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## RESIDENT PARKING PETITION

Residents may request changes to the parking regulations on their street. These requests can include:

- parking prohibitions
- stopping prohibitions

Parking Prohibitions (implement or remove)

Requests to prohibit parking on one or both sides of a roadway are subject to the petition process.

In order for the Clerks Department to process these requests, residents must obtain a petition information package from the Township's website or by calling 519-856-9596 ext. 107. Township Council will make the final decision regarding any revisions to parking regulations.

**Step One** The requesting resident must obtain signatures from residents of homes on the affected street, in support of the change. More than half of the residents must support the change in order for the Clerks Department to investigate the request. (Please note that the petition is an expression of interest and is required before a formal questionnaire can be distributed to the property owners by the Clerks Department.) *The resident's signature is not binding and the purpose of the petition is to identify the real demand for the request prior to proceeding with a formal questionnaire.*

**Step Two** Submit the completed petition to [clerks@get.on.ca](mailto:clerks@get.on.ca).

**Step Three** Upon receipt of a petition, Clerks Department staff will undertake a detailed technical review of the request. In situations where the request cannot be supported for technical reasons, i.e.: safety, road geometry, the requesting resident will be advised by the Clerks Department.

**Step Four** A formal questionnaire will be mailed to homeowners on the affected street, should the request be supported by the Clerks Department.

**Step Five** When at least 6 % of the returned questionnaires support the proposed parking regulation change, and the Ward Councillor is in agreement, a report recommending the change will be submitted to Township Council.

# RESIDENT PARKING PETITION CLERKS DEPARTMENT

FORM BLW-116



8348 Wellington Rd 124  
P.O Box 700  
Rockwood, ON N0B 2K0

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## General Tips

- Please assume you must petition the entire roadway. Only extremely long roadways would be considered for smaller petitions between major intersections. Crescents, courts or shorter roadways will be surveyed as a whole. Should you be unsure as to the extent of your petition or any other questions, please contact the Clerks Department for advice at 519-856-9596 ext.107.
- Changing the parking regulations may require additional signage to be installed on the affected roadways. Where feasible, existing utility poles are used for sign installations but often additional signage must be installed on new wooden posts.

## FORM BLW-116



Name:	
Address:	
Phone:	
Email	

(brief description of issue/problem/ grievance in question)

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**RESIDENT PARKING PETITION**  
**CLERKS DEPARTMENT**  
FORM BLW-116



8348 Wellington Rd 124  
P.O Box 700  
Rockwood, ON N0B 2K0

**RESIDENT PARKING PETITION**

We, the undersigned residents of \_\_\_\_\_ wish to  
(STREET NAME)  
request the implementation/removal of a parking prohibition at anytime or  
(CIRCLE APPROPRIATE)

\_\_\_\_\_ on \_\_\_\_\_  
(CIRCLE ANYTIME OR PUT IN TIME FRAME) (STREET NAME)

between \_\_\_\_\_ and  
(LIMITS OF ROADWAY – MAJOR BLOCKS/INTERSECTIONS, WHOLE ROADWAY)

\_\_\_\_\_.  
(LIMITS OF ROADWAY – MAJOR BLOCKS/INTERSECTIONS, WHOLE ROADWAY)

***Important information:***

*This petition is a pre-screening process requiring more than half of the residents in support before a technical analysis of the request will be undertaken and a questionnaire distributed to the residents by the Clerks Department. Your signature is not binding and the purpose of this petition is to identify the real demand for this request prior to proceeding with a formal questionnaire. Please note that Clerks Department Staff may randomly contact residents to confirm their support.*

Resident Name (One Name Per Household)	Address	Phone Number (Mandatory)	Signature (Mandatory)

*By signing this petition, I hereby acknowledge that this petition will become a public document at the Township of Guelph/Eramosa and that all information contained in it will be subject to the scrutiny of the Township, and will be publicly available. Questions about the collection and disclosure of personal information contained in this petition should be directed to the Clerk, 8348 Wellington Road 124, Rockwood, Ontario N0B 2K0.*

## FORM BLW-116



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