

# **DRINKING WATER SYSTEM NEWS!**

The Township of Guelph/Eramosa is currently creating a Drinking Water Quality Management System for the Hamilton Drive and Rockwood Water Supply Systems to comply with the new Drinking Water Licensing Program.

## **WHAT IS A DRINKING WATER QUALITY MANAGEMENT SYSTEM?**

It is a system that:

- Establishes policies to follow and objectives to achieve
- Directs & controls an organization to ensure drinking water quality

## **WHAT IS THE MUNICIPAL DRINKING WATER LICENSING PROGRAM?**

Requires the following:

- A drinking water works permit (replacing the C of A)
- A PTTW
- An approved operational plan
- An accredited operating authority
- An approved financial plan


# DWQMS TEAM

Role	Responsibility	Representative
Owner	<p>Submit application for municipal drinking-water license and other associated permits.</p> <ul style="list-style-type: none"> <li>• Ensure Operational Plan is prepared and submitted</li> <li>• Owner of the Operational Plan</li> <li>• Ensures compliance with the QMS system and drinking water license</li> </ul>	Township Council
Operator	<ul style="list-style-type: none"> <li>• Responsible for the operation, maintenance or alteration of the drinking-water system</li> <li>• Develops the Operational Plan</li> <li>• Conducts internal audits</li> <li>• Effectively implements and maintains the QMS.</li> <li>• Ensures compliance with the terms and conditions of the municipal drinking water license.</li> </ul>	Township Staff
Top Management	<ul style="list-style-type: none"> <li>• Management of the operation of each drinking water system listed</li> <li>• QMS management reviews</li> </ul>	Ken Gagnon
QMS Representative	<ul style="list-style-type: none"> <li>• Ensures that processes and procedures needed for the QMS are established and maintained</li> <li>• Reports to top management on the performance of the QMS and any need for improvement</li> <li>• Ensures that current versions of documents required by the QMS are being used at all times</li> <li>• Ensures that personnel are aware of all applicable legislative and regulatory requirements that pertain to their duties in the operation of systems in the Township of Guelph/Eramosa</li> <li>• Promotes awareness of the QMS throughout the operating authority</li> </ul>	<p>Donna Button</p> <p>Alternate: Jackie Gravel</p>
QMS Implementation Team	<ul style="list-style-type: none"> <li>• Brainstorm ideas and develop policies/procedures</li> <li>• Implement the QMS system</li> <li>• Educate and inform drinking-water system employees of the procedures and policies developed as part of the QMS system.</li> </ul>	<p>Jackie Gravel (Lead)</p> <p>David Paetz</p> <p>John Burns</p> <p>Donna Button</p>

## QUESTIONS?

**Contact Donna Button the Quality Management System Representative.**

Date: April 6, 2009  
 File: 15247\_DWQMS poster  
 Approved by: Ken Gagnon

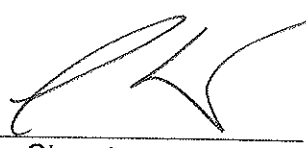
	<b>Drinking-Water Quality Management System</b>	Original Issue Date:	June 10, 2009
		Revision No:	0
	<b>Policy Statement</b>	Revision Date:	


The Township of Guelph/Eramosa:

- owns, maintains and operates the Rockwood Water Supply/Distribution System and the Hamilton Drive Water Supply/Distribution System, and
- owns the Gazer Mooney Distribution System that is operated and maintained by the City of Guelph.

The Township of Guelph/Eramosa is committed to:

- Providing the consumer with clean, safe drinking-water.
- Maintaining and continuously improving the quality management system.
- Meeting the applicable regulations and legislation associated with drinking-water systems.
- Sincerely focusing on consumer needs and communication concerning matters of drinking-water quality.

<i>CHRIS white</i>	<i>Mayor</i>	<i>June 24/09</i>	
Name	Title	Date	Signature

<i>Janice Sheppard</i>	<i>CAO</i>	<i>June 24/09</i>	
Name	Title	Date	Signature