

	<b>TOWNSHIP OF GUELPH/ERAMOSIA</b>	<b>CORPORATE POLICY MANUAL</b>  Policy No: COR-0400 Effective Date: (d/m/y) 15/03/99
<b>SUBJECT</b>	<b>Mailbox Placement</b>	
<i>Related Documents</i>		

**Purpose:**

To define and outline the Township of Guelph/Eramosa's mailbox policy.

**Policy:**

- 1) All new mailboxes shall be installed by owners in a manner shown on the attached page of drawings and the posts shall not consist of material stronger than a 6 inch diameter cedar post or a 2 inch diameter standard wall steel pipe. The bottom of the box shall be 3' 6" from the ground elevation in accordance with postal regulations. The support post shall be erected at least 17 feet from the center line of the road.
- 2) The Township will not be responsible for any damage caused by snow ploughs to posts which are not consistent with the type shown in the **attached** drawings.
- 3) If, however, a plough comes into physical contact with a regulation post and is damaged by the Township during snow removal operations, that post and mailbox of same or close design will be either repaired or replaced by the Township at the discretion of the Supervisor of Public Works or his agent. The Township will not be responsible for any damage caused by snow coming into contact with a regulation post during snow removal operations.
- 4) Any owner of a mailbox, the post of which is stronger than a 6 inch diameter cedar post or a 2 inch diameter standard wall steel pipe, shall be liable for any damage to snow removal equipment which may occur if this encroachment is struck.
- 5) Immediately after construction of the Township Road, the Township will erect all existing mailboxes on new 5 inch diameter, 8 foot long wood posts 3.5 feet above road grade, approximately 17 feet from center line.

Adopted by Council on: (d/m/y) 15/03/99

--- **see attached diagram** ---

TOWNSHIP OF GUELPH/ERAMOSA

PREFERED MAILBOX LOCATION

