101-4410	Security Monitoring	500.00	304.68	500.00	
01-2101-4415	Service Agreements	3,600.00	1,975.33	2,000.00	
01-2101-4430	Supplies and Services	20,000.00	18,028.89	19,000.00	
01-2101-4450	Telephone	2,800.00	2,871.28	3,200.00	
01-2101-4452	Tools/Misc Equipment	5,000.00	4,966.16	5,000.00	
01-2101-4460	Uniforms	12,000.00	12,996.72	12,000.00	
01-2101-4463	Utilities	1,600.00	1,972.02	1,600.00	
01-2101-4465	Vehicle Gas & Oil	8,000.00	10,143.41	10,500.00	
01-2101-4520	Transfer to Equipment Reserve	200,000.00	206,142.93	210,000.00	
01-2101-4540	Transfer to Reserves	10,000.00	10,000.00	12,500.00	
01-2101-4550	Transfer to Unfunded Capital	0.00	0.00		
01-2101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2101-4595	Amortization Expense	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total Expense		1,095,991.00	1,040,939.24	1,158,806.00	
Total 2101 Fire Protection		869,991.00	938,969.12	1,039,806.00	
2120 Capital Expenditures Fire Protection					
Expense					
01-2120-6003	Capital - Bunker Gear	6,000.00	0.00		
01-2120-6028	Capital - Fire Truck Tanker	0.00	0.00		
01-2120-6030	Capital - Edispatch Program	0.00	0.00		
01-2120-6032	Capital - Mobile Data Unit	0.00	0.00		
01-2120-6033	Capital - Central Dispatching	0.00	0.00		
01-2120-6034	Capital - Compressor	45,000.00	36,941.16		
01-2120-6035	Capital - Fire Master Plan	60,000.00	11,987.37		
01-2120-9999	Capital	0.00	0.00	64,000.00	
Total Expense		111,000.00	48,928.53	64,000.00	
Total 2120 Capital Expenditures Fire Protection		111,000.00	48,928.53	64,000.00	
2301 Building Department					
Revenue					
01-2301-3125	Miscellaneous Revenue	-1,000.00	-8,114.97	-4,000.00	
01-2301-3210	Building Permits	-316,350.00	-265,594.64	-461,467.00	
01-2301-3215	Septic System Compliance	-1,000.00	-944.00	-1,000.00	
01-2301-3220	Septic System Application	-14,410.00	-22,909.00	-17,298.00	
01-2301-3900	Transfer from Reserves	-91,964.00	-101,805.80		
01-2301-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-424,724.00	-399,368.41	-483,765.00	
Expense					
01-2301-4005	Advertising	1,000.00	0.00	1,000.00	
01-2301-4035	Communications	1,000.00	1,440.60	1,000.00	
01-2301-4040	Computer Support	500.00	58.10	500.00	
01-2301-4090	Fees - Legal	2,000.00	812.04	2,000.00	
01-2301-4095	Fees - Planning	500.00	171.97	2,000.00	
01-2301-4110	Fleet	4,000.00	2,707.58	4,000.00	
01-2301-4165	Insurance	9,887.00	9,887.00	9,542.00	
01-2301-4170	Insurance Claims	0.00	16,860.95		
01-2301-4175	Lease Payments	0.00	0.00		
01-2301-4220	Memberships and Dues	1,700.00	1,518.52	2,050.00	
01-2301-4235	Mileage	1,000.00	221.02	1,000.00	
01-2301-4350	Salaries and Wages	220,000.00	196,930.29	244,600.00	
01-2301-4355	Salaries Benefits	63,800.00	63,020.27	69,600.00	
01-2301-4405	Seminars and Training	7,000.00	2,704.16	8,000.00	
01-2301-4430	Supplies and Services	11,000.00	4,988.57	8,000.00	
01-2301-4450	Telephone	100.00	108.19	200.00	
01-2301-4540	Transfers to Reserves	10,288.00	10,288.00	59,616.00	
01-2301-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	50,949.00	47,830.00	70,657.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total Expense		384,724.00	359,547.26	483,765.00	
Total 2301 Building Department		-40,000.00	-39,821.15		
2320 Capital Expenditures - Building Department					
Expense					
01-2320-6005	Capital - Vehicle Purchase	40,000.00	32,513.24		
01-2320-6006	Capital - DAAP User Fee Revie	0.00	7,307.91		
01-2320-9999	Capital	0.00	0.00		
Total Expense		40,000.00	39,821.15		
Total 2320 Capital Expenditures - Building Department		40,000.00	39,821.15		
2401 By-law Enforcement/Property Standards					
Revenue					
01-2401-3125	Miscellaneous Revenue	-41,600.00	-2,249.27	-2,500.00	
Total Revenue		-41,600.00	-2,249.27	-2,500.00	
Expense					
01-2401-4035	Communications	650.00	750.50	650.00	
01-2401-4090	Fees - Legal	2,000.00	3,234.18	3,000.00	
01-2401-4220	Memberships and Dues	250.00	25.00	250.00	
01-2401-4235	Mileage	3,775.00	1,703.49	2,500.00	
01-2401-4350	Salaries and Wages	64,500.00	28,242.33	29,600.00	
01-2401-4355	Salaries Benefits	18,700.00	4,244.22	4,736.00	
01-2401-4405	Seminars and Training	1,750.00	1,346.00	1,750.00	
01-2401-4430	Supplies and Services	1,500.00	2,188.72	2,200.00	
01-2401-4450	Telephone	30.00	43.64	35.00	
Total Expense		93,155.00	41,778.08	44,721.00	
Total 2401 By-law Enforcement/Property Standards		51,555.00	39,528.81	42,221.00	
2501 Canine Control					
Revenue					
01-2501-3125	Miscellaneous Revenue	-1,000.00	-688.00	-1,000.00	
01-2501-3180	Dog Licences	-22,000.00	-21,605.00	-23,000.00	
Total Revenue		-23,000.00	-22,293.00	-24,000.00	
Expense					
01-2501-4245	Contracted Services	52,500.00	52,464.36	59,336.00	
01-2501-4350	Salaries and Wages	0.00	0.00		
01-2501-4430	Supplies & Services	3,500.00	4,296.27	4,500.00	
Total Expense		56,000.00	56,760.63	63,836.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total 2501 Canine Control		33,000.00	34,467.63	39,836.00	
2601 Livestock					
Revenue					
01-2601-3185	Livestock Claims	-3,500.00	-60.00	-1,325.00	
Total Revenue		-3,500.00	-60.00	-1,325.00	
Expense					
01-2601-4090	Fees - Legal	0.00	0.00		
01-2601-4205	Livestock Claims	3,500.00	0.00	1,260.00	
01-2601-4350	Salaries and Wages	300.00	90.00	150.00	
01-2601-4430	Supplies and Services	200.00	4.40	110.00	
Total Expense		4,000.00	94.40	1,520.00	
Total 2601 Livestock		500.00	34.40	195.00	
2801 GRCA					
Expense					
01-2801-4180	Levies	180,785.00	159,913.00	163,892.00	
Total Expense		180,785.00	159,913.00	163,892.00	
Total 2801 GRCA		180,785.00	159,913.00	163,892.00	
2901 Emergency Measures Program					
Expense					
01-2901-4035	Communications	0.00	0.00		
01-2901-4235	Mileage	0.00	0.00		
01-2901-4430	Supplies and Services	500.00	3,529.06	500.00	
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	2,500.00	
Total Expense		3,000.00	6,029.06	3,000.00	
Total 2901 Emergency Measures Program		3,000.00	6,029.06	3,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	869,991.00	938,969.12	1,039,806.00	
01-2120	Capital Expenditures Fire Protection	111,000.00	48,928.53	64,000.00	
01-2301	Building Department	-40,000.00	-39,821.15		
01-2320	Capital Expenditures - Building Department	40,000.00	39,821.15		
01-2401	By-law Enforcement/Property Standards	51,555.00	39,528.81	42,221.00	
01-2501	Canine Control	33,000.00	34,467.63	39,836.00	
01-2601	Livestock	500.00	34.40	195.00	
01-2801	GRCA	180,785.00	159,913.00	163,892.00	
01-2901	Emergency Measures Program	3,000.00	6,029.06	3,000.00	
Total Revenues:		-718,824.00	-525,940.80	-630,590.00	
Total Expenses:		1,968,655.00	1,753,811.35	1,983,540.00	
Report Net:		1,249,831.00	1,227,870.55	1,352,950.00	

TOWNSHIP OF GUELPH/ERAMOSA
2019
CAPITAL FORECAST

Township of Guelph/Eramosa - Fire Protection 2019 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Pagers	\$ 5,000.00			\$ 5,000.00			
Portable Radios	\$ 5,000.00			\$ 5,000.00			
Personal Protective Equipment (4 Sets)	\$ 6,000.00			\$ 6,000.00			
Fire Master Plan	\$ 48,000.00		\$ 17,413.00	\$ 30,587.00			
Total	\$ 64,000.00	\$ -	\$ 17,413.00	\$ 46,587.00	\$ -	\$ -	\$ -

Reserve Funding:

Development Charges \$ 17,413.00
Working fund reserve \$ 30,587.00
Fire Capital Reserve \$ 16,000.00
Total \$ 64,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Fire Protection				
Account Number:					
Project Name:	Pagers				
Project Category:					
Project Department Priority:					
Project Description:	Pager Repairs and Replacements.				
Project Justification:	These funds are necessary for the repairs and replacement of aging pagers.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 5,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 5,000.00				
Taxation					
Other					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Jim Petrik					
Submitted By	Department Head				
23-Jan-19					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Fire Protection				
Account Number:					
Project Name:	Portable Radios				
Project Category:					
Project Department Priority:					
Project Description:	Replacement of portable radio batteries.				
Project Justification:	The portable radio batteries are at the end of their lifecycle and need to be replaced. We have had issues of two radios failing in the past few months due to batteries failing to charge and had to be replaced on an emergency basis.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 5,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 5,000.00				
Taxation					
Other					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Jim Petrik Submitted By	John Osborne Department Head				
23-Jan-19 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Fire Protection				
Account Number:					
Project Name:	PPE				
Project Category:					
Project Department Priority:					
Project Description:	Personal Protective Equipment.				
Project Justification:	We have experienced a turnover in staff and will be posting for 4 replacement firefighters in early 2019. We will be required to outfit these individuals in personal protective equipment (bunker gear, boots, gloves, helmet, balaclava).				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 6,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 6,000.00				
Taxation					
Other					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Jim Petrik Submitted By			John Osborne Department Head		
23-Jan-19					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Fire Department				
Account Number:					
Project Name:	Fire Master Plan				
Project Category:					
Project Department Priority:					
Project Description:	Fire Service Master Plan.				
Project Justification:	The City of Guelph began discussions to look at the existing fire agreement that may result in increased contracted fire service costs. A Master Plan is recommended to be undertaken to assess operating standards and options to provide a consistent level of fire suppression services throughout the municipality.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 48,000.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 48,000.00	\$ -	\$ -	\$ -	
Funding					
Transfer from Reserves	\$ 30,587.00				
Taxation					
Development Charges	\$ 17,413.00				
Other					
Total	\$ 48,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:	Master Plan will identify any new costs for future years				
Amount:					
Submitted By					Department Head
Date Prepared					Reviewed by Director of Finance

Department: Public Works Department

Corporate Responsibilities

- Ensures that the Township's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems and storm water conveyance and treatment facilities are maintained and designed for the appropriate service and protection of the public; meet the Township's standards and good engineering practices.
- Project management of major infrastructure projects.
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments and storm water management monitoring programs.

Department: Transportation - Roads

CORE SERVICES:

- Tasks include but are not limited to: road surface maintenance, storm sewer/catch basin maintenance/repair, road closures, line painting, street sweeping, ditching, and roadside maintenance (grass cutting and brushing), snow removal, tree maintenance on Township property, noxious weed control, collection of illegal dumping, entrance permits and inspections, roads facility maintenance, curb cutting and traffic signs maintenance/repair.
- Responsible for the routine, preventative maintenance and safety inspections of Township owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements.
- Responsible for weekly/ monthly road patrols for regulatory compliance and maintenance records.
- Respond to resident requests and emergency situations.
- Prepare and administer the engineering component of the Development Charge By-law.
- Coordinate or undertake approvals for temporary road closures for special events and construction. Review traffic warrants and parking issues on existing streets.

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The Roads Administration operating budget includes minor increases in spending over 2018 budget amounts for fleet maintenance, line painting, maintenance gravel, patching hardtop and tree planting. Increases for dust control reflect inflation/cost of living increases. Increases to wage and benefits reflect cost of living, carry over *Bill 148* impacts and increases to Winter Patrol coverage.

CAPITAL PROJECTS: The 2019 Public Works Department capital budget includes projects totalling \$3,392,000.

Road projects include the following:

Resurfacing projects: Guelph Street between Alma and Mary Streets; Church Street between Alma and Guelph Streets; and the 6th and 7th Lines between County Road 124 and County Road 22.

Road reconstruction: Bedford Road Reconstruction and Harris Street Sidewalk replacement (coupled with County reconstruction of Harris Street).

Bridge Projects: Bridge (B3008) replacement on Township Road 3.

Miscellaneous Projects: PXO upgrades on Main Street North and Grade level crossing maintenance on Speedvale Avenue (Metrolinx Driven projects with a Township cost share portion).

Township of Guelph/Eramosa
2019 Budget Change Summary

Transportation Services	2018	2019	Year over Year Change
Revenue			
User Fees	\$ -	\$ -	\$ -
Taxation - Other	\$ 75,580.00	\$ 75,580.00	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 90,000.00	\$ 90,000.00	\$ -
Grants	\$ 1,164,828.00	\$ 1,630,886.00	\$ 466,058.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 2,149,713.00	\$ 2,842,862.00	\$ 693,149.00
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 3,480,121.00	\$ 4,639,328.00	\$ 1,159,207.00
Expenditures			
Operating Costs	\$ 1,358,348.00	\$ 1,336,713.00	\$ (21,635.00)
Debt Charges (Principal and Interest)	\$ 316,514.00	\$ 331,882.00	\$ 15,368.00
Salaries and Benefits	\$ 1,231,000.00	\$ 1,292,000.00	\$ 61,000.00
Transfers To Reserves	\$ 930,034.00	\$ 1,426,466.00	\$ 496,432.00
Total Expenditures	\$ 3,835,896.00	\$ 4,387,061.00	\$ 551,165.00
		\$ -	
Capital Expenditures	\$ 2,673,000.00	\$ 3,392,000.00	\$ 719,000.00
Total Operating and Capital Expenditures	\$ 6,508,896.00	\$ 7,779,061.00	\$ 1,270,165.00
Total Revenue Less Expenditure	\$ 3,028,775.00	\$ 3,139,733.00	\$ 110,958.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
3101 Roads Administration					
Revenue					
01-3101-3125	Miscellaneous Revenue	-90,000.00	-97,929.90	-90,000.00	
01-3101-3130	Financing	0.00	0.00		
01-3101-3150	Grants	-1,164,828.00	-689,387.82	-1,630,886.00	
01-3101-3225	Tax Revenue - Infrastructure R	0.00	-153,914.28		
01-3101-3900	Transfer from Reserves	-2,149,713.00	-1,285,240.74	-2,842,862.00	
01-3101-3920	Transfer from Development Ch	0.00	-59,100.00		
01-3101-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-3,404,541.00	-2,285,572.74	-4,563,748.00	
Expense					
01-3101-4005	Advertising	3,000.00	833.41	3,000.00	
01-3101-4015	Bridges & Culverts	35,000.00	30,486.94	35,000.00	
01-3101-4025	Catch Basins	12,000.00	0.00	12,000.00	
01-3101-4035	Communications	8,000.00	7,838.67	8,000.00	
01-3101-4040	Computer Support	1,000.00	759.82	1,000.00	
01-3101-4045	Debenture Payment	316,514.00	316,432.54	309,882.00	
01-3101-4050	Debris Pick Up	800.00	466.67	800.00	
01-3101-4055	Ditching	20,000.00	19,024.99	20,000.00	
01-3101-4065	Dust Control	50,000.00	53,220.09	55,000.00	
01-3101-4070	Equipment Rental	5,000.00	1,505.90	5,000.00	
01-3101-4080	Fees - Engineering	20,000.00	23,322.27	20,000.00	
01-3101-4090	Fees - Legal	3,000.00	4,082.95	3,000.00	
01-3101-4095	Fees - Planning	500.00	0.00	500.00	
01-3101-4110	Fleet	155,000.00	172,689.93	165,000.00	
01-3101-4125	Garbage Disposals	3,000.00	2,683.63	3,000.00	
01-3101-4135	Grass Mowing	9,000.00	8,678.04	9,000.00	
01-3101-4150	Heating	10,000.00	7,544.82	10,000.00	
01-3101-4160	Hydro	20,000.00	7,987.96	10,000.00	
01-3101-4165	Insurance	111,970.00	111,970.00	108,193.00	
01-3101-4170	Insurance Claims	7,500.00	2,081.52	7,500.00	
01-3101-4175	Lease Payments	44,399.00	44,399.04	52,000.00	
01-3101-4200	Licenses	0.00	0.00		
01-3101-4205	Line Painting	20,000.00	21,522.87	22,000.00	
01-3101-4215	Maintenance Gravel	100,000.00	100,115.48	105,000.00	
01-3101-4220	Memberships and Dues	3,000.00	2,891.70	3,000.00	
01-3101-4235	Mileage	500.00	111.10	500.00	
01-3101-4245	Contracted Services	0.00	0.00		
01-3101-4260	Patching Hardtop	70,000.00	69,605.00	75,000.00	
01-3101-4265	Patching Loosetop	10,000.00	7,498.04	10,000.00	
01-3101-4270	Plant Materials/Tree Planting	10,000.00	10,113.59	12,000.00	
01-3101-4280	Plowing Equipment	7,000.00	16,292.38	7,000.00	
01-3101-4285	Postage & Shipping	200.00	205.80	200.00	
01-3101-4305	Repairs & Maintenance - Buildi	20,000.00	17,230.78	10,000.00	
01-3101-4310	Repairs & Maintenance - Equip	75,000.00	84,253.23	75,000.00	
01-3101-4320	Safety	45,000.00	44,123.77	45,000.00	
01-3101-4350	Salaries and Wages	947,000.00	962,305.06	986,000.00	
01-3101-4355	Salaries Benefits	284,000.00	276,965.01	306,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-3101-4400	Sand and Salt	215,000.00	184,773.10	215,000.00	
01-3101-4405	Seminars and Training	20,000.00	13,615.51	20,000.00	
01-3101-4410	Security Monitoring	1,000.00	1,106.13	1,000.00	
01-3101-4415	Service Agreements	22,000.00	19,886.39	22,000.00	
01-3101-4420	Shouldering	40,000.00	30,339.17	40,000.00	
01-3101-4425	Sidewalk Maintenance	20,000.00	733.84	20,000.00	
01-3101-4430	Supplies and Services	22,000.00	21,602.90	22,000.00	
01-3101-4435	Sweeping	20,000.00	8,585.84	20,000.00	
01-3101-4450	Telephone	0.00	0.00		
01-3101-4455	Tree Cutting	25,000.00	12,475.26	20,000.00	
01-3101-4460	Uniforms	10,000.00	7,522.53	10,000.00	
01-3101-4480	Weed Control	20,000.00	13,138.49	18,000.00	
01-3101-4485	Weekly Water Sampling	520.00	0.00	520.00	
01-3101-4500	Transfer to Bridge Reserve	100,000.00	100,000.00	100,000.00	
01-3101-4540	Transfers to Reserves	817,413.00	1,298,151.60	1,308,386.00	
01-3101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	0.00		
Total Expense		3,760,316.00	4,141,173.76	4,311,481.00	
Total 3101 Roads Administration		355,775.00	1,855,601.02	-252,267.00	
3120 Ice Storm					
Expense					
01-3120-4430	Supplies and Services	0.00	0.00		
01-3120-4598	Ice Storm Equipment Cost Allo	0.00	0.00		
Total Expense		0.00	0.00		
Total 3120 Ice Storm		0.00	0.00		
3200 Capital Expenditures - Transportation Service					
Expense					
01-3200-7020	Capital - Roads Needs Study	0.00	8,243.68		
01-3200-7025	Capital - Tandem Dump/Sander	260,000.00	259,670.15		
01-3200-7096	Capital - RS1060 Twp Rd 3 Upg	0.00	0.00		
01-3200-7103	Capital - Bruce Dale Covered St	0.00	0.00		
01-3200-7110	Capital - RS530 Hillside Drive	0.00	0.00		
01-3200-7111	Capital - RS1040 Guelph Rd 1	0.00	0.00		
01-3200-7112	Capital - RS1050 Guelph Rd 1	0.00	0.00		
01-3200-7122	Capital - Street Light Upgrades	0.00	0.00		
01-3200-7131	Capital - Stormwater Mgmt Fac	0.00	0.00		
01-3200-7132	Capital - Hwy 7/MacLennan/Dur	155,000.00	155,000.00		
01-3200-7133	Capital - Cty Rd 27 IPS	0.00	0.00		
01-3200-7134	Capital - Guelph Rd 3 Bridge B:	532,000.00	0.00		
01-3200-7136	Capital - Rockmosa Drive (RS3	219,000.00	276,279.86		
01-3200-7137	Capital - Seventh Line (RS157C	0.00	0.00		
01-3200-7138	Capital - York Street (RS0600)	0.00	0.00		
01-3200-7139	Capital - Sideroad 20 E (RS229	0.00	0.00		
01-3200-7140	Capital - Sixth Line E (RS1140)	0.00	0.00		
01-3200-7141	Capital - Sixth Line E (RS1150)	0.00	0.00		
01-3200-7142	Capital - Guelph Rd 1 (RS1050)	0.00	0.00		
01-3200-7143	Capital - Bedford Road Recons	922,000.00	43,034.97		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-3200-7144	Capital - Third Line Resurfacing	440,000.00	366,164.73		
01-3200-7145	Capital - Guelph Street (RS346	45,000.00	0.00		
01-3200-7146	Capital - Church Street (RS339	35,000.00	0.00		
01-3200-7147	Capital - Sidewalk Replacemen	20,000.00	0.00		
01-3200-7148	Capital - Crowsfoot Road Resu	45,000.00	40,000.00		
01-3200-8051	Capital - David Masson Park W	0.00	0.00		
01-3200-9999	Capital	0.00	0.00	3,392,000.00	
Total Expense		2,673,000.00	1,148,393.39	3,392,000.00	
Total 3200 Capital Expenditures - Transportation Services		2,673,000.00	1,148,393.39	3,392,000.00	
3609 Rockwood					
Revenue					
01-3609-3020	Tax Rev - Street Lights	-55,080.00	-55,082.69	-55,080.00	
01-3609-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-55,080.00	-55,082.69	-55,080.00	
Expense					
01-3609-4045	Debenture Payments	20,259.00	19,475.61	19,500.00	
01-3609-4160	Hydro	23,200.00	25,175.54	22,000.00	
01-3609-4310	Repairs & Maint - Equipment	5,000.00	5,537.98	5,000.00	
01-3609-4510	Transfer to Capital Reserve	6,621.00	8,024.12	8,580.00	
Total Expense		55,080.00	58,213.25	55,080.00	
Total 3609 Rockwood		0.00	3,130.56		
3620 Hydro One Service Areas					
Revenue					
01-3620-3020	Tax Rev - Street Lights	-20,500.00	-20,501.39	-20,500.00	
01-3620-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-20,500.00	-20,501.39	-20,500.00	
Expense					
01-3620-4160	Hydro	13,500.00	8,121.08	10,000.00	
01-3620-4310	Repairs & Maint - Equipment	1,000.00	660.43	1,000.00	
01-3620-4510	Transfer to Capital Reserve	6,000.00	11,719.88	9,500.00	
Total Expense		20,500.00	20,501.39	20,500.00	
Total 3620 Hydro One Service Areas		0.00	0.00		

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	355,775.00	1,855,601.02	-252,267.00	
01-3120	Ice Storm	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	2,673,000.00	1,148,393.39	3,392,000.00	
01-3609	Rockwood	0.00	3,130.56		
01-3620	Hydro One Service Areas	0.00	0.00		
Total Revenues:		-3,480,121.00	-2,361,156.82	-4,639,328.00	
Total Expenses:		6,508,896.00	5,368,281.79	7,779,061.00	
Report Net:		3,028,775.00	3,007,124.97	3,139,733.00	

Township of Guelph/Eramosa - Public Works 2019 Capital Expenditures		SOURCE OF FINANCING						
DESCRIPTION OF EXPENDITURE	TOTAL COST	GRANTS	OTHER	RESERVES	Development Changes	Shared Cost Boundary Road	GAS TAX REBATE	
Capital - B3008 Road 3 Culvert Replacement 01-3200-7134	\$ 520,000.00			\$ 520,000.00				
Capital - Bedford Road Construction (RS 0400 & 0410) From Highway 6 to 660 m East 01-3200-7143	\$ 930,000.00	\$ 790,500.00		\$ 139,500.00				
Capital - Guelph Street (RS3460) From Alma Street to Mary Street 01-3200-7145	\$ 45,000.00	\$ 45,000.00						
Capital - Church Street (RS3391) From Alma Street to Guelph Street 01-3200-7146	\$ 44,000.00	\$ 44,000.00						
Capital - Sixth and Seventh Line Resurfacing From Hwy 124 to County Rd 22 01-3200-	\$ 1,300,000.00						\$ 1,300,000.00	
Capital - Harris Street Sidewalk Replacement 01-3200-	\$ 150,000.00	\$ 150,000.00						
Capital - Tandem Dump/Sander/Plow Replacement 01-3200-	\$ 270,000.00			\$ 270,000.00				
Capital - Public Works Fleet Vehicle Replacement 01-3200-	\$ 48,000.00			\$ 48,000.00				
Capital - Main Street North PXO Upgrade 01-3200-	\$ 30,000.00			\$ 30,000.00				
Capital - Speedvale Rail Crossing Maintenance 01-3200-	\$ 30,000.00			\$ 30,000.00				
Capital - Radar Signs 01-3200-	\$ 25,000.00			\$ 25,000.00				
Total	\$ 3,392,000.00	\$ 1,029,500.00	\$ -	\$ 1,062,500.00	\$ -	\$ -	\$ 1,300,000.00	

Funding:

Equipment Reserves	\$ 80,000.00
Capital Reserves - resurfacing	\$ 192,500.00
Bridge Reserves	\$ 520,000.00
Working Fund Reserves	\$ 270,000.00
Gas Tax Reserve	\$ 1,300,000.00
OCIF Grant	\$ 239,000.00
OCIF Top-up	\$ 790,500.00
Total	\$ 3,392,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL		
Department:	Public Works - Roads	
Project Name:	Culvert Replacement (B3008) Township Road 3	
Asset Name:	B3008 Road 3 Culvert	Asset ID:
Project Category:	Roads	G.L. Acct: 01-3200-7134
Project Department Priority:	High	
Project Description:	Replacement of existing culvert located on Township Road 3.	
Project Justification:	Recommendation from 2016 bridge inspection. Structure has deteriorated significantly since 2014 inspection. Monitoring program initiated in advance of replacement to ensure failure does not occur.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 420,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 50,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 50,000.00				
Total	\$ 520,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 520,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 520,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2019
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Oct. 2018 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads & Water				
Project Name:	Bedford Road Reconstruction and Watermain				
Asset Name:	Bedford Road	Asset ID: RS 0400&0410			
Project Category:	Roads & Water	G.L. Acct: 01-3200-7143			
Project Department Priority:					
Project Description:	Reconstruction of Bedford Road from Highway 6 to termination. Drainage improvements, miscellaneous storm sewer, curbs and watermain looping.				
Project Justification:	Bedford Road consists mainly of a rural cross section in an urban area. Asphalt condition is poor and the area is in need of drainage improvements. Bedford Road is near the top of the remaining roads to be completed from the 2013 Roads Needs Study. - Funding Application made for OCIF Top-up based on municipal water supply extension.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 1,060,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 120,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 100,000.00				
Total	\$ 1,280,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve (Roads)	\$ 139,500.00				
Transfer from Reserve (Water)	\$ 52,500.00				
Gas Tax					
OCIF	\$ 1,088,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,280,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Oct. 2018 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Guelph Street - Resurfacing				
Asset Name:	Guelph Street from Pasmore to Mary Street	Asset ID: RS 3460			
Project Category:	Roads	G.L. Acct: 01-3200-7145			
Project Department Priority:					
Project Description:	Pulverize and resurface Guelph Street.				
Project Justification:	Guelph Street is identified as a re-habilitate now project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling Guelph Street with Church Street.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 37,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 3,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF	\$ 45,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Oct. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Church Street - Resurfacing				
Asset Name:	Church Street from Alma to Guelph Street	Asset ID: RS 3391			
Project Category:	Roads	G.L. Acct: 01-3200-7146			
Project Department Priority:					
Project Description:	Pulverize and resurface Church Street.				
Project Justification:	Church Street is identified as a re-habilitation project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling with Guelph Street for 2018 resurfacing.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 35,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 4,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
Taxation					
Gas Tax					
OCIF	\$ 44,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Oct. 2018	Reviewed by Director of Finance				
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Sixth and Seventh Line Resurfacing				
Asset Name:	Sixth Line & Seventh Line	Asset ID's: RS-1530, 1540, 1590, 1600 & 1610			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:					
Project Description:	Pulverize and resurface 6th Line from Leslie Pit to Cty. Rd. 22 and 7th Line from Cty. Rd. 124 to Cty. Rd. 22				
Project Justification:	Both Sixth and Seventh Lines identified in 10 Year Capital Plan as NOW needs in Roads Needs Study. Spring flooding in 2018 resulted in sections being pulverized and converted to gravel temporarily with intention of 2019 resurfacing.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 1,250,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 30,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 1,300,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
Taxation					
Gas Tax	\$ 1,300,000.00				
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,300,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Oct, 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Harris Street Sidewalk Replacement				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	High				
Project Description:	Reconstruction of sidewalk along Harris Street coordinated with Wellington County reconstruction of Harris (County Road 50).				
Project Justification:	The existing sidewalk on Harris Street varies in terms of alignment and poses hazards for pedestrians and sidewalk plow in some areas. The County is planning to reconstruct Harris Street in 2019 which will impact the existing sidewalk. Per agreement with the County the sidewalks are a Township responsibility. Coordinating the sidewalk replacement with County is therefore required, allows for an improved design and also provides some cost savings being part of a larger project.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 150,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
OCIF	\$ 150,000.00				
Financing					
Development Charges			\$ -		
Other					
Total	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Dec. 2018 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Tandem Dump/Sander/Plow Replacement				
Asset Name:	Unit 211	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	High				
Project Description:	Life cycle replacement of Public Works tandem plow truck.				
Project Justification:	Tandem Unit 211 is a 2006 model year with an in-service date of 2005. Tandem trucks are on a 12 year replacement cycle per Township Vehicle Replacement Policy.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 270,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 270,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 270,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 270,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Oct. 2018 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Fleet Vehicle Replacement				
Asset Name:	Unit 119	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	High				
Project Description:	Life cycle replacement of Public Works Fleet Vehicle (Pick up).				
Project Justification:	Unit 119 is a 2011 model year Crew Cab Pick-up with approximately 250,000 km. As of 2019 the unit will be at the Ministry of Transportation general life expectancy of 8 years used for the Township Fleet Replacement Policy (COR-0114). Mileage on the unit exceeds policy mileage of 200,000 km.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 48,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 48,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 48,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 48,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Oct. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Main Street North PXO Upgrade				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	High				
Project Description:	Upgrade Existing PXO Type D to PXO Type C.				
Project Justification:	County installed a Type D PXO on Main Street North at Gzowski Street based on Warrants. Concerns over visibility and increased pedestrian traffic from Sacred Heart School. Through agreement with County, Township will upgrade PXO to Type B including flashing beacons.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 30,000.00				
Taxation					
Gas Tax					
OCIF					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Oct. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Speedvale Rail Crossing Maintenance				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	Low				
Project Description:	MetroLinx completing 2019 Crossing Maintenance at Mile 54.06 Guelph Sub - Speedvale Avenue.				
Project Justification:	MetroLinx is planning crossing maintenance at the Speedvale Avenue crossing located on the Guelph Subdivision Mile 54.06. As per agreement, the Township is responsible for 19% of maintenance costs of the crossing. Estimated maintenance cost is \$150,000 resulting in Township share of approximately \$30,000. All work completed by MetroLinx.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 30,000.00				
Taxation					
Gas Tax					
OCIF					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Jan, 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Radar Signs				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	Low				
Project Description:	Purchase four radar warning signs for rotating installation around the Township.				
Project Justification:	Currently there are five permanent radar sign installations in the Township. Proposal to purchase 4 additional radar signs as needed around the Township is based on public demand and traffic data.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 25,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Gas Tax					
OCIF					
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Oct. 2018 Date Prepared	Reviewed by Director of Finance				

Department: Environmental - Water and Waste Water

CORE SERVICES:

- Responsible for the supply and distribution of safe drinking water, wastewater collection systems, wastewater primary treatment facilities, pumping stations, and water storage facilities, all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit and Municipal Drinking Water License requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year and the maintenance of all facility/process equipment through a comprehensive maintenance management system.
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, as well as valve and hydrant programs.
- Responsible for monthly/quarterly meter readings including inspection, service and replacement of over 1,800 service connections. The inspection, sealing and remote read configuration of new water meter installations.
- Respond to resident requests and emergency situations.
- Develop, maintain and coordinate the use of the Township's water and wastewater systems computer models that are used in conjunction with design assignments, project management and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling.

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

Budget changes in the Water and Wastewater Administration operating expenses include increases in budgeted spending over 2018 for contracted services to reflected additional sampling and laboratory costs, and anticipated increase in wastewater treatment costs to the City of Guelph. Increases to wage and benefits reflect cost of living as well an anticipated overlap in staffing to address an upcoming staff retirement.

CAPITAL PROJECTS:

The 2019 Water Wastewater Department capital budget includes projects totalling \$3,044,000 and \$400,000 respectively.

The project summary for water includes the construction for a new water supply pumphouse on Milne Place, a secondary watermain extension/connection through

2019 Budget

David Mason Park, watermain on Bedford Road as part of the road reconstruction project, watermain replacement on Harris Street coupled with County reconstruction of Harris Street, watermain replacement on a portion of Alma Street coupled with commercial development driven improvements on Alma Street and a second watermain connection across the railway tracks from Catherine Street to Rockmosa Drive to provide redundancy. Other water projects include a GUDI review of the Station Street wells, SCADA system upgrades, life cycle replacement of chemical pumps and analyzers in pumping stations and the installation of mixer in the Hamilton Drive Standpipe. Also required in 2019 is an update to the financial plan and Water/Wastewater Rate Study.

The capital works for wastewater consists of a complete upgrade of Lou's Boulevard sewage pumping station which includes electrical controls, piping and backup power and a sanitary inflow investigation in the form of smoke testing is planned for the north end of Rockwood.

Township of Guelph/Eramosa
2019 Budget Change Summary

Environmental Services	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 2,469,370.00	\$ 2,647,488.00	\$ 178,118.00
Taxation - Other	\$ 20,650.00	\$ 20,650.00	\$ -
Penalty & Interest	\$ 13,450.00	\$ 14,200.00	\$ 750.00
Other (Misc)	\$ 27,107.00	\$ 42,579.00	\$ 15,472.00
Grants	\$ -	\$ 297,500.00	\$ 297,500.00
Long Term Debt Financing	\$ 1,200,000.00	\$ -	\$ (1,200,000.00)
Transfer From Reserves	\$ 1,110,293.00	\$ 1,743,793.00	\$ 633,500.00
Transfer From Development Charges	\$ 194,691.00	\$ 1,816,001.00	\$ 1,621,310.00
Total Revenue	\$ 5,035,561.00	\$ 6,582,211.00	\$ 1,546,650.00
Expenditures			
Operating Costs	\$ 1,201,881.00	\$ 1,229,379.00	\$ 27,498.00
Debt Charges (Principal and Interest)	\$ 237,819.00	\$ 239,129.00	\$ 1,310.00
Salaries and Benefits	\$ 668,656.00	\$ 736,762.00	\$ 68,106.00
Transfers To Reserves	\$ 840,573.00	\$ 939,562.00	\$ 98,989.00
Total Expenditures	\$ 2,948,929.00	\$ 3,144,832.00	\$ 195,903.00
		\$ -	
Capital Expenditures	\$ 2,093,000.00	\$ 3,444,000.00	\$ 1,351,000.00
Total Operating and Capital Expenditures	\$ 5,041,929.00	\$ 6,588,832.00	\$ 1,546,903.00
Total Revenue Less Expenditure	\$ 6,368.00	\$ 6,621.00	\$ 253.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4101 Water Combined Services					
Revenue					
01-4101-3040	Penalty and Interest	-8,975.00	-10,192.21	-9,467.00	
01-4101-3125	Miscellaneous Revenue	-15,000.00	-12,726.59	-15,000.00	
01-4101-3130	Financing	-1,200,000.00	0.00		
01-4101-3150	Grants	0.00	0.00	-297,500.00	
01-4101-3405	Water Meters	-5,500.00	-3,825.00	-33,000.00	
01-4101-3410	Meter Maintenance Charges	-243,582.00	-245,413.32	-252,475.00	
01-4101-3415	Water Charges - Rockwood	-760,537.00	-742,592.10	-824,753.00	
01-4101-3420	Water Charges - Former Guelph	-154,650.00	-175,665.55	-169,698.00	
01-4101-3800	Deferred Capital Financing	0.00	0.00		
01-4101-3900	Transfer from Reserves	-409,888.00	-139,047.47	-1,218,388.00	
01-4101-3920	Transfer from Development Chg	0.00	0.00	-1,590,000.00	
01-4101-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-2,798,132.00	-1,329,462.24	-4,410,281.00	
Expense					
01-4101-4005	Advertising	1,000.00	655.34	1,000.00	
01-4101-4035	Communications	9,635.00	7,417.10	9,500.00	
01-4101-4042	Conservation Initiatives	1,000.00	450.00	1,000.00	
01-4101-4045	Debenture Payments	43,128.00	43,128.00	43,128.00	
01-4101-4075	Fees - Audit	4,000.00	3,160.01	4,000.00	
01-4101-4080	Fees - Engineering	41,000.00	35,271.96	41,000.00	
01-4101-4090	Fees - Legal	500.00	277.80	500.00	
01-4101-4110	Fleet	15,000.00	10,610.42	15,000.00	
01-4101-4140	Grounds Maintenance	3,000.00	3,000.00	3,000.00	
01-4101-4150	Heating	3,000.00	1,469.65	1,000.00	
01-4101-4160	Hydro	92,000.00	52,278.30	60,000.00	
01-4101-4165	Insurance	37,693.00	37,693.00	41,623.00	
01-4101-4200	Licenses	1,000.00	100.00	1,000.00	
01-4101-4210	Locates	500.00	245.84	500.00	
01-4101-4220	Memberships and Dues	1,500.00	1,646.47	1,500.00	
01-4101-4230	Meter Repairs	1,000.00	127.20	1,000.00	
01-4101-4245	Contracted Services	40,000.00	41,412.87	45,000.00	
01-4101-4285	Postage & Shipping	14,000.00	10,384.67	12,000.00	
01-4101-4305	Repairs & Maint - Buildings	5,000.00	2,211.50	5,000.00	
01-4101-4310	Repairs & Maint - Equipment	30,600.00	39,830.97	35,000.00	
01-4101-4317	Repairs & Maint - Water/WW W	26,000.00	20,588.06	30,000.00	
01-4101-4320	Safety	3,100.00	1,799.72	3,100.00	
01-4101-4350	Salaries and Wages	342,436.00	332,441.82	376,490.00	
01-4101-4355	Salaries Benefits	102,220.00	93,481.91	112,947.00	
01-4101-4405	Seminars & Training	12,000.00	10,947.25	12,000.00	
01-4101-4415	Service Agreements	3,500.00	4,669.36	7,500.00	
01-4101-4430	Supplies and Services	50,000.00	50,362.89	52,000.00	
01-4101-4450	Telephone	4,500.00	2,655.65	4,000.00	
01-4101-4460	Uniforms	2,500.00	2,044.83	2,500.00	
01-4101-4470	Water Meter Stock	5,000.00	11,436.70	40,000.00	
01-4101-4510	Transfer to Capital Reserve	71,975.00	69,507.48	72,634.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-4101-4530	Transfer to Life Cycling Res	104,962.00	103,641.04	112,169.00	
01-4101-4540	Transfers to Reserves	161,777.00	81,445.00	203,272.00	
01-4101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-4101-4595	Amortization Expense	0.00	0.00		
01-4101-4599	Indirect Costs Transfer	15,606.00	15,606.00	15,918.00	
Total Expense		1,250,132.00	1,091,998.81	1,366,281.00	
Total 4101 Water Combined Services		-1,548,000.00	-237,463.43	-3,044,000.00	
4120 Capital Expenditures - Water					
Expense					
01-4120-8011	Capital - Vehicle Replacement	40,000.00	40,403.04		
01-4120-8017	Capital - SCADA Remote Data	50,000.00	16,610.11		
01-4120-8018	Capital - New Rockwood Well 2	0.00	0.00		
01-4120-8019	Capital - New Pumping Milne P	1,200,000.00	81,286.95		
01-4120-8020	Capital - Watermain - River Cro	40,000.00	0.00		
01-4120-8021	Capital - Meter Replacements I	0.00	0.00		
01-4120-8022	Capital - Meter Replacements F	0.00	0.00		
01-4120-8028	Capital - Station Street Standby	0.00	0.00		
01-4120-8037	Capital - Infrastructure Conditio	0.00	0.00		
01-4120-8038	Capital - Financial Plan Water L	0.00	0.00		
01-4120-8041	Capital - Operational Facility	0.00	0.00		
01-4120-8045	Capital - Station St GUDI Revie	25,000.00	0.00		
01-4120-8046	Capital - Valley Rd Richardson	0.00	57,230.95		
01-4120-8047	Capital - Bernardi Pumphouse (0.00	0.00		
01-4120-8048	Capital - Cross Creek Pump Hc	0.00	0.00		
01-4120-8049	Capital - Dump Trailer	0.00	0.00		
01-4120-8050	Capital - Watermain Rail Cros	0.00	29,515.63		
01-4120-8051	Capital - David Masson Park W	43,000.00	0.00		
01-4120-8052	Capital - Bedford Road Waterm	150,000.00	0.00		
01-4120-8053	Capital - Harris Street Waterma	0.00	0.00		
01-4120-8054	Capital - Alma Street Watermai	0.00	12,416.75		
01-4120-9999	Capital	0.00	0.00	3,044,000.00	
Total Expense		1,548,000.00	237,463.43	3,044,000.00	
Total 4120 Capital Expenditures - Water		1,548,000.00	237,463.43	3,044,000.00	
4201 Rockwood					
Revenue					
01-4201-3040	Penalty and Interest	-4,475.00	-5,096.11	-4,733.00	
01-4201-3125	Miscellaneous Revenue	0.00	-1,200.00	-1,500.00	
01-4201-3130	Financing	0.00	0.00		
01-4201-3450	Sewer Charges	-1,255,840.00	-1,253,591.53	-1,332,879.00	
01-4201-3800	Deferred Capital Financing	0.00	0.00		
01-4201-3900	Transfer from Reserves	-700,405.00	-198,754.31	-525,405.00	
01-4201-3920	Transfer from Development Ch	-194,691.00	-306,977.30	-226,001.00	
01-4201-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-2,155,411.00	-1,765,619.25	-2,090,518.00	
Expense					
01-4201-4035	Communications	4,000.00	3,708.55	4,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-4201-4042	Conservation Initiatives	1,000.00	225.00	1,000.00	
01-4201-4045	Debenture Payments	194,691.00	194,691.00	196,001.00	
01-4201-4080	Fees - Engineering	10,000.00	10,860.14	10,000.00	
01-4201-4090	Fees - Legal	500.00	116.01	500.00	
01-4201-4100	Fees - Professional - Other	0.00	0.00		
01-4201-4110	Fleet	7,000.00	5,305.20	7,000.00	
01-4201-4140	Grounds Maintenance	3,000.00	3,000.00	3,000.00	
01-4201-4150	Heating	4,000.00	366.78	1,000.00	
01-4201-4160	Hydro	41,000.00	32,266.73	35,000.00	
01-4201-4165	Insurance	21,445.00	21,445.24	26,295.00	
01-4201-4170	Insurance Claims	0.00	0.00		
01-4201-4200	Licenses	500.00	145.00	500.00	
01-4201-4220	Memberships and Dues	1,200.00	0.00	1,000.00	
01-4201-4245	Contracted Services	6,500.00	3,370.68	4,000.00	
01-4201-4305	Repairs & Maint - Building	4,000.00	1,814.42	4,000.00	
01-4201-4310	Repairs & Maint - Equipment	25,000.00	15,453.34	25,000.00	
01-4201-4317	Repairs & Maint - Water/WW V	30,600.00	25,563.43	30,600.00	
01-4201-4320	Safety	1,500.00	981.98	1,500.00	
01-4201-4350	Salaries and Wages	172,500.00	166,220.91	190,250.00	
01-4201-4355	Salaries Benefits	51,500.00	46,740.95	57,075.00	
01-4201-4405	Seminars and Training	4,000.00	500.62	4,000.00	
01-4201-4415	Service Agreements	2,000.00	59.99	2,000.00	
01-4201-4430	Supplies and Services	60,000.00	46,384.65	50,000.00	
01-4201-4450	Telephone	2,000.00	368.49	500.00	
01-4201-4460	Uniforms	700.00	0.00	700.00	
01-4201-4475	W/W Treatment City of Guelph	486,203.00	490,013.88	510,513.00	
01-4201-4510	Transfer to Capital Reserve	102,797.00	114,797.00	154,620.00	
01-4201-4530	Transfer to Life Cycling Res	155,405.00	155,405.00	155,405.00	
01-4201-4540	Transfers to Reserves	201,556.00	328,560.11	198,929.00	
01-4201-4550	Transfer to Unfunded Capital	0.00	0.00		
01-4201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	15,814.00	15,814.00	16,130.00	
Total Expense		1,610,411.00	1,684,179.10	1,690,518.00	
Total 4201 Rockwood		-545,000.00	-81,440.15	-400,000.00	
4202 Gazer Mooney					
Revenue					
01-4202-3125	Miscellaneous Revenue	-4,528.00	-3,757.08	-3,500.00	
01-4202-3450	Sewer Charges	-21,451.00	-20,451.55	-21,883.00	
01-4202-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-25,979.00	-24,208.63	-25,383.00	
Expense					
01-4202-4080	Fees - Engineering	0.00	0.00		
01-4202-4090	Fees - Legal	0.00	0.00		
01-4202-4160	Hydro	4,528.00	3,757.08	3,500.00	
01-4202-4305	Repairs & Maint - Building	0.00	0.00		
01-4202-4310	Repairs & Maint - Equipment	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-4202-4317	Repairs & Maint - Water/WW W	0.00	0.00		
01-4202-4415	Service Agreements	0.00	0.00		
01-4202-4540	Transfers to Reserves	21,451.00	21,451.00	21,883.00	
Total Expense		25,979.00	25,208.08	25,383.00	
Total 4202 Gazer Mooney		0.00	999.45		
4220 Capital Expenditures - Waste Water					
Expense					
01-4220-8041	Capital - Operational Space	0.00	0.00		
01-4220-8521	Capital - Alma Street Pretreatm	0.00	19,078.02		
01-4220-8523	Capital - Lou's Blvd SPS Pump	0.00	0.00		
01-4220-8526	Capital - Infrastructure Conditio	0.00	0.00		
01-4220-8528	Capital - Alma St Trunk Sewer I	0.00	0.00		
01-4220-8532	Capital - Scada Communicator	0.00	0.00		
01-4220-8533	Capital - SCADA Study	0.00	0.00		
01-4220-8534	Capital - Lou's Blvd SPS Upgra	480,000.00	59,359.23		
01-4220-8535	Capital - Ridge Road SPS (Dics	0.00	0.00		
01-4220-8536	Capital - Dump Trailer	0.00	0.00		
01-4220-8537	Capital - Ridge Road SPS Elect	40,000.00	2,003.45		
01-4220-8538	Capital - Sanitary Inflow Investi	25,000.00	0.00		
01-4220-9999	Capital	0.00	0.00	400,000.00	
Total Expense		545,000.00	80,440.70	400,000.00	
Total 4220 Capital Expenditures - Waste Water		545,000.00	80,440.70	400,000.00	
4300 Garbage					
Revenue					
01-4300-3475	Garbage User Fees	-12,510.00	-11,780.00	-12,500.00	
01-4300-3480	Composters	-300.00	-318.60	-300.00	
Total Revenue		-12,810.00	-12,098.60	-12,800.00	
Expense					
01-4300-4115	Garbage Bags	12,810.00	13,302.94	12,800.00	
Total Expense		12,810.00	13,302.94	12,800.00	
Total 4300 Garbage		0.00	1,204.34		
4400 Source Water Protection					
Revenue					
01-4400-3125	Miscellaneous Revenue	-22,579.00	0.00	-22,579.00	
01-4400-3150	Grants	0.00	-17,260.00		
01-4400-3225	Tax Rev - Septic Inspection Fee	-20,650.00	-20,650.00	-20,650.00	
01-4400-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-43,229.00	-37,910.00	-43,229.00	
Expense					
01-4400-4245	Contracted Services	28,947.00	20,691.98	29,200.00	

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-4400-4430	Supplies and Services	0.00	0.00		
01-4400-4540	Transfer to Reserves	20,650.00	37,910.00	20,650.00	
Total Expense		49,597.00	58,601.98	49,850.00	
Total 4400 Source Water Protection		6,368.00	20,691.98	6,621.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-1,548,000.00	-237,463.43	-3,044,000.00	
01-4120	Capital Expenditures - Water	1,548,000.00	237,463.43	3,044,000.00	
01-4201	Rockwood	-545,000.00	-81,440.15	-400,000.00	
01-4202	Gazer Mooney	0.00	999.45		
01-4220	Capital Expenditures - Waste Water	545,000.00	80,440.70	400,000.00	
01-4300	Garbage	0.00	1,204.34		
01-4400	Source Water Protection	6,368.00	20,691.98	6,621.00	
Total Revenues:		-5,035,561.00	-3,169,298.72	-6,582,211.00	
Total Expenses:		5,041,929.00	3,191,195.04	6,588,832.00	
Report Net:		6,368.00	21,896.32	6,621.00	

TOWNSHIP OF GUELPH/ERAMOSA
2019
CAPITAL FORECAST

Township of Guelph/Erarnosa - Water 2019 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	WATER RESERVES	WASTEWATER RESERVES	DEBENTURE	OTHER
Capital - New Pumping Station Rockwood 2C 01-4120-8019	\$ 1,260,000.00		\$ 1,260,000.00				
Capital - SCADA Upgrades (Combined Water & Wastewater) 01-4120-8017	\$ 100,000.00			\$ 60,000.00	\$ 40,000.00		
Capital - Station Street GUDI Review Study 01-4120-8045	\$ 25,000.00			\$ 25,000.00			
Capital - David Mason Park Watermain Connection 01-4120-	\$ 50,000.00			\$ 50,000.00			
Capital - Catherine Street Railway Watermain Crossing Connection 01-4120-	\$ 330,000.00		\$ 330,000.00				
Capital - Harris Street Watermain Replacement 01-4120-	\$ 560,000.00			\$ 560,000.00			
Capital - Alma Street Watermain Replacement - Pasmore to Inkerman 01-4120-	\$ 225,000.00			\$ 225,000.00			
Capital - Bedford Road - New Watermain (Part of Bedford Road Reconstruction Project)	\$ 350,000.00	\$ 297,500.00		\$ 52,500.00			
Capital - Equipment Replacements - Rockwood 01-4120 -	\$ 40,000.00			\$ 40,000.00			
Capital - Equipment Replacements - Hamilton Drive 01-4120 -	\$ 27,000.00			\$ 27,000.00			
Capital - Water Standpipe Mixer - Hamilton Drive 01-4120 -	\$ 40,000.00			\$ 40,000.00			
Capital - Water Wastewater Rate Study & Financial Plan	\$ 37,000.00			\$ 20,000.00	\$ 17,000.00		
Total	\$ 3,044,000.00	\$ 297,500.00	\$ 1,590,000.00	\$ 1,099,500.00	\$ 40,000.00	\$ -	\$ -

Note: Capital sheet for Bedford Road Watermain included under Public Works Bedford Road Reconstruction.

- Development Charges \$ 1,590,000.00 (Water Pumphouse & Crossing)
- Rockwood Water Capital \$ 95,000.00 David Mason Park W/M & Gudi Study
- Rockwood Water Life Cycle \$ 885,000.00 Harris and Alma W/M, Water portion of new Truck, Rockwood Chem. Analyzer & SCADA Upgrade
- Rockwood Sewer Life Cycle \$ 57,000.00 Sewer portion of new Truck & SEWER SCADA portion
- OCIF Funding \$ 297,500.00 Bedford Road
- F/G Life Cycle \$ 27,000.00 Hamilton Drive Chem. Analyzer
- HD General Water Capital \$ 92,500.00 HD Standpipe Mixer & Bedford
- \$ 3,044,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Milne Place Pumphouse				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-8019			
Project Department Priority:	High - Growth Related				
Project Description:	Design and construction of new pumphouse for new well located at 154 Milne Place.				
Project Justification:	Growth related project covered by Development Charges required to support water supply requirements.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$1,030,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 130,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 100,000.00				
Total	\$1,260,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
Financing					
Development Charges	\$1,260,000.00		\$ -		
User Fees					
Other					
Total	\$1,260,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Sep-19				
New Operating costs per year:	\$ 20,000.00				
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	SCADA Upgrades				
Asset Name:		G.L. Acct: 01-4120- 8017			
Project Category:	Water/ Wastewater (Combined)	01-4220-8533			
Project Department Priority:	High				
Project Description:	SCADA control replacements and upgrades.				
Project Justification:	Implementation of SCADA study to replace and upgrade aging components. 2019 will be the first of a multi-year implementation.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 65,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 35,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 60,000.00				
Transfer from Wastewater Reserve	\$ 40,000.00				
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Station Street GUDI Review Study				
Asset Name:					
Project Category:	Water	G.L. Acct: 01-4120- 8045			
Project Department Priority:	High				
Project Description:	Station Street GUDI review.				
Project Justification:	2016 Drinking Water License renewal has impacted sampling and testing requirements with significant potential capital implications. GUDI review study required to support changes to MOE - Study kick off awaiting Terms of Reference from MOEECC.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL		
Department:	Public Works - Water	
Project Name:	David Mason Park Watermain Connection	
Asset Name:		Asset ID:
Project Category:	Water	G.L. Acct: 01-4120-
Project Department Priority:	High	
Project Description:	Design and construction of watermain connection of David Mason Park to Landrex Boulevard.	
Project Justification:	The Landrex Boulevard, Christie Street crescent loop has a single watermain connection between Princess and Landrex. A watermain connection was constructed part way to Landrex through Dave Mason Park from Princess to provide water for an ice rink. This project will eliminate the existing dead-end and provide second connection to Landrex.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 45,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 50,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2019
New Operating costs per year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2018 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Catherine Street Railway Watermain Crossing				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Design and construction of watermain from Catherine Street crossing railway to north side of Rockwood.				
Project Justification:	The Rockwood area north of the railway has one watermain connection across the railway. No storage or wells are located north of the tracks. A second connection is warranted to provide redundancy for the provision of water given the development occurring north of the tracks. Accordingly this project is included in the 2018 Development Charges Background Study.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 265,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 35,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 30,000.00				
Total	\$ 330,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Grants					
Financing					
Development Charges	\$ 330,000.00		\$ -		
User Fees					
Other					
Total	\$ 330,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Harris Street Watermain Replacement				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Replacement of Watermain along Harris Street coordinated with Wellington County reconstruction of Harris (County Road 50).				
Project Justification:	Watermain on Harris Street is original; installed in early 1970's by MOE when Rockwood was serviced. Wellington County is proposing to reconstruct Harris Street in 2019 which would push next reconstruction beyond useful life of the watermain. Coordinating the watermain replacement with County reconstruction saves significant costs in terms of restoration work.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 560,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 560,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 560,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 560,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Dec. 2018 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Alma Street Watermain Replacement				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-			
Project Department Priority:	High				
Project Description:	Replacement of Watermain along Alma Street between Fall St. and Inkerman coordinated with Highway work associated with Commercial Development.				
Project Justification:	Watermain on Alma Street is original; installed in early 1970's by MOE when Rockwood was serviced. Several residential services have been capped as houses have been demolished in advance of commercial development. Highway reconstruction work is required as part of commercial development. Coordinating the watermain replacement with commercial highway project saves significant costs in terms of restoration work.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 200,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 225,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
Total	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Dec. 2018 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads & Water				
Project Name:	Bedford Road Reconstruction and Watermain				
Asset Name:	Bedford Road	Asset ID: RS 0400&0410			
Project Category:	Roads & Water	G.L. Acct: 01-3200-7143			
Project Department Priority:					
Project Description:	Reconstruction of Bedford Road from Highway 6 to termination. Drainage improvements, miscellaneous storm sewer, curbs and watermain looping				
Project Justification:	Bedford Road consists mainly of a rural cross section in a urban area. Asphalt condition is poor and the area is in need of drainage improvements. Bedford Road is near the top of the remaining roads to be completed from the 2013 Roads Needs Study. - Funding Application made for OCIF Top-up based on municipal water supply extension.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 1,060,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 120,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 100,000.00				
Total	\$ 1,280,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve (Roads)	\$ 139,500.00				
Transfer from Reserve (Water)	\$ 52,500.00				
Gas Tax					
OCIF	\$ 1,088,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,280,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Oct. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Rockwood Water Equipment Replacement				
Asset Name:		G.L. Acct: 01-4120-			
Project Category:	Water				
Project Department Priority:	High				
Project Description:	Replacement of chemical analyzer and chemical pumps in Rockwood Water System				
Project Justification:	Life cycle replacement of aging equipment				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 40,000.00				
Transfer from Wastewater Reserve					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By					Harry Niemi Department Head
Nov. 2018 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Hamilton Drive Water Equipment Replacement				
Asset Name:		G.L. Acct: 01-4120-			
Project Category:	Water				
Project Department Priority:	High				
Project Description:	Replacement of chemical analyzer and chemical pumps in Hamilton Drive Water System				
Project Justification:	Life cycle replacement of aging equipment				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 27,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 27,000.00				
Transfer from Wastewater Reserve					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Water Standpipe Mixer - Hamilton Drive				
Asset Name:		G.L. Acct: 01-4120-			
Project Category:	Water				
Project Department Priority:	High				
Project Description:	Purchase and installation of mixer for standpipe.				
Project Justification:	Hamilton Drive Standpipe has a relatively low water turnover and is subject to ice formation within the tank in winter. Leaks have been caused by ice expansion during cold winters. A mixer will prevent ice formation eliminating potential leaks.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 40,000.00				
Transfer from Wastewater Reserve					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Rate Study and Financial Plan				
Asset Name:		G.L. Acct: 01-4120-			
Project Category:	Water/ Wastewater (Combined)				
Project Department Priority:	High				
Project Description:	Water and Wastewater Rate Study and Financial Plan				
Project Justification:	Municipal License and Permits requires an update to the Financial Plan every 5 years. Financial Plan was last updated in 2015. The water and wastewater rate is also updated at that time to ensure rates are appropriate to operate and maintain the user pay systems.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Consultant Fees	\$ 37,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Water Reserve	\$ 20,000.00				
Transfer from Wastewater Reserve	\$ 17,000.00				
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2018 Date Prepared			Reviewed by Director of Finance		

TOWNSHIP OF GUELPH/HERAMOSA
2019
CAPITAL FORECAST

Township of Guelph/Heramosa - Waste Water 2019 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Capital - Lou's Boulevard Sewage Pumping Station Upgrades	\$ 370,000.00			\$ 370,000.00			
Sanitary Inflow Investigation - North Rockwood Smoke Testing	\$ 30,000.00		\$ 30,000.00				
Total	\$ 400,000.00	\$ -	\$ 30,000.00	\$ 370,000.00	\$ -	\$ -	\$ -

Rockwood Sewer Life Cycle \$ 370,000.00
Development Charges \$ 30,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Wastewater				
Project Name:	Lou's Boulevard Sewage Pumpstation Upgrades				
Asset Name:	Lou's Blvd Sewage Pumping Station	Asset ID:			
Project Category:	Wastewater	G.L. Acct: 01-4220-			
Project Department Priority:	High				
Project Description:	Replacement of Lou's Blvd. SPS piping, controls and provision of back up power.				
Project Justification:	Life cycle replacement of piping and controls in sewage pumping station plus addition of back up power. Projects identified in Water Wastewater Rate Study. Project tendered in December 2018 for 2019 construction.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2018	2019	2020	2021	2020
Capital Purchases		\$ 320,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 45,000.00	\$ 30,000.00			
Geo Technical Fees					
Legal Fees					
Contingency		\$ 20,000.00			
Total	\$ 45,000.00	\$ 370,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 35,000.00	\$ 370,000.00			
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 35,000.00	\$ 370,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Dec 2018 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Public Works - Wastewater				
Project Name:	Sanitary Inflow Investigation				
Asset Name:	Sanitary Sewers	Asset ID:			
Project Category:	Wastewater	G.L. Acct: 01-4220-			
Project Department Priority:	High				
Project Description:	Sanitary inflow investigation by smoke testing in north east Rockwood.				
Project Justification:	Significant inflow occurs into the sanitary collection system which impacts treatment costs to the City and also impacts capacity available for development. Storm cross connections are thought to exist in north east Rockwood. Smoke testing is a simple way of identifying connection to the sanitary system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Grants					
Financing					
Development Charges	\$ 30,000.00		\$ -		
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2018				
New Operating costs per year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Sept., 2017 Date Prepared			Reviewed by Director of Finance		

DEPARTMENT: Parks and Recreation

CORE SERVICES:

- Encourage community involvement in recreation, healthy active living and sport and cultural pursuits that supports the wellbeing of individuals, strengthens communities and encourages volunteer engagement and participation for all ages.
- Provide programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups and partners.
- Schedule and administer the use of all recreational facilities, sports fields, outdoor ice rinks, community halls, splash pad, community parks and cemeteries.
- Plan, develop, maintain and operate parks, open spaces, facilities and Cemeteries.
- Promote departmental and community programs, services and related information.
- Administer Parks & Recreation related leases and agreements.
- Plan, design and develop neighbourhood and community parks and related amenities.
- Coordinate all maintenance and services of Township owned buildings.

OPERATING BUDGET:

The year over year operating budget for Parks and Recreation has been maintained to a minimal increase with the exception of the following account provided with detailed explanation.

SALARIES AND BENEFITS: An increase in Salaries and Benefits specific to the Parks and Recreation budget is the result of the newly created Community Programs Coordinator Assistant position, this expense is 100% offset by provincial grant funding through the Senior Active Living Center fund. A 2.2% cost of living increase in line with the Township's "Pay Administration Policy" and annual merit increases make up the remainder of the increase to Salaries and Benefits.

Township of Guelph/Eramosa
2019 Budget Change Summary

Parks and Recreation	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 619,913.00	\$ 680,492.00	\$ 60,579.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 13,000.00	\$ 39,600.00	\$ 26,600.00
Grants	\$ 187,000.00	\$ 117,400.00	\$ (69,600.00)
Long Term Debt Financing			
Transfer From Reserves	\$ 467,000.00	\$ 749,964.00	\$ 282,964.00
Transfer From Development Charges	\$ 759,360.00	\$ 664,542.00	\$ (94,818.00)
Total Revenue	\$ 2,046,273.00	\$ 2,251,998.00	\$ 205,725.00
Expenditures			
Operating Costs	\$ 547,440.00	\$ 618,484.00	\$ 71,044.00
Debt Charges (Principal and Interest)	\$ 192,847.00	\$ 195,072.00	\$ 2,225.00
Salaries and Benefits	\$ 941,424.00	\$ 1,047,427.00	\$ 106,003.00
Transfers To Reserves	\$ 164,100.00	\$ 470,606.00	\$ 306,506.00
Total Expenditures	\$ 1,845,811.00	\$ 2,331,589.00	\$ 485,778.00
			\$ -
Capital Expenditures	\$ 1,348,360.00	\$ 1,158,650.00	\$ (189,710.00)
Total Operating and Capital Expenditures	\$ 3,194,171.00	\$ 3,490,239.00	\$ 296,068.00
Total Revenue Less Expenditure	\$ 1,147,898.00	\$ 1,238,241.00	\$ 90,343.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
6101 Rockwood Town Hall					
Revenue					
01-6101-3150	Grants	0.00	0.00		
01-6101-3600	Rental Income	-17,901.00	-17,894.16	-18,259.00	
01-6101-3900	Transfer from Reserves	-14,000.00	-14,000.00		
Total Revenue		-31,901.00	-31,894.16	-18,259.00	
Expense					
01-6101-4090	Fees - Legal	0.00	0.00		
01-6101-4150	Heating	0.00	0.00		
01-6101-4160	Hydro	0.00	0.00		
01-6101-4165	Insurance	603.00	602.53	609.00	
01-6101-4305	Repairs & Maint - Building	2,700.00	1,838.68	2,750.00	
01-6101-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6101-4410	Security Monitoring	500.00	479.40	510.00	
01-6101-4430	Supplies and Services	550.00	199.71	560.00	
01-6101-4450	Telephone	0.00	0.00		
01-6101-4540	Transfers to Reserves	5,200.00	5,200.00	5,300.00	
Total Expense		9,553.00	8,320.32	9,729.00	
Total 6101 Rockwood Town Hall		-22,348.00	-23,573.84	-8,530.00	
6103 Rockmosa					
Revenue					
01-6103-3125	Miscellaneous Revenue	0.00	-2,645.50		
01-6103-3150	Grants	0.00	0.00		
01-6103-3600	Rental Income	-20,000.00	-22,175.09	-20,400.00	
01-6103-3640	Programming	-13,500.00	-17,920.22	-15,000.00	
01-6103-3900	Transfer from Reserves	-11,000.00	-11,000.00		
Total Revenue		-44,500.00	-53,740.81	-35,400.00	
Expense					
01-6103-4005	Advertising	3,060.00	2,216.56	3,100.00	
01-6103-4030	Cleaning	11,200.00	11,244.00	11,300.00	
01-6103-4035	Communications	1,600.00	1,498.18	1,600.00	
01-6103-4120	Garbage Collection	0.00	0.00		
01-6103-4150	Heating	5,000.00	4,537.27	5,000.00	
01-6103-4160	Hydro	9,000.00	5,673.07	7,500.00	
01-6103-4165	Insurance	2,239.00	2,239.37	2,267.00	
01-6103-4175	Lease Payments	0.00	0.00		
01-6103-4300	Property Taxes	0.00	0.00		
01-6103-4305	Repairs & Maint - Building	12,500.00	18,049.32	11,500.00	
01-6103-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6103-4350	Salaries and Wages	13,278.00	13,568.99	12,472.00	
01-6103-4355	Salaries Benefits	1,214.00	1,295.36	1,875.00	
01-6103-4410	Security Monitoring	507.00	696.15	515.00	
01-6103-4415	Service Agreements	0.00	0.00	4,000.00	
01-6103-4430	Supplies and Services	11,000.00	12,152.67	8,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6103-4450	Telephone	0.00	0.00		
01-6103-4463	Utilities	1,100.00	735.00	800.00	
01-6103-4540	Transfers to Reserves	24,000.00	24,000.00	24,500.00	
Total Expense		95,698.00	97,905.94	94,429.00	
Total 6103 Rockmosa		51,198.00	44,165.13	59,029.00	
6104 Eden Mills Community Centre					
Expense					
01-6104-4090	Fees - Legal	0.00	0.00		
01-6104-4165	Insurance	670.00	966.12	1,712.00	
01-6104-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6104-4485	Weekly Water Sampling	0.00	0.00		
Total Expense		670.00	966.12	1,712.00	
Total 6104 Eden Mills Community Centre		670.00	966.12	1,712.00	
6105 Marden Community Centre					
Revenue					
01-6105-3125	Miscellaneous Revenue	0.00	-943.50		
01-6105-3600	Rental Income	-15,300.00	-12,796.05	-15,000.00	
01-6105-3640	Programming	0.00	0.00		
01-6105-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-15,300.00	-13,739.55	-15,000.00	
Expense					
01-6105-4005	Advertising	2,040.00	1,902.95	2,000.00	
01-6105-4030	Cleaning	3,100.00	2,702.64	3,100.00	
01-6105-4045	Debenture Payments	0.00	0.00		
01-6105-4150	Heating	2,000.00	1,927.13	2,000.00	
01-6105-4160	Hydro	4,800.00	2,225.26	2,500.00	
01-6105-4165	Insurance	754.00	753.97	1,272.00	
01-6105-4305	Repairs & Maint - Building	3,000.00	3,155.43	3,200.00	
01-6105-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6105-4350	Salaries and Wages	0.00	734.63		
01-6105-4355	Salaries Benefits	0.00	73.46		
01-6105-4410	Security Monitoring	507.00	243.54	515.00	
01-6105-4430	Supplies and Services	3,300.00	2,170.04	3,300.00	
01-6105-4485	Weekly Water Sampling	563.00	388.00	570.00	
01-6105-4540	Transfers to Reserves	5,100.00	5,100.00	5,200.00	
Total Expense		25,164.00	21,377.05	23,657.00	
Total 6105 Marden Community Centre		9,864.00	7,637.50	8,657.00	
6106 Marden Park House					
Revenue					
01-6106-3600	Rental Income	-22,800.00	-22,800.00	-22,800.00	
01-6106-3900	Transfer From Reserves	0.00	0.00	-22,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total Revenue		-22,800.00	-22,800.00	-44,800.00	
Expense					
01-6106-4090	Fees - Legal	0.00	0.00		
01-6106-4165	Insurance	808.00	807.68	818.00	
01-6106-4300	Property Taxes	6,400.00	6,319.67	6,600.00	
01-6106-4305	Repairs & Maint - Building	4,000.00	1,570.23	4,000.00	
01-6106-4430	Supplies and Services	0.00	0.00		
01-6106-4485	Weekly Water Sampling	573.00	195.00	580.00	
01-6106-4540	Transfers to Reserves	5,100.00	5,100.00	5,200.00	
Total Expense		16,881.00	13,992.58	17,198.00	
Total 6106 Marden Park House		-5,919.00	-8,807.42	-27,602.00	
6107 Rockwood Cemetery Chapel					
Revenue					
01-6107-3800	Rental Income	-400.00	-425.00	-425.00	
01-6107-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-400.00	-425.00	-425.00	
Expense					
01-6107-4090	Fees - Legal	0.00	0.00		
01-6107-4160	Hydro	720.00	938.04	950.00	
01-6107-4165	Insurance	675.00	675.00	646.00	
01-6107-4305	Repairs & Maint - Building	1,000.00	3,317.09	1,200.00	
01-6107-4430	Supplies and Services	550.00	154.46	550.00	
01-6107-4540	Transfers to Reserves	1,500.00	1,500.00	2,000.00	
Total Expense		4,445.00	6,584.59	5,346.00	
Total 6107 Rockwood Cemetery Chapel		4,045.00	6,159.59	4,921.00	
6108 Rockwood Library/Older Adult Centre					
Revenue					
01-6108-3150	Grant	0.00	0.00	-7,487.00	
01-6108-3600	Rental Income	-73,287.00	-73,466.76	-75,096.00	
01-6108-3640	Programming	0.00	0.00	-12,000.00	
01-6108-3900	Transfer from Reserves	0.00	-25,233.00	-1,000.00	
01-6108-3920	Transfer From Development Ch	0.00	0.00		
Total Revenue		-73,287.00	-98,699.76	-95,583.00	
Expense					
01-6108-4005	Advertising	0.00	0.00	4,500.00	
01-6108-4030	Cleaning	0.00	0.00	1,500.00	
01-6108-4035	Communications	1,650.00	1,853.43	1,900.00	
01-6108-4045	Debenture Payment	32,636.00	32,636.23	32,073.00	
01-6108-4150	Heating	3,400.00	2,411.50	3,100.00	
01-6108-4160	Hydro	7,000.00	3,335.85	4,500.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6108-4165	Insurance	2,230.00	2,229.70	2,257.00	
01-6108-4220	Memberships and Dues	0.00	0.00		
01-6108-4235	Mileage	0.00	0.00		
01-6108-4287	Programming	0.00	0.00	12,000.00	
01-6108-4305	Repairs & Maint - Building	3,000.00	7,993.17	3,000.00	
01-6108-4310	Repairs & Maint - Equipment	550.00	527.00		
01-6108-4350	Salaries and Wages	0.00	0.00		
01-6108-4355	Salaries Benefits	0.00	0.00		
01-6108-4405	Seminars and Training	0.00	0.00		
01-6108-4410	Security Monitoring	510.00	479.40	530.00	
01-6108-4430	Supplies and Services	2,040.00	2,446.17	20,000.00	
01-6108-4450	Telephone	0.00	0.00		
01-6108-4463	Utilities	1,000.00	629.45	900.00	
01-6108-4540	Transfers to Reserves	6,200.00	6,200.00	6,350.00	
Total Expense		60,216.00	60,741.90	92,610.00	
Total 6108 Rockwood Library/Older Adult Centre		-13,071.00	-37,957.86	-2,973.00	
6120 Capital Expenditures - P & R Buildings					
Expense					
01-6120-9044	Capital - Townhall Upgrades	0.00	0.00		
01-6120-9046	Capital - Rockmosa Basement	0.00	0.00		
01-6120-9047	Capital - Marden CC Soffit and	0.00	0.00		
01-6120-9048	Capital - Marden CC Sound Da	0.00	0.00		
01-6120-9049	Capital - Rockmosa Rooftop H	11,000.00	12,449.18		
01-6120-9050	Capital - Town Hall Roof Replac	14,000.00	19,806.00		
01-6120-9051	Capital - Rockwood Library Parl	0.00	25,233.00		
01-6120-9999	Capital	0.00	0.00	22,000.00	
Total Expense		25,000.00	57,488.18	22,000.00	
Total 6120 Capital Expenditures - P & R Buildings		25,000.00	57,488.18	22,000.00	
6250 General Parks					
Revenue					
01-6250-3125	Miscellaneous Revenue	-13,000.00	-40,107.34	-35,500.00	
01-6250-3130	Financing	0.00	0.00		
01-6250-3150	Grants	0.00	-37,826.65	-37,213.00	
01-6250-3500	Donation Revenue	0.00	-3,000.00		
01-6250-3640	Programming	0.00	-14,496.39		
01-6250-3900	Transfer from Reserves	-162,000.00	-251,686.50	-218,000.00	
01-6250-3920	Transfer From Development Cf	0.00	0.00		
01-6250-3925	Transfer From Chapel Trust	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-175,000.00	-347,116.88	-290,713.00	
Expense					
01-6250-4005	Advertising	5,100.00	13,427.22	2,500.00	
01-6250-4035	Communications	6,500.00	7,683.15	8,000.00	
01-6250-4040	Computer Support	4,600.00	4,484.46	4,600.00	
01-6250-4070	Equipment Rental	3,060.00	2,392.87	3,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6250-4090	Fees - Legal	1,020.00	2,284.06	1,000.00	
01-6250-4100	Fees - Professional	2,601.00	3,549.00	3,000.00	
01-6250-4110	Fleet	14,280.00	17,850.17	14,500.00	
01-6250-4120	Garbage Collection	12,500.00	12,601.04	12,750.00	
01-6250-4165	Insurance	31,281.00	31,281.00	37,079.00	
01-6250-4175	Lease Payments	3,200.00	3,753.69	4,000.00	
01-6250-4220	Memberships and Dues	1,400.00	1,309.80	1,400.00	
01-6250-4235	Mileage	1,300.00	696.14	1,200.00	
01-6250-4250	Office Equipment	3,570.00	6,366.13	3,700.00	
01-6250-4270	Plant Materials/Tree Planting	6,120.00	7,770.48	7,000.00	
01-6250-4287	Programming	16,000.00	20,112.05		
01-6250-4310	Repairs & Maint - Equipment	16,000.00	14,677.02	16,000.00	
01-6250-4315	Repairs & Maint - Playground E	7,650.00	7,378.12	7,650.00	
01-6250-4350	Salaries and Wages	590,000.00	595,231.07	659,495.00	
01-6250-4355	Salaries Benefits	160,075.00	164,217.02	183,459.00	
01-6250-4405	Seminars and Training	9,180.00	9,559.17	10,000.00	
01-6250-4420	Special Events	12,000.00	32,168.39	31,500.00	
01-6250-4430	Supplies and Services	20,400.00	26,149.67	22,000.00	
01-6250-4450	Telephone	168.00	80.24	100.00	
01-6250-4455	Tree Cutting	7,140.00	5,650.00	7,200.00	
01-6250-4460	Uniforms	4,000.00	4,694.68	4,500.00	
01-6250-4465	Vehicle Gas & Oil	21,420.00	22,993.71	24,000.00	
01-6250-4490	Winter Maintenance	2,653.00	2,600.00	2,600.00	
01-6250-4510	Transfer to Capital Reserve	25,000.00	25,000.00	25,500.00	
01-6250-4540	Transfers to Reserves	72,000.00	81,487.90	84,000.00	
01-6250-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-6250-4595	Amortization Expense	0.00	0.00		
01-6250-4599	Indirect Cost Transfer	0.00	0.00		
Total Expense		1,060,218.00	1,127,448.25	1,181,733.00	
Total 6250 General Parks		885,218.00	780,331.37	891,020.00	
6252 Lloyd Dyer Park					
Revenue					
01-6252-3600	Rental Income	0.00	0.00		
01-6252-3610	Ball Diamond Rental	-3,100.00	-3,940.99	-2,100.00	
01-6252-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-3,100.00	-3,940.99	-2,100.00	
Expense					
01-6252-4035	Communications	900.00	1,531.01	1,500.00	
01-6252-4150	Heating	800.00	612.46	700.00	
01-6252-4160	Hydro	1,600.00	1,397.15	1,500.00	
01-6252-4300	Property Taxes	0.00	0.00		
01-6252-4305	Repairs & Maint - Building	4,000.00	3,685.96	3,900.00	
01-6252-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6252-4315	Repairs & Maint - Playground E	0.00	0.00		
01-6252-4410	Security Monitoring	517.00	479.40	525.00	
01-6252-4430	Supplies and Services	4,000.00	4,579.56	4,200.00	
01-6252-4450	Telephone	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total Expense		11,817.00	12,285.54	12,325.00	
Total 6252 Lloyd Dyer Park		8,717.00	8,344.55	10,225.00	
6253 Rockmosa Park					
Revenue					
01-6253-3150	Grants	-187,000.00	-114,300.00	-72,700.00	
01-6253-3500	Donation Revenue	0.00	-272.50		
01-6253-3605	Soccer Field Rentals	-5,000.00	-3,864.92	-4,000.00	
01-6253-3610	Ball Diamond Rental	-3,000.00	-1,744.18	-1,500.00	
01-6253-3900	Transfer from Reserves	-248,000.00	-248,000.00	-358,964.00	
01-6253-3920	Transfer From Development Cf	-694,360.00	-789,099.66	-321,986.00	
Total Revenue		-1,137,360.00	-1,157,281.26	-759,150.00	
Expense					
01-6253-4160	Hydro	3,600.00	2,391.65	4,000.00	
01-6253-4305	Repairs & Maint - Building	2,000.00	2,882.01	2,040.00	
01-6253-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6253-4315	Repairs & Maint - Playground E	1,500.00	855.11	1,500.00	
01-6253-4316	Repairs and Maintenance - Splk	12,000.00	11,431.19	13,500.00	
01-6253-4430	Supplies and Services	6,500.00	6,814.91	6,630.00	
01-6253-4465	Utilities	0.00	0.00	12,000.00	
01-6253-4540	Transfer to Reserves	0.00	0.00		
Total Expense		25,600.00	24,374.87	39,670.00	
Total 6253 Rockmosa Park		-1,111,760.00	-1,132,906.39	-719,480.00	
6256 Eden Mills Park					
Revenue					
01-6256-3605	Soccer Field Rental	-1,060.00	-653.52	-1,000.00	
01-6256-3610	Ball Diamond Rentals	0.00	0.00		
01-6256-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-1,060.00	-653.52	-1,000.00	
Expense					
01-6256-4090	Fees - Legal	0.00	0.00		
01-6256-4160	Hydro	1,173.00	858.73	1,000.00	
01-6256-4165	Insurance	0.00	0.00		
01-6256-4305	Repairs & Maint - Building	0.00	0.00		
01-6256-4315	Repairs & Maint - Playground E	612.00	0.00	600.00	
01-6256-4430	Supplies and Services	3,060.00	4,400.59	3,500.00	
01-6256-4450	Telephone	0.00	0.00		
01-6256-4485	Weekly Water Sampling	0.00	0.00		
Total Expense		4,845.00	5,259.32	5,100.00	
Total 6256 Eden Mills Park		3,785.00	4,605.80	4,100.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
6257 Marden Park/RDAPC					
Revenue					
01-6257-3125	Miscellaneous Revenue	-4,080.00	-4,118.74	-4,100.00	
01-6257-3500	Donation Revenue	0.00	-3,025.00		
01-6257-3600	Rental Income	-320,000.00	-328,972.16	-320,000.00	
01-6257-3610	Ball Diamond Rentals	-7,500.00	-7,751.73	-7,650.00	
01-6257-3615	Pavillion Rental	-3,500.00	-3,434.37	-3,500.00	
01-6257-3620	Outdoor Field Rental Income	-20,000.00	-19,285.94	-20,000.00	
01-6257-3625	Office Rental Income	-6,485.00	-6,567.75	-6,762.00	
01-6257-3630	Track Revenue	-38,000.00	-45,751.75	-45,000.00	
01-6257-3640	Programming	-45,000.00	-90,388.07	-90,000.00	
01-6257-3900	Transfer from Reserves	-32,000.00	-18,521.00	-150,000.00	
01-6257-3910	Transfer from Park in Lieu	0.00	0.00		
01-6257-3920	Transfer from Development Ch:	-65,000.00	-65,000.00	-342,556.00	
Total Revenue		-541,565.00	-592,816.51	-989,568.00	
Expense					
01-6257-4005	Advertising	4,590.00	2,735.78	3,900.00	
01-6257-4035	Communications	3,468.00	2,712.44	3,500.00	
01-6257-4045	Debenture Payments	160,211.00	160,211.00	162,999.00	
01-6257-4090	Fees - Legal	0.00	0.00		
01-6257-4120	Garbage Collection	0.00	0.00		
01-6257-4150	Heating	9,690.00	9,251.38	9,800.00	
01-6257-4160	Hydro	66,300.00	62,199.63	52,000.00	
01-6257-4165	Insurance	25,247.00	25,247.00	27,582.00	
01-6257-4287	Programming	0.00	10,912.50	11,000.00	
01-6257-4305	Repairs & Maint - Building	20,000.00	20,777.28	20,000.00	
01-6257-4310	Repairs & Maint - Equipment	5,000.00	4,760.86	5,000.00	
01-6257-4315	Repairs & Maint - Playground E	510.00	0.00	500.00	
01-6257-4350	Salaries and Wages	143,757.00	155,692.76	156,387.00	
01-6257-4355	Salaries Benefits	33,100.00	31,451.47	33,739.00	
01-6257-4410	Security Monitoring	507.00	479.40	517.00	
01-6257-4430	Supplies and Services	23,000.00	23,258.75	33,000.00	
01-6257-4431	Supplies - Vending	0.00	0.00		
01-6257-4450	Telephone	0.00	0.00		
01-6257-4475	W/W Treatment	8,568.00	6,203.16	8,700.00	
01-6257-4485	Weekly Water Sampling	6,756.00	1,004.40	6,900.00	
01-6257-4540	Transfer to Reserves	20,000.00	23,025.00	312,556.00	
Total Expense		530,704.00	539,922.81	848,080.00	
Total 6257 Marden Park/RDAPC		-10,861.00	-52,893.70	-141,488.00	
6299 Capital Expenditures - P & R Parks					
Expense					
01-6299-9411	Capital - Picnic Tables	12,000.00	11,799.00		
01-6299-9423	Capital - Marden Park Sport Fie	0.00	0.00		
01-6299-9477	Capital - Rockmosa Park Devel	1,129,360.00	1,257,025.76		
01-6299-9478	Capital - Skate Park Design	0.00	0.00		
01-6299-9479	Capital - Splash Pad Refurbishr	0.00	0.00		
01-6299-9480	Capital - Unit 100 Vehicle Replk	0.00	0.00		

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6299-9481	Capital - Lighting Decommissio	0.00	0.00		
01-6299-9482	Capital - RDAPC Masonry Worl	12,000.00	6,150.00		
01-6299-9483	Capital - RDAPC Water Treatm	20,000.00	12,021.00		
01-6299-9484	Capital - Stone Pillar Repair (M	18,000.00	9,500.00		
01-6299-9485	Capital - Wide Area Mower	80,000.00	72,600.00		
01-6299-9486	Capital - Pick-Up Truck	36,000.00	37,750.00		
01-6299-9487	Capital - Fence and Goals (Mar	16,000.00	14,951.00		
01-6299-9998	Capital - Special Events	0.00	0.00		
01-6299-9999	Capital	0.00	0.00	1,136,650.00	
Total Expense		1,323,360.00	1,421,796.76	1,136,650.00	
Total 6299 Capital Expenditures - P & R Parks		1,323,360.00	1,421,796.76	1,136,650.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-22,348.00	-23,573.84	-8,530.00	
01-6103	Rockmosa	51,198.00	44,165.13	59,029.00	
01-6104	Eden Mills Community Centre	670.00	966.12	1,712.00	
01-6105	Marden Community Centre	9,864.00	7,637.50	8,657.00	
01-6106	Marden Park House	-5,919.00	-8,807.42	-27,602.00	
01-6107	Rockwood Cemetery Chapel	4,045.00	6,159.59	4,921.00	
01-6108	Rockwood Library/Older Adult Centre	-13,071.00	-37,957.86	-2,973.00	
01-6120	Capital Expenditures - P & R Buildings	25,000.00	57,488.18	22,000.00	
01-6250	General Parks	885,218.00	780,331.37	891,020.00	
01-6252	Lloyd Dyer Park	8,717.00	8,344.55	10,225.00	
01-6253	Rockmosa Park	-1,111,760.00	-1,132,906.39	-719,480.00	
01-6256	Eden Mills Park	3,785.00	4,605.80	4,100.00	
01-6257	Marden Park/RDAPC	-10,861.00	-52,893.70	-141,488.00	
01-6299	Capital Expenditures - P & R Parks	1,323,360.00	1,421,796.76	1,136,650.00	
Total Revenues:		-2,046,273.00	-2,323,108.44	-2,251,998.00	
Total Expenses:		3,194,171.00	3,398,464.23	3,490,239.00	
Report Net:		1,147,898.00	1,075,355.79	1,238,241.00	

TOWNSHIP OF GUELPH/ERAMOSA
2019 Capital Forecast

Township of Guelph/Eramosa 2019 Capital Expenditures		SOURCE OF FINANCING						
Parks and Recreation	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	Other	Details	
Buildings								
Steel Roof Marden Park House: Transfer from 01-0000-2731	\$ 22,000.00			\$ 22,000.00				
Total Capital - Buildings	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -	
General Parks and Recreation								
LED Light Retrofit RDAPC: Transfer from 01-0000-2748	\$ 120,000.00			\$ 120,000.00				
Insulate and heat cold bay side of Marden Shop: Transfer from 01-0000-2731	\$ 30,000.00			\$ 30,000.00				
Ball Diamond infield Maintenance (Rockmosa, Dyer, Marden): Transfer from 01-0000-2733	\$ 15,000.00			\$ 15,000.00				
Wide Area Mower: Transfer from 01-0000-2746	\$ 118,000.00			\$ 118,000.00				
Rockmosa Park Development	\$ 753,650.00	\$ 72,700.00	\$ 321,986.00	\$ 358,964.00				
Survey Parkinson Cemetery	\$ 15,000.00				\$ 15,000.00			
Commercial Corridor banners Transfer From Main St Revitalization	\$ 10,000.00			\$ 10,000.00				
James Lynch Play Structure replacement: Transfer from 01-0000-2732	\$ 75,000.00			\$ 75,000.00				
Total Capital - Parks	\$ 1,136,650.00	\$ 72,700.00	\$ 321,986.00	\$ 726,964.00	\$ 15,000.00	\$ -	\$ -	
Total	\$ 1,158,650.00	\$ 82,700.00	\$ 321,986.00	\$ 748,964.00	\$ 15,000.00	\$ -	\$ -	

TOWNSHIP OF GUELPH/ERAMOSA
2019 Capital Forecast

Capital Funding			
Building Reserves	01-0000-2731	\$	52,000.00
Reserves - RDAPC	01-0000-2748	\$	120,000.00
Reserves - General Parks	01-0000-2733	\$	15,000.00
Reserves - Vehicle and Equipment	01-0000-2746	\$	118,000.00
Development Charges - Outdoor	01-0000-2882	\$	321,986.00
Grant Funding		\$	72,700.00
Reserve Fund - Rockmosa Park Development	01-0000-2867	\$	285,964.00
Cash in Lieu of Parkland	01-0000-2844	\$	48,000.00
Working Fund Reserve	01-0000-2704	\$	25,000.00
Revenue		\$	15,000.00
Reserve Fund - Main Street Revitalization		\$	10,000.00
Reserve - Playground	01-0000-2732	\$	75,000.00
		<u>\$</u>	<u>1,158,650.00</u>

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Steel Roof Marden Park House				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Installation of a steel roof on the Marden Park house				
Project Justification:	Currently there are asphalt three tab shingles on the Marden Park house, the shingles are nearing the end of their useful life and a new roofing system needs to be installed prior to shingle failure.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 22,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Building Reserves	\$ 22,000.00				
Taxation					
Other					
Total	\$ 22,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
1-Jan-19 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	LED Light Retrofit RDAPC				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Retrofit of highbay T5 fixtures, compact fluorescents and Metal Halides to LED fixtures				
Project Justification:	With the technological advancement of LED fixtures in the building industry there is financial incentives of up to 65% energy reduction with an LED retrofit. The RDAPC could experience up to \$22,000 per year in energy savings. In addition to the energy savings we will experience improved light levels and reduced maintenance.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 120,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from RDAPC Reserve	\$ 120,000.00				
Taxation					
Other					
Total	\$ 120,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	(\$20,000)				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
1-Jan-19 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL	
Department:	Parks and Recreation
Account Number:	
Project Name:	Insulate and Heat Cold Bay Side of Marden Shop
Project Category:	Parks Maintenance
Project Department Priority:	
Project Description:	Remove hot water heater and install NG Boiler, commission cold bay in-floor heat. Clad and insulate ceiling
Project Justification:	The Marden Parks Shop is located in Marden Park, it was constructed in 1999 and is the Parks Department main workshop for equipment storage and maintenance. At the time of construction the poured concrete floor throughout the entire building was plumbed for in-floor heat. However at the time only the small bay of the shop was commissioned for heat. As our services and assets have expanded the need for both bays to be heated has become apparent. Currently the walls are insulated but the ceiling is not, this proposed capital item would see the ceiling cladded and insulated and would also fund the replacement of a commercial water heater for a boiler.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 30,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Building Reserves	\$ 30,000.00				
Taxation					
Other					
Total	\$ 30,000.00		\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2019
New Operating costs per year:	0
Amount:	
Robin Milne Submitted By	Robin Milne Department Head
1-Jan-19	
Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Ball Diamond Infield Maintenance				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Regrading and top-up of infield material				
Project Justification:	The purpose of this project is to improve sheet drainage off of the field and to remove the soil lip where the turf meets the limestone screening. This lip can act as a trip hazard and can also cause the ball to deflect in an unpredictable manner potentially causing injury to players.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 15,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from General Parks Reserves	\$ 15,000.00				
Taxation					
Other					
Total	\$ 15,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
1-Jan-19 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Wide Area Mower Replacement				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Replacement of an existing wide area mower with a new 11' wide area mower.				
Project Justification:	Our current wide area mower is a 2008 model year; it was purchased as a well maintained used unit in 2009 with under 2000hrs on the motor. In the past three seasons this mower has had significant repairs required during the operational season leaving us short on mowers during the growing season and putting a strain on our maintenance budget.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 118,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 118,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Parks					
Equipment Reserves	\$ 118,000.00				
Taxation					
Other					
Total	\$ 118,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
1-Jan-19 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9477				
Project Name:	Rockmosa Park Development				
Project Category:	Park Expansion				
Project Department Priority:	In accordance with P&R Master Plan				
Project Description:	Completion of fine grading, seeding, water service, fencing, trail completion and parking lot with lighting.				
Project Justification:	This project is the result of a community engagement exercise that collected public input into the design of the existing and expansion area of Rockmosa Park. The completion of the trail, fine grading and the addition of a lit parking lot is proposed to be completed in 2019.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 584,150.00				
Sub-Contracting	\$ 110,000.00				
Consulting Fees	\$ 4,000.00				
Engineering Fees	\$ 20,000.00				
Testing	\$ 4,000.00				
Legal Fees					
Contingency	\$ 31,500.00				
Total	\$ 753,650.00		\$ -	\$ -	\$ -
Funding					
Transfer from DC's	\$ 321,986.00				
Transfer from Cash in Lieu	\$ 48,000.00				
Grant	\$ 72,700.00				
Working fund reserve	\$ 25,000.00				
Reserve fund Rockmosa	\$ 285,964.00				
Total	\$ 753,650.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	\$ 55,000.00				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
January 21st 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Survey and layout of Parkinson Cemetery				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Legal survey of the property and layout of existing and future lots.				
Project Justification:	The current burial lot line records for the Parkinson Cemetery are dated October of 1998, however it is not believed that they were drafted by a OLS. The drawings also do not reference Standard Iron Bars(SIB), Iron Bars(IB) or Pins, all which are essential in accurately laying out an interment. The completed project will see SIB's, IB's and Pins installed throughout the property which will enable staff to accurately lay out future interments.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 15,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Taxation	\$ 15,000.00				
Other					
Total	\$ 15,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Date Prepared	1-Jan-19		Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Commercial Corridor Banners				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Remove and replace existing banners within the Hwy. 7 commercial corridor with new banners				
Project Justification:	Currently there are Canada flag banners and Canada 150 banners in place. Both style of flags are showing signs of wear and the Canada 150 banners are out of date.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 10,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Main St Revitalization Fund	\$ 10,000.00				
Other					
Total	\$ 10,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Date Prepared	1-Jan-19		Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
CAPITAL PROJECT DETAIL SHEET
2019 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	James Lynch Play Structure				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Remove and replace play structure at James Lynch Park				
Project Justification:	This proposed project is for the removal and replacement of the play structure at James Lynch Park in Everton. The single play structure that is in place is 20 years old. The age of the stand alone swing is unknown but is estimated to be approximately 40 years old. Both structures are compliant for ages 5 to 12 but neither structure is compliant for ages 18 months to 5 years of age. The replacement of this structure is supported by a community petition that was received by the Township in 2018 and falls into our lifecycle replacement schedule.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 75,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Play Structure Reserves	\$ 75,000.00				
Taxation					
Other					
Total	\$ 75,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2019				
New Operating costs per year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
1-Jan-19 Date Prepared			Reviewed by Director of Finance		

Department: Planning

CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Township's land use planning documents
- Prepares planning documents to implement Council's decisions on applications.
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage and parking requirements.
- Oversee and coordinate processing and management of development applications and preparation of comprehensive reports and recommendations to Council. Oversee preparation of draft plans of subdivision conditions, subdivision, servicing and site plan agreements.
- Prepares recommendations to the Committee of Adjustment on applications for consents and minor variances.
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection and other matters that affect the future form and development of the Township.
- Coordinate and develop the Township's Geographic Information System (GIS) applications ensuring data sets are up to date and accurate. Provide custom mapping services including maintaining the drawing repository. Create custom application to provide Township wide departmental support in the consumption of GIS data and services.

BUDGET HIGHLIGHTS

OPERATING BUDGET:

- Currently, the Township contracts planning services, as required, from MHBC Planning Ltd
- Legal fees and planning fees have been increased to support ongoing applications

Wellington County has provided a grant for \$25,000 to support economic development in the Township for the on-going work to encourage economic development in the Township of Guelph/Eramosa

CAPITAL PROJECTS: The planning department is not proposing any capital projects for 2019.

Township of Guelph/Eramosa
2019 Budget Change Summary

Planning and Development	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 40,750.00	\$ 55,250.00	\$ 14,500.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ -	\$ -
Grants	\$ 27,500.00	\$ 27,500.00	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 68,250.00	\$ 82,750.00	\$ 14,500.00
Expenditures			
Operating Costs	\$ 178,853.00	\$ 195,761.00	\$ 16,908.00
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 78,600.00	\$ 79,850.00	\$ 1,250.00
Transfers To Reserves	\$ -	\$ -	\$ -
Total Expenditures	\$ 257,453.00	\$ 275,611.00	\$ 18,158.00
Net Operating Revenue Less Expenditures	\$ 189,203.00	\$ 192,861.00	\$ 3,658.00
Capital Expenditures	\$ -	\$ -	\$ -
Total Revenue Less Expenditure	\$ 189,203.00	\$ 192,861.00	\$ 3,658.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
7100 Committee of Adjustment					
Revenue					
01-7100-3700	Minor Variance Fees	-8,500.00	-27,433.00	-23,000.00	
Total Revenue		-8,500.00	-27,433.00	-23,000.00	
Expense					
01-7100-4005	Advertising	250.00	0.00	250.00	
01-7100-4090	Fees - Legal	500.00	0.00	500.00	
01-7100-4095	Fees - Planning	2,500.00	9,450.96	5,000.00	
01-7100-4220	Memberships and Dues	610.00	1,120.00	610.00	
01-7100-4235	Mileage	175.00	0.00	175.00	
01-7100-4285	Postage & Shipping	0.00	0.00		
01-7100-4350	Salaries and Wages	1,500.00	1,200.00	1,500.00	
01-7100-4355	Salaries Benefits	100.00	88.00	100.00	
01-7100-4405	Seminars and Training	1,500.00	0.00	1,500.00	
01-7100-4430	Supplies and Services	200.00	24.41	200.00	
01-7100-4599	Indirect Costs Transfer	176.00	0.00	236.00	
Total Expense		7,511.00	11,883.37	10,071.00	
Total 7100 Committee of Adjustment		-989.00	-15,549.63	-12,929.00	
7200 Planning					
Revenue					
01-7200-3120	Administration Charges	-32,000.00	-28,164.00	-32,000.00	
01-7200-3125	Miscellaneous Revenue	0.00	0.00		
01-7200-3150	Grants	0.00	0.00		
01-7200-3900	Transfer From Reserves	0.00	0.00		
01-7200-3920	Transfer from Development Ch	0.00	0.00		
01-7200-3990	Gain on Disposal of Tangible C	0.00	0.00		
Total Revenue		-32,000.00	-28,164.00	-32,000.00	
Expense					
01-7200-4005	Advertising	2,500.00	1,666.83	2,000.00	
01-7200-4040	Computer Support	1,500.00	1,519.61	1,550.00	
01-7200-4080	Fees - Engineering	5,000.00	6,219.76	5,000.00	
01-7200-4090	Fees - Legal	45,000.00	16,767.89	45,000.00	
01-7200-4095	Fees - Planning	72,000.00	47,204.52	72,000.00	
01-7200-4100	Fees - Professional - Other	0.00	2,435.96		
01-7200-4170	Insurance Claims	0.00	5,000.00		
01-7200-4235	Mileage	500.00	13.11	100.00	
01-7200-4285	Postage & Shipping	200.00	83.15	200.00	
01-7200-4350	Salaries and Wages	53,800.00	53,772.88	55,000.00	
01-7200-4355	Salaries Benefits	19,200.00	19,608.08	19,250.00	
01-7200-4405	Seminars and Training	2,500.00	0.00	2,500.00	
01-7200-4430	Supplies and Services	3,500.00	2,536.65	3,500.00	
01-7200-4450	Telephone	100.00	89.44	100.00	
01-7200-4540	Transfers to Reserves	0.00	0.00		
01-7200-4590	Loss on Disposal of Tangible C	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-7200-4595	Amortization Expense	0.00	0.00		
01-7200-4599	Indirect Costs Transfer	5,102.00	0.00	5,300.00	
Total Expense		210,902.00	156,917.88	211,500.00	
Total 7200 Planning		178,902.00	128,753.88	179,500.00	
7220 Capital Expenditures - Planning					
Expense					
01-7220-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		
Total 7220 Capital Expenditures - Planning		0.00	0.00		
7300 Tile Drainage					
Revenue					
01-7300-3710	Drainage Superintendent Grant	-2,500.00	-1,331.40	-2,500.00	
Total Revenue		-2,500.00	-1,331.40	-2,500.00	
Expense					
01-7300-4045	Debenture Payments	0.00	0.00		
01-7300-4235	Mileage	500.00	339.80	500.00	
01-7300-4350	Salaries and Wages	4,000.00	2,323.00	4,000.00	
Total Expense		4,500.00	2,662.80	4,500.00	
Total 7300 Tile Drainage		2,000.00	1,331.40	2,000.00	
7400 Heritage Committee					
Revenue					
01-7400-3125	Miscellaneous Revenue	-250.00	-409.25	-250.00	
Total Revenue		-250.00	-409.25	-250.00	
Expense					
01-7400-4220	Memberships and Dues	0.00	0.00		
01-7400-4235	Mileage	50.00	0.00	50.00	
01-7400-4255	Open Houses	0.00	0.00		
01-7400-4275	Plaquing & Research	0.00	0.00		
01-7400-4430	Supplies and Services	3,200.00	3,433.09	3,200.00	
Total Expense		3,250.00	3,433.09	3,250.00	
Total 7400 Heritage Committee		3,000.00	3,023.84	3,000.00	
7500 Economic Development					
Revenue					
01-7500-3125	Miscellaneous Revenue	0.00	0.00		
01-7500-3150	Grants	-25,000.00	-25,000.00	-25,000.00	

General Ledger
 Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Total Revenue		-25,000.00	-25,000.00	-25,000.00	
Expense					
01-7500-4005	Advertising	2,500.00	500.00	2,500.00	
01-7500-4095	Fees - Planning	0.00	0.00		
01-7500-4100	Fees - Professional Other	25,000.00	20,085.07	25,000.00	
01-7500-4130	Grant Funding - CIP	0.00	0.00	15,000.00	
01-7500-4220	Memberships and Dues	540.00	0.00	540.00	
01-7500-4235	Mileage	350.00	0.00	350.00	
01-7500-4350	Salaries and Wages	0.00	0.00		
01-7500-4355	Salaries Benefits	0.00	0.00		
01-7500-4405	Seminars and Training	400.00	0.00	400.00	
01-7500-4430	Supplies and Services	2,500.00	5,086.81	2,500.00	
Total Expense		31,290.00	25,671.88	46,290.00	
Total 7500 Economic Development		6,290.00	671.88	21,290.00	

General Ledger
 Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	-989.00	-15,549.63	-12,929.00	
01-7200	Planning	178,902.00	128,753.88	179,500.00	
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	1,331.40	2,000.00	
01-7400	Heritage Committee	3,000.00	3,023.84	3,000.00	
01-7500	Economic Development	6,290.00	671.88	21,290.00	
Total Revenues:		-68,250.00	-82,337.65	-82,750.00	
Total Expenses:		257,453.00	200,569.02	275,611.00	
Report Net:		189,203.00	118,231.37	192,861.00	

DEPARTMENT: Rockwood Cemetery

CORE SERVICES:

- Plan, develop, and maintain Cemetery lands
- Market and promote Cemetery lands
- Pre and at-need sales
- Full service internments and inurnments
- Monument inspections and restoration
- Entry and maintenance of all Cemetery burial records

OPERATING BUDGET:

As of January 1, 2017, the full operation of the Rockwood Cemetery has been under the care and control of the Township. The year over year operating budget for the Rockwood Cemetery has been maintained to a minimal increase. The Rockwood Cemetery budget is maintained to be self-funding.

Township of Guelph/Eramosa
2019 Budget Change Summary

Rockwood Cemetery	2018	2019	Year over Year Change
Revenue			
User Fees	\$ 37,900.00	\$ 34,100.00	\$ (3,800.00)
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 37,900.00	\$ 34,100.00	\$ (3,800.00)
Expenditures			
Operating Costs	\$ 25,900.00	\$ 24,100.00	\$ (1,800.00)
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 12,000.00	\$ 10,000.00	\$ (2,000.00)
Transfers To Reserves	\$ -	\$ -	\$ -
Total Expenditures	\$ 37,900.00	\$ 34,100.00	\$ (3,800.00)
Net Operating Revenue Less Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -
Total Revenue Less Expenditure	\$ -	\$ -	\$ -

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
Fund: 01 General					
9100 Cemetery					
Revenue					
01-9100-3110	Interest Income	0.00	-242.28	-200.00	
01-9100-3125	Miscellaneous Revenue	-3,900.00	-3,038.89	-3,900.00	
01-9100-3500	Donation Revenue	0.00	0.00		
01-9100-3690	Internment Rights - Revenue	-12,000.00	-6,925.00	-10,000.00	
01-9100-3692	Care and Maintenance - Reven	-12,000.00	-7,225.00	-10,000.00	
01-9100-3694	Internment Fees - Revenue	-10,000.00	-13,615.00	-10,000.00	
01-9100-3696	Interest Income - Care and Mai	0.00	-4,268.78		
Total Revenue		-37,900.00	-35,314.95	-34,100.00	
Expense					
01-9100-4005	Advertising	0.00	0.00		
01-9100-4010	Bank Service Charges	0.00	0.00		
01-9100-4040	Computer Support	1,200.00	1,155.66	1,200.00	
01-9100-4045	Debenture Payment	2,700.00	2,700.00	2,700.00	
01-9100-4100	Fees - Professional - Other	500.00	0.00		
01-9100-4140	Grounds Maintenance	7,000.00	6,466.33	7,000.00	
01-9100-4165	Insurance	0.00	0.00		
01-9100-4172	Internment Costs	9,130.00	5,822.25	8,430.00	
01-9100-4235	Mileage	500.00	0.00		
01-9100-4430	Supplies and Services	2,600.00	1,836.35	2,500.00	
01-9100-4540	Transfer to Reserves	0.00	0.00		
01-9100-4570	Transfer to Perpetual Care	12,000.00	7,225.00	10,000.00	
01-9100-4599	Indirect Costs Transfer	2,270.00	2,270.00	2,270.00	
Total Expense		37,900.00	27,475.59	34,100.00	
Total 9100 Cemetery		0.00	-7,839.36		

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2018 Total Budget	2018 Actual	Proposed Budget	Final Budget
01-9100	Cemetery	0.00	-7,839.36		
Total Revenues:		-37,900.00	-35,314.95	-34,100.00	
Total Expenses:		37,900.00	27,475.59	34,100.00	
Report Net:		0.00	-7,839.36		

Township of Guelph/Eramosa
Schedule of 2019 Proposed Reserves and Reserve Funds

	Balance January 01, 2019	Transfer To Reserves	Transfer From Reserves	Balance December 31, 2019
Reserves	\$ 2,867,664	\$ 1,477,493	\$ 2,086,492	\$ 2,258,665
Reserve Funds	\$ 5,709,097	\$ 1,798,428	\$ 3,052,464	\$ 4,455,061
Total	\$ 8,576,762	\$ 3,275,921	\$ 5,138,956	\$ 6,713,727

**Township of Guelph/Eramosa
Schedule of 2019 Proposed Development Charges**

Development Charges	2019
Balance - January 01, 2019	\$ (1,540,340.00)
Add: Development Charges to be collected (estimate)	\$ 3,506,854.00
Less: Development Charges to be used in 2019 to fund Capital	\$ 2,284,542.00
Balance: December 31, 2019 (Estimate)	<u><u>\$ (318,028.00)</u></u>

Note: At January 31, 2019 106 Building Permits have been requested by Fernbrook Homes in Rockwood.