



TOWNSHIP OF GUELPH/ERAMOSIA 2015 BUDGET

February 17, 2015

**Township of Guelph/Eramosa
Budget Summary
2014 - 2015**

BUDGET IMPACT

Function	2014	2015	Change
General Government	\$ 658,701.00	\$ 740,426.00	\$ 81,725.00
Protection To Persons and Property	\$ 1,106,116.00	\$ 1,107,076.00	\$ 960.00
Public Works	\$ 2,625,928.00	\$ 2,755,545.00	\$ 129,617.00
Environmental Services	\$ -	\$ -	\$ -
Parks and Recreation	\$ 838,439.00	\$ 884,917.00	\$ 46,478.00
Planning	\$ 158,732.00	\$ 205,291.00	\$ 46,559.00
Funds to be Raised Through Taxation	\$ 5,387,916.00	\$ 5,693,255.00	\$ 305,339.00

Township of Guelph/Eramosa 2015 Budget
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Department – General Government

Core Services

- Council
- CAO/Human Resources
- Legislative Services (Clerk's) Department
- Finance Department

Budget Highlights:

The total Council and General Government Budget includes a total operating and capital budget of \$740,426 up \$81,725 from the 2014 budget requirement of \$658,701.

Operating Budget: The proposed General Government budget includes:

- Additional funding for computer support which includes increased internet costs and back up data storage requirements.
- Insurance Premiums have increased 4.6% over the prior year's budget for a total increase of \$12,403. This change is reflected accordingly throughout all department budgets.
- The total transfers to reserves have been increased by \$20,000 to plan for future capital requirements.
- Salaries and Wages reflect a increase of \$43,200 which includes:
 - provision for a summer student to assist the with implementation of an electronic records management system
 - 2% Costs of Living Adjustment
 - Salary grid adjustments

Capital Budget Highlights: The General Administration budget includes \$108,000 in capital spending requirements which include:

- \$38,000 for the replacement of the existing VMware Host Server as well as the upgrade of the MS Windows Server Software.
- \$50,000 to implement an Electronic Document Records Management System to manage digital information including email, word-processed documents, spreadsheets, images and scanned documents.
- \$20,000 for the purchase of and all in one Copier, Printer, Scanner and Fax Machine to replace the existing Canon IRC7055 Colour Copier/Fax/Scanner

The above capital projects will be funded from the General Government Capital Reserve Fund

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 2 Accounts: 01-1???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-1101	Council	154,475.00	148,725.63	176,595.00	
01-1201	Administration	487,226.00	380,370.20	455,831.00	
01-1220	Capital Expenditures Administration	17,000.00	15,918.54	108,000.00	
Total Revenues:		-863,376.00	-1,069,188.64	-908,677.00	
Total Expenses:		1,522,077.00	1,614,203.01	1,649,103.00	
Report Net:		658,701.00	545,014.37	740,426.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-1???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
1101 Council					
Revenue					
01-1101-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		0.00	0.00		
Expense					
01-1101-4005	Advertising	1,000.00	1,434.48	1,500.00	
01-1101-4035	Communications	0.00	0.00		
01-1101-4060	Donations	36,600.00	35,200.00	36,000.00	
01-1101-4090	Fees - Legal	500.00	39.69	500.00	
01-1101-4235	Mileage	5,000.00	3,921.44	7,000.00	
01-1101-4350	Salaries and Wages	85,875.00	84,601.95	100,875.00	
01-1101-4355	Salaries Benefits	7,500.00	6,320.61	9,720.00	
01-1101-4405	Seminars and Training	10,000.00	7,965.25	13,000.00	
01-1101-4430	Supplies and Services	8,000.00	9,242.21	8,000.00	
Total Expense		154,475.00	148,725.63	176,595.00	
Total 1101 Council		154,475.00	148,725.63	176,595.00	
1201 Administration					
Revenue					
01-1201-3010	Tax Rev - Supplementary Billing	-25,000.00	-182,294.64	-40,000.00	
01-1201-3040	Penalty and Interest	-270,000.00	-271,305.27	-270,000.00	
01-1201-3050	GIL - Hydro	-942.00	-4,710.95	-942.00	
01-1201-3052	GIL - Canada Post	-880.00	-8,234.98	-880.00	
01-1201-3054	GIL - Guelph Hydro	0.00	0.00		
01-1201-3056	GIL - Ontario Other	-4,019.00	-18,184.33	-4,020.00	
01-1201-3058	GIL - CNR	-4,322.00	-21,610.84	-4,322.00	
01-1201-3060	GIL - City of Guelph	-413.00	-3,547.93	-413.00	
01-1201-3100	OMPF Funding	-443,800.00	-443,800.00	-442,400.00	
01-1201-3105	Tax Certificates	-5,000.00	-6,150.00	-6,200.00	
01-1201-3110	Interest Income	-25,000.00	-36,980.95	-17,000.00	
01-1201-3111	Unrealized (Gain) Loss on Investment	0.00	0.00		
01-1201-3115	Inquiry Letters	-3,200.00	-3,280.00	-3,200.00	
01-1201-3120	Administration Charges	-2,800.00	-3,588.50	-3,000.00	
01-1201-3125	Miscellaneous Revenue	-9,500.00	-7,100.15	-7,000.00	
01-1201-3130	Financing	0.00	0.00		
01-1201-3140	Burial Permit Fees	-700.00	-540.00	-500.00	
01-1201-3150	Grants	0.00	0.00		
01-1201-3175	Lottery Licenses	-800.00	-860.10	-800.00	
01-1201-3900	Transfer from Reserves	-67,000.00	-57,000.00	-108,000.00	
01-1201-3920	Transfer From Development Charge	0.00	0.00		
01-1201-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-863,376.00	-1,069,188.64	-908,677.00	
Expense					
01-1201-4005	Advertising	5,000.00	3,114.99	5,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-1???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-1201-4010	Bank Charges and Interest	2,500.00	2,445.62	2,500.00	
01-1201-4030	Cleaning	13,500.00	13,455.23	13,500.00	
01-1201-4035	Communications	15,500.00	18,612.95	16,500.00	
01-1201-4040	Computer Support	60,000.00	63,975.31	67,000.00	
01-1201-4045	Debenture Payments	116,161.00	116,160.80	113,616.00	
01-1201-4075	Fees - Audit	25,000.00	22,896.00	25,000.00	
01-1201-4080	Fees - Engineering	0.00	0.00		
01-1201-4090	Fees - Legal	10,000.00	7,382.72	10,000.00	
01-1201-4095	Fees - Planning	0.00	0.00		
01-1201-4100	Fees - Professional - Other	22,500.00	6,567.61	17,500.00	
01-1201-4145	Health & Safety	5,500.00	2,437.65	5,500.00	
01-1201-4150	Heating	2,850.00	2,853.95	2,850.00	
01-1201-4160	Hydro	13,100.00	11,692.06	13,750.00	
01-1201-4165	Insurance	44,317.00	45,746.88	49,300.00	
01-1201-4170	Insurance Claims	0.00	86.07		
01-1201-4175	Lease Payments	4,250.00	4,978.32	5,000.00	
01-1201-4220	Memberships and Dues	8,800.00	8,471.79	8,800.00	
01-1201-4235	Mileage	7,000.00	4,549.28	5,000.00	
01-1201-4240	Municipal Election	40,000.00	31,841.02		
01-1201-4250	Office Equipment	10,000.00	5,575.99	7,500.00	
01-1201-4285	Postage & Shipping	24,000.00	17,240.28	19,000.00	
01-1201-4290	Promotional Items	4,500.00	1,267.69	2,500.00	
01-1201-4305	Repairs & Maint - Building	8,150.00	11,542.90	8,150.00	
01-1201-4350	Salaries and Wages	634,000.00	656,132.98	677,200.00	
01-1201-4355	Salaries Benefits	209,000.00	218,152.48	216,800.00	
01-1201-4405	Seminars and Training	18,000.00	7,637.20	10,000.00	
01-1201-4410	Security Monitoring	660.00	527.57	660.00	
01-1201-4415	Service Agreements	8,500.00	8,990.74	8,500.00	
01-1201-4430	Supplies and Services	32,000.00	31,112.86	32,000.00	
01-1201-4440	Tax penalty/interest w/o's	1,500.00	1,741.23	1,500.00	
01-1201-4445	Tax Write-offs	25,000.00	96,920.35	25,000.00	
01-1201-4450	Telephone	13,000.00	10,429.32	11,000.00	
01-1201-4485	Weekly Water Sampling	500.00	500.00	500.00	
01-1201-4540	Transfers to Reserves	52,000.00	52,000.00	72,000.00	
01-1201-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-86,186.00	-37,481.00	-88,618.00	
Total Expense		1,350,602.00	1,449,558.84	1,364,508.00	
Total 1201 Administration		487,226.00	380,370.20	455,831.00	
1220 Capital Expenditures Administration					
Expense					
01-1220-5001	Capital - Software Upgrades	9,000.00	7,041.02		
01-1220-5002	Capital - Building Expansion	0.00	0.00		
01-1220-5012	Capital - Copier	0.00	0.00		
01-1220-5013	Capital - Asset Management Plan	0.00	0.00		
01-1220-5014	Capital - Development Charge Upda	0.00	0.00		
01-1220-5015	Capital - Office Equipment	8,000.00	8,877.52		
01-1220-9999	Capital	0.00	0.00	108,000.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-1???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
	Total Expense	17,000.00	15,918.54	108,000.00	
	Total 1220 Capital Expenditures Administration	17,000.00	15,918.54	108,000.00	

**TOWNSHIP OF GUELPH/ERAMOSA
2015
CAPITAL FORECAST**

Township of Guelph/Eramosa - Administration 2015 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER	
Capital - Hardware and Software Upgrades	\$ 38,000.00	\$ -	\$ -	\$ 38,000.00				
Capital - Electronic Records Management System	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00				
Capital - Replace Canon IRC7055 Colour Copier/Fax	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00				
Total	\$ 108,000.00	\$ -	\$ -	\$ 108,000.00	\$ -	\$ -	\$ -	

Funding:

Administration Capital Reserves	\$ 108,000.00
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Total Funding

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:	General Administration				
Account Number:	01-1220-9999				
Project Name:	Hardware and Software Upgrades				
Project Category:					
Project Department Priority:	High Priority				
Project Description:	Replace Vmware Host Server and Upgrade Software to MS Windows Server 2012 RD Standard Including Remote Desktop Service.				
Project Justification:	Microsoft 2003 Support expires in 2015. Existing Server is four years old and requires additional hardware resources and upgrades.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 38,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C # 01-0000-2700	\$ 38,000.00				
Taxation					
Other					
Total	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:		31-Jul-15			
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

PROJECT DETAIL					
Department:	Legislative Services				
Account Number:					
Project Name:	Electronic Document Records Management System (EDRMS)				
Project Category:	Computer Software				
Project Department Priority:	Medium-High				
Project Description:	An EDRMS manages digital information such as email, word-processed documents, spreadsheets, images and scanned documents.				
Project Justification:	See attached.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 50,000.00				
Sub-Contracting					
Professional Fees - Other	\$ 5,000.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #01-0000-27000	\$ 50,000.00				
Taxation					
Other					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: Dec-15					
New Operating costs per year: Potential annual costs for data/cloud storage.					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

Organizations, like the Township, risk losing important knowledge when employees move on or retire. With employee turnover being inevitable in today's changing workforce, the management of records has become increasingly important.

A corporate record can be defined as information that is created, received, and maintained as evidence and information by an organization or person, in the pursuit of legal obligations or in the transaction of business, in printed form, electronic means or otherwise.

The main purposes of a records management system are:

- To effectively and efficiently manage information created and received by the organization in the course of business;
- To facilitate the efficient storage and retrieval of information in support of an effective and cost-efficient workforce;
- To ensure compliance with legislation and other legal requirements;
- To protect the organization's legal rights and financial interests; and,
- To preserve institutional knowledge and information of significance to the organization and broader community.

Currently, the Township's filing system is entirely paper-based, which is becoming less realistic in the current workplace, where records are largely electronic due to email and other electronic file sharing tools being available. The management of a paper-based records system in a digital age is onerous and produces a concern that hard-copy files may not be complete, due to the large number of electronic communications and documentation being produced daily.

An electronic document and records management system (EDRMS) is a software application that manages digital information such as email, word-processed documents, spreadsheets, images and scanned documents. The software can be used to manage the creation and maintenance of records within classification schemes, apply retention and disposal schedules, and control access and use.

An EDRMS will support the following:

- Moving from paper to digital records management
- Managing email more effectively as corporate records
- Reducing or eliminating the use of shared and network drives

The benefits of an EDRMS:

- Up-to-date technology solutions enable staff to provide excellent customer service in an effective and efficient manner.
- Improved daily operations due to speedy access, enhanced management and disposal of documents.
- Continued reduction in the dependency and use of paper-based documentation that often requires time to locate and view them.
- Reduction in misplaced information.
- Less staff resources devoted to filing and retrieval of information.

- Creates back-up for documents in case of disaster
- Frees up physical space required for the storage of files

The challenges of implementing an EDRMS:

- Initial software and implementation costs
- Need for procedures and policies to ensure proper maintenance of the system
- More staff resources required for initial implementation

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:	General Administration				
Account Number:	01-0000-27000				
Project Name:	All-in-One Copier, Printer, Scanner and Fax Machine				
Project Category:	Equipment Replacement				
Project Department Priority:	High				
Project Description:	Replacement of the Existing All-in-One Copier, Printer, Scanner and Fax Machine.				
Project Justification:	See attached.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C # 01-0000-27000	\$ 20,000.00				
Taxation					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: Apr-15					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		

The replacement of the current All-In-One Copier, Printer, Scanner and Fax Machine, purchased in 2010, has been scheduled for 2015 within the capital plan for General Administration over the past 3 years. Used by all Departments at the Township, this machine has experienced considerable wear-and-tear due to daily operations. The recent influx of service calls and reduced quality of copying and printing have made the replacement of the timely replacement of this machine a priority.

Township of Guelph/Eramosa
General Administration
Proposed Capital Replacement Schedule

Description	2015	2016	2017	2018	2019	2020	Total
Replace Kyropera Color Copier					\$ 20,000.00	\$ -	\$ 20,000.00
Server Hardware and Software Upgrades	\$ 38,000.00				\$ 40,000.00	\$ -	\$ 78,000.00
All In One Printer Copier and Scanner	\$ 20,000.00					\$ 22,000.00	\$ 42,000.00
Telephone System & New Hand Sets				\$15,000.00			\$ 15,000.00
Website Upgrade - Intranet		\$ 8,000.00					\$ 8,000.00
Municipal Records Management System	\$ 50,000.00						\$ 50,000.00
Folding Machine			\$ 7,500.00				
Desk Top and Lap Top Replacements			\$20,000.00				
Grid and Organizational Review	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
Total Annual Costs	\$108,000.00	\$ 28,000.00	\$27,500.00	\$15,000.00	\$ 60,000.00	\$ 22,000.00	\$178,500.00

NEW STAFF JUSTIFICATION MEMO

(PLEASE USE THE "TAB" FUNCTION KEY TO MOVE FROM CELL TO CELL. DON NOT USE THE "RETURN" KEY)

Department:	Legislative Services	Division:	
New Position Title:	Records Assistant	Number of Positions:	1
Status:	Summer Student	Requested Hire Date	04-May-15

COST OF HIRING

(Please obtain salary and benefit costs from Human Resources in order to ensure consistency of data for all departments)

OPERATING BUDGET COSTS

<u>Annual Costs</u>				<u>Partial Year Costs</u>			
Costs	Amount	X #	Total	Costs	Amount	X #	Total
Annual Salary:	\$8,400.00		\$ -	Partial Year Salary:			\$ -
Annual Benefit Costs:	\$ 800.00		\$ -	Partial Benefit Costs:			\$ -
Total	<u>\$9,200.00</u>		<u>\$ -</u>	Total	<u>\$ -</u>		<u>\$ -</u>

Other Operating Costs:	Amount	G/L#	Total
Uniforms/Clothing Allowance:	\$ -		
Work Boots:	\$ -		
Safety Equipment:	\$ -		
Cell Phone/Radio:	\$ -		
Association Dues:	\$ -		
Advertising:	\$ 500.00		
Licences:	\$ -		
Training:	\$ -		
Total Operating Costs:	<u>\$ 500.00</u>		<u>\$ 500.00</u>

CAPITAL BUDGET COSTS

Capital Budget Costs:	Amount	Department	Capital Project Sheet#	Total
Vehicle:	\$ -			
Renovations:	\$ -			
Computer:	\$ -			
Workstation:	\$ -			
Other: (Specify)	\$ -			
Telephone, telephone jack & network drop	\$ -			
Total Capital Costs:	<u>\$ -</u>			<u>\$ -</u>

TOTAL COSTS:	<u>\$ 500.00</u>
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NEW STAFF JUSTIFICATION MEMO

FUNDING SOURCE:

(If this request is outside budget process, indicate where funds will come from to cover costs of position.

If you are submitting for new budget consideration, indicate "NEW POSITION FOR BUDGET CONSIDERATION".

If you require more space, please use a separate sheet).

Summer Student Position for Budget Consideration

JUSTIFICATION FOR NEW POSITION:

(Indicate what work the new position will take on; why this work requires a new position and what will be the consequences if the new position is not hired).

If you require more space, please use a separate sheet.

This summer student position will assist the implementation of an Electronic Document Records Management System (EDRMS) by supporting the Legislative Services Department with: assisting with the assessment and inventory of Township records, performing the annual purge program in accordance with the Township's retention schedule, transferring records into the EDRMS system and the creation of policies and training materials for Township staff. Staff are proposing the implementation of an Electronic Document Records Management System (EDRMS) to ensure the proper and consistent management of corporate records, so that comprehensive information can be accessed in a timely manner to support efficient customer service and to support Council and staff in decision-making.

DEPARTMENT 2100: Fire Protection

CORE SERVICES:

Responsible to protect the life and property of the residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response and emergency planning. Ultimately responsible to Council of the Municipality for the delivery of fire protection services.

- Public Education/Fire Prevention through delivery of fire safety education programs in schools and at local events.
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the Ontario Fire Code under the *Fire Protection and Prevention Act*. Conducts inspections on request and complaint and a regular schedule at targeted high risk occupancies.
- Responds to Fires, Motor Vehicle Collisions, Public Safety Hazards, Tiered Medicals and other requests for service.

Provides training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required.

- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols.

BUDGET HIGHLIGHTS:

The 2015 Fire Protection budget includes a net department requirement of \$898,003 compared to \$903,876 in 2014.

OPERATING BUDGET: The proposed Fire Protection budget includes provision for 7 new volunteer fire fighters which would increase the total department staff complement to 38. The budget also includes a revision to the salary grid to bring the hourly wage for a Firefighter First Class to \$24.20 from \$21.30. As a result, total salary and wages for the Fire Department are proposed to increase by \$41,900.

CAPITAL PROJECTS: The fifteen year old Medium Duty Pumper is proposed to be replaced this year, at a cost of \$350,000. Other capital items include 5 portable radios (\$5k), replacement of ATV unit (\$15k), replacement of 8 sets of personal protective equipment (\$28k), security cameras for the fire hall (\$10k), upgraded door lock system (\$10k) and painting the Rockwood station interior (\$12K).

Total capital spending proposed for 2015 totals \$435,000. This is proposed to be funded by a combination of development charges (\$28k), reserves (\$57.5k) and debenture (\$350k).

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-2???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	673,876.00	671,742.07	462,503.00	
01-2120	Capital Expenditures Fire Protection	230,000.00	219,226.88	435,500.00	
01-2301	Building Department	-5,000.00	-1,000.00	-15,000.00	
01-2320	Capital Expenditures - Building Department	5,000.00	0.00	15,000.00	
01-2401	By-law Enforcement	36,525.00	23,831.21	36,045.00	
01-2501	Canine Control	-3,050.00	-2,827.93	450.00	
01-2601	Livestock	125.00	138.60	350.00	
01-2801	GRCA	165,640.00	165,639.99	169,228.00	
01-2901	Emergency Measures Program	3,000.00	2,686.15	3,000.00	
Total Revenues:		-838,281.00	-984,744.80	-805,809.00	
Total Expenses:		1,944,397.00	2,064,181.77	1,912,885.00	
Report Net:		1,106,116.00	1,079,436.97	1,107,076.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-21??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	673,876.00	671,742.07	462,503.00	
01-2120	Capital Expenditures Fire Protection	230,000.00	219,226.88	435,500.00	
Total Revenues:		-521,660.00	-544,412.68	-478,640.00	
Total Expenses:		1,425,536.00	1,435,381.63	1,376,643.00	
Report Net:		903,876.00	890,968.95	898,003.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-21??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2101 Fire Protection					
Revenue					
01-2101-3125	Miscellaneous Revenue	-7,140.00	-16,729.36	-7,140.00	
01-2101-3130	Financing	0.00	0.00	-350,000.00	
01-2101-3150	Grants	0.00	0.00		
01-2101-3200	Fire Calls/Reports	-6,120.00	-17,870.00	-15,000.00	
01-2101-3600	Rental Income	-13,000.00	-14,413.32	-13,000.00	
01-2101-3900	Transfer from Reserves	-486,000.00	-486,000.00	-57,500.00	
01-2101-3920	Transfer from Development Chgs	-9,400.00	-9,400.00	-36,000.00	
01-2101-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-521,660.00	-544,412.68	-478,640.00	
Expense					
01-2101-4005	Advertising	800.00	1,118.89	1,500.00	
01-2101-4030	Cleaning	4,500.00	4,495.16	4,500.00	
01-2101-4035	Communications	8,000.00	8,636.75	8,000.00	
01-2101-4040	Computer Support	3,000.00	2,739.72	5,000.00	
01-2101-4045	Debtenture Payments	326,304.00	326,304.00	21,834.00	
01-2101-4085	Fees - Fire Protection	212,500.00	209,583.48	235,000.00	
01-2101-4090	Fees - Legal	1,000.00	0.00	1,000.00	
01-2101-4105	Fire Prevention	8,000.00	5,907.11	8,000.00	
01-2101-4145	Health & Safety	500.00	400.28	500.00	
01-2101-4150	Heating	8,160.00	4,856.59	8,323.00	
01-2101-4160	Hydro	11,220.00	11,898.96	11,444.00	
01-2101-4165	Insurance	29,552.00	29,552.00	30,502.00	
01-2101-4200	Licenses	1,500.00	319.00	1,700.00	
01-2101-4220	Memberships and Dues	1,200.00	1,245.56	1,700.00	
01-2101-4235	Mileage	800.00	779.76	800.00	
01-2101-4285	Postage & Shipping	800.00	268.83	800.00	
01-2101-4302	Recruit Hiring/Retention	5,000.00	7,844.88	5,000.00	
01-2101-4305	Repairs & Maint - Building	15,000.00	17,292.27	20,000.00	
01-2101-4310	Repairs & Maint - Equipment	28,000.00	31,981.68	30,000.00	
01-2101-4350	Salaries and Wages	212,100.00	239,505.34	254,000.00	
01-2101-4355	Salaries Benefits	30,000.00	24,618.98	27,940.00	
01-2101-4405	Seminars and Training	12,000.00	9,603.58	15,000.00	
01-2101-4410	Security Monitoring	500.00	248.05	500.00	
01-2101-4415	Service Agreements	3,600.00	6,042.34	3,600.00	
01-2101-4430	Supplies and Services	25,000.00	26,681.52	25,000.00	
01-2101-4450	Telephone	6,500.00	2,977.73	6,500.00	
01-2101-4452	Tools/Misc Equipment	5,000.00	4,063.41	5,000.00	
01-2101-4460	Uniforms	8,000.00	7,542.94	10,000.00	
01-2101-4465	Vehicle Gas & Oil	7,000.00	9,645.94	8,000.00	
01-2101-4520	Transfer to Equipment Reserves	220,000.00	220,000.00	175,000.00	
01-2101-4540	Transfer to Reserves	0.00	0.00	15,000.00	
01-2101-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-2101-4595	Amortization Expense	0.00	0.00		
Total Expense		1,195,536.00	1,216,154.75	941,143.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-21??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total 2101 Fire Protection		673,876.00	671,742.07	462,503.00	
2120 Capital Expenditures Fire Protection					
Expense					
01-2120-6003	Capital - Bunker Gear	12,000.00	12,446.34		
01-2120-6011	Capital - Pick Up Response Vehicle	65,000.00	66,042.04		
01-2120-6017	Capital - Command Vehicle	0.00	0.00		
01-2120-6018	Capital - Exterior PPE	0.00	0.00		
01-2120-6019	Capital - Training Equipment	0.00	0.00		
01-2120-6020	Capital - Entrance & Parking Lot Upg	100,000.00	83,830.70		
01-2120-6021	Capital - Extrication Equipment	48,000.00	47,542.27		
01-2120-6022	Capital - Mutual Aid Banquet	5,000.00	9,365.53		
01-2120-9999	Capital	0.00	0.00	435,500.00	
Total Expense		230,000.00	219,226.88	435,500.00	
Total 2120 Capital Expenditures Fire Protection		230,000.00	219,226.88	435,500.00	

Building Services

CORE SERVICES:

- Administrate and enforce the regulations of the *Building Code Act*, *Town Building By-Law* and Ontario Building Code ensuring that all newly installed and/or renovated/altered private sanitary sewage systems comply with the technical requirements regulated by the Building Code.
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system.
- Conduct mandatory inspections regulated by the Ontario Building Code ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specification and technical requirements of the Ontario Building Code.
- Provide customer service to owners, applicants, contractors, patrons of The Township, in relation to the requirements of the Ontario Building Code and/or with respect to Town By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, Site Alterations).
- Liaise with other municipal departments, committees and outside agencies to ensure that “applicable law” is complied with through the construction process such as Planning - for zoning information, Engineering - for lot grading and site plan agreements, Fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities.
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Municipal Property Assessment Corporation (MPAC), and Tarion (New Home Warranty) Report.
- Administrate the requirements of other Township by-laws including the Building By-Law and Private Swimming Pool Fence.

BUDGET HIGHLIGHTS: The proposed budget in total expenses for the year 2015 is about **\$315,269** compared to a 2014 budget of \$293,546.00 for a net increase of \$21,723 .

OPERATING BUDGET:

- Includes the same amount of staff as previous years. Staffing includes a Chief Building Official, one inspector, and a Co-op student for summer months to assist in administrative duties during our busiest season.
- There has been an increase in “Seminars and Training” for this year. Changes in the Building Code require extra education and training to maintain qualifications.

2015 Budget

- An additional \$15 000 for a consultant to conduct a "Development Application Approvals Process User Fee (DAAP) Review."
- Ministry of Environment provided a grant for \$27 000 to support a "Source Water Protection Program".

CAPITAL PROJECTS: The Building Department does not have any proposed capital projects for 2015

General Ledger**Revenue and Expense Working Current Budget Report**
Up To Period 2 Accounts: 01-23??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-2301	Building Department	-5,000.00	0.00	-15,000.00	
01-2320	Capital Expenditures - Building Department	5,000.00	0.00	15,000.00	
Total Revenues:		-298,546.00	-421,613.40	-315,269.00	
Total Expenses:		298,546.00	421,613.40	315,269.00	
Report Net:		0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-23??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2301 Building Department					
Revenue					
01-2301-3125	Miscellaneous Revenue	0.00	-493.40		
01-2301-3210	Building Permits	-290,000.00	-407,710.00	-306,669.00	
01-2301-3215	Septic System Compliance	-546.00	-540.00	-600.00	
01-2301-3220	Septic System Application	-8,000.00	-12,870.00	-8,000.00	
01-2301-3900	Transfer from Reserves	0.00	0.00		
01-2301-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-298,546.00	-421,613.40	-315,269.00	
Expense					
01-2301-4005	Advertising	200.00	1,134.87	500.00	
01-2301-4035	Communications	500.00	2,334.54	700.00	
01-2301-4040	Computer Support	500.00	732.67	500.00	
01-2301-4090	Fees - Legal	750.00	430.95	750.00	
01-2301-4095	Fees - Planning	500.00	0.00	500.00	
01-2301-4110	Fleet	5,000.00	4,950.27	4,000.00	
01-2301-4165	Insurance	8,324.00	8,324.00	8,675.00	
01-2301-4170	Insurance Claims	0.00	1,326.74		
01-2301-4175	Lease Payments	0.00	0.00		
01-2301-4220	Memberships and Dues	1,800.00	1,238.58	2,000.00	
01-2301-4235	Mileage	3,000.00	482.62	2,000.00	
01-2301-4350	Salaries and Wages	162,500.00	134,376.88	166,550.00	
01-2301-4355	Salaries Benefits	45,500.00	39,091.04	46,634.00	
01-2301-4405	Seminars and Training	6,000.00	2,203.34	8,000.00	
01-2301-4430	Supplies and Services	3,500.00	3,797.04	3,000.00	
01-2301-4450	Telephone	100.00	71.31	100.00	
01-2301-4540	Transfers to Reserves	10,262.00	183,637.55	10,262.00	
01-2301-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	45,110.00	37,481.00	46,098.00	
Total Expense		293,546.00	421,613.40	300,269.00	
Total 2301 Building Department		-5,000.00	0.00	-15,000.00	
2320 Capital Expenditures - Building Department					
Expense					
01-2320-6006	Capital - DAAP User Fee Review	5,000.00	0.00	15,000.00	
Total Expense		5,000.00	0.00	15,000.00	
Total 2320 Capital Expenditures - Building Department		5,000.00	0.00	15,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 2 Accounts: 01-24??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2401 By-law Enforcement					
Revenue					
01-2401-3125	Miscellaneous Revenue	0.00	-5,755.00		
Total Revenue		0.00	-5,755.00		
Expense					
01-2401-4035	Communications	1,000.00	1,065.58	1,100.00	
01-2401-4090	Fees - Legal	2,000.00	1,431.25	1,500.00	
01-2401-4220	Memberships and Dues	200.00	110.00	150.00	
01-2401-4235	Mileage	1,500.00	1,728.33	1,750.00	
01-2401-4350	Salaries and Wages	24,000.00	19,986.71	24,600.00	
01-2401-4355	Salaries Benefits	4,800.00	3,901.27	4,920.00	
01-2401-4405	Seminars and Training	500.00	0.00	500.00	
01-2401-4430	Supplies and Services	2,500.00	1,358.90	1,500.00	
01-2401-4450	Telephone	25.00	4.17	25.00	
Total Expense		36,525.00	29,586.21	36,045.00	
Total 2401 By-law Enforcement		36,525.00	23,831.21	36,045.00	

General Ledger**Revenue and Expense Working Current Budget Report**
Up To Period 2 Accounts: 01-25??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2501 Canine Control					
Revenue					
01-2501-3125	Miscellaneous Revenue	-2,000.00	-571.22	-250.00	
01-2501-3180	Dog Licences	-13,200.00	-11,612.50	-11,500.00	
Total Revenue		-15,200.00	-12,183.72	-11,750.00	
Expense					
01-2501-4350	Salaries and Wages	11,650.00	8,823.60	11,650.00	
01-2501-4430	Supplies & Services	500.00	532.19	550.00	
Total Expense		12,150.00	9,355.79	12,200.00	
Total 2501 Canine Control		-3,050.00	-2,827.93	450.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-26??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2601 Livestock					
Revenue					
01-2601-3185	Livestock Claims	-2,875.00	-780.00	-150.00	
Total Revenue		-2,875.00	-780.00	-150.00	
Expense					
01-2601-4090	Fees - Legal	0.00	0.00		
01-2601-4205	Livestock Claims	2,500.00	600.00		
01-2601-4350	Salaries and Wages	300.00	270.00	300.00	
01-2601-4430	Supplies and Services	200.00	48.60	200.00	
Total Expense		3,000.00	918.60	500.00	
Total 2601 Livestock		125.00	138.60	350.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-28??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2801 GRCA					
Expense					
01-2801-4180	Levies	165,640.00	165,639.99	169,228.00	
Total Expense		165,640.00	165,639.99	169,228.00	
Total 2801 GRCA		165,640.00	165,639.99	169,228.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-29??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2901 Emergency Measures Program					
Expense					
01-2901-4035	Communications	0.00	0.00		
01-2901-4235	Mileage	0.00	0.00		
01-2901-4430	Supplies and Services	500.00	186.15	500.00	
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	2,500.00	
Total Expense		3,000.00	2,686.15	3,000.00	
Total 2901 Emergency Measures Program		3,000.00	2,686.15	3,000.00	

TOWNSHIP OF GUELPH/ERAMOSA

2015

CAPITAL FORECAST

Township of Guelph/Eramosa - Fire Department 2015 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER	
Medium Duty Pumper Rescue Vehicle	\$350,000.00					\$ 350,000.00		
Portable Radios (5 Units)	\$5,000.00			\$ 5,000.00				
Grass Fire ATV Unit	\$ 20,000.00			\$ 20,000.00				
PPE New Recruits	\$ 28,000.00		\$ 28,000.00					
Security Cameras - Exterior	\$ 10,000.00			\$ 10,000.00				
Key Fobs and Door Lock System	\$ 10,000.00			\$ 10,000.00				
Fire Hall - Painting	\$ 12,500.00			\$ 12,500.00				
Total	\$435,500.00	\$ -	\$ 28,000.00	\$ 57,500.00	\$ -	\$ 350,000.00	\$ -	

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	Mini Pumper/Rescue truck - Replacement of Medium duty rescue truck 2000				
Project Category:					
Project Department Priority:					
Project Description:	Replacing R26 - Medium duty Rescue truck with a mini pumper rescue truck. Allows for both rescue and pumping capabilities. Helps towards our superior tanker accreditation. Amount requested includes equipment required on a pump rescue vehicle.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 350,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 Year					
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	Portable radio purchase (5)				
Project Category:					
Project Department Priority:					
Project Description:	Purchase of an additional 5 portable radios. Currently we have 33 staff and only 23 radios. Additional radios are required for current staff - improves health and safety. Additional radios are also needed for mutual aid departments that are not using the same radios as we do.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 5,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 year					
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		



**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	4X4 Grass Fire ATV unit - replacement of club cadet				
Project Category:					
Project Department Priority:					
Project Description:	New 4X4 Grass Fire unit to replace current 2X6 club cadet. Higher clearance allows for firefighting along the train tracks. Larger tires allows for use during the winter months. Better and quicker access to multiple areas during field/grass fires. Can be used for rescues, equipment shuttles ect in areas not accessible by truck or fire apparatus.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 year					
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	PPE for New Recruits				
Project Category:					
Project Department Priority:					
Project Description:	PPE for 8 new recruits. Includes bunker gear, SCBA mask, Gloves, Boots, helmet ect.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 28,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 28,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 year					
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	Security Cameras interior/exterior of the Fire Hall				
Project Category:					
Project Department Priority:					
Project Description:	Installation of additional cameras on the inside of the fire hall and new cameras on the outside of the fire hall. Improves safety of staff and renters of the hall. Can be used during accident investigation.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 10,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 Year					
New Operating costs per year:					
Amount:					
Submitted By	Department Head				
Date Prepared	Reviewed by Director of Finance				

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	Key Fob and Door Lock system				
Project Category:					
Project Department Priority:					
Project Description:	Installation of a key fob and door lock system. Ties in with a parks and rec projet. Allows for better control of who has access to the fire hall. Eliminates multiple keys and the possibility of duplicates being made. Records who is coming and going at the hall. Allows for use at other Township facilities using fobs				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 10,000.00				
Sub-Contracting					
Consulting Fees					
Engeneering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Other					
Total	\$ -	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: 2015 year					
New Operating costs per year:					
Amount:					
Submitted By _____			Department Head _____		
Date Prepared _____			Reviewed by Director of Finance _____		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

PROJECT DETAIL					
Department:					
Account Number:					
Project Name:	Fire Hall Painting				
Project Category:					
Project Department Priority:					
Project Description:	Painting of 14 year old fire hall. Currently paint is from initial builder. All rooms and some outside door frames and pillars require painting. Will improve appearance for when used by renters.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 12,500.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 12,500.00				
Taxation					
Other					
Total	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
<p>Estimated Completion Date: 2015 year</p> <p>New Operating costs per year:</p> <p>Amount:</p>					
Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		

Public Works Department

Corporate Responsibilities

- Ensures that the Town's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems and storm water conveyance and treatment facilities, are maintained and designed for the appropriate service and protection of the public, meet the Town's standards and good engineering practices.
- Project management of major infrastructure projects.
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments and storm water management monitoring programs.

3100 : Roads

CORE SERVICES:

- Tasks include but are not limited to: road surface maintenance, storm sewer/catch basin maintenance/repair, road closures, line painting, street sweeping, ditching, and roadside maintenance (grass cutting and brushing), snow removal, tree maintenance on town property, noxious weed control, collection of illegal dumping, entrance permits and inspections, roads facility maintenance, curb cutting and traffic signs maintenance/repair.
- Responsible for the routine, preventative maintenance and safety inspections of Town owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements.
- Responsible for weekly/ monthly road patrols for regulatory compliance and maintenance records.
- Respond to resident requests and emergency situations.
- Prepare and administer the engineering component of the Development Charge By-law.
- Coordinate or undertake approvals for temporary road closures for special events and construction. Review traffic warrants and parking issues on existing streets.

BUDGET HIGHLIGHTS: The 2015 Public Works budget includes a net department requirement of \$2,755,545 compared to \$2,625,928 in 2014, which is an increase of \$129,617 of 4.9%.

OPERATING BUDGET: The Roads Administration operating budget includes increases in spending over 2014 amounts for bridges and culverts (\$15k), ditching (\$5k), fleet (\$15k), grass mowing (\$6k) and sidewalk maintenance (\$5k). The grader, leased in 2014 is proposed to continue on lease for this year at an annual cost of \$44k.

CAPITAL PROJECTS: The 2015 Public Works Department capital budget includes projects totalling \$1,247,900. This includes extension of the sidewalk on Main St. N. in Rockwood to facilitate the new elementary school and paving of the Woolwich/Pilkington Townline (pending a cost share arrangement with Woolwich Township). There are 12 road segments scheduled for minor maintenance and/or assessment for future capital planning purposes. Work will be done to address maintenance requirements and improve safety on 5 bridges. The department will replace the 10 year old 4x4 pickup used for sanding and plowing, complete shop upgrades at Marden and initiate planning and preparation for a covered storage area for equipment at Brucedale.

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	1,083,028.00	1,313,973.20	1,297,645.00	
01-3120	Ice Storm	77,000.00	118,691.01		
01-3200	Capital Expenditures - Transportation Services	1,465,900.00	1,187,950.64	1,457,900.00	
01-3601	Ricenburg	0.00	-308.09		
01-3602	Hartfield	0.00	-313.77		
01-3603	Kaine Hill	0.00	376.08		
01-3604	Woodfield	0.00	-185.64		
01-3605	Edgehill	0.00	-192.45		
01-3606	Huntington	0.00	-393.96		
01-3607	Cross Creek	0.00	-3,255.69		
01-3608	Ariss Glen	0.00	103.67		
01-3609	Rockwood	0.00	109.09		
01-3610	Walkerbrae	0.00	-2,519.09		
01-3611	Ellenville	0.00	49.06		
01-3612	Eden Mills	0.00	-1,075.41		
01-3613	Ariss Valley	0.00	-376.58		
Total Revenues:		-2,259,905.00	-2,048,144.64	-2,274,606.00	
Total Expenses:		4,885,833.00	4,660,776.71	5,030,151.00	
Report Net:		2,625,928.00	2,612,632.07	2,755,545.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-37??-7??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
3101 Roads Administration					
Revenue					
01-3101-3125	Miscellaneous Revenue	-84,000.00	-133,355.60	-280,000.00	
01-3101-3130	Financing	0.00	0.00	-330,000.00	
01-3101-3150	Grants	-358,468.00	-368,356.52	-473,268.00	
01-3101-3900	Transfer from Reserves	-1,726,126.00	-1,455,126.33	-1,098,204.00	
01-3101-3920	Transfer from Development Chgs	0.00	0.00		
01-3101-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-2,168,594.00	-1,956,838.45	-2,181,472.00	
Expense					
01-3101-4005	Advertising	3,000.00	7,259.92	3,500.00	
01-3101-4015	Bridges & Culverts	15,000.00	14,638.56	30,000.00	
01-3101-4025	Catch Basins	8,000.00	2,990.94	6,000.00	
01-3101-4035	Communications	8,000.00	8,554.54	10,000.00	
01-3101-4040	Computer Support	1,500.00	186.55	1,500.00	
01-3101-4045	Debtenture Payment	271,042.00	271,041.89	265,104.00	
01-3101-4050	Debris Pick Up	1,000.00	517.69	800.00	
01-3101-4055	Ditching	5,000.00	20,684.83	10,000.00	
01-3101-4065	Dust Control	40,000.00	32,058.61	40,000.00	
01-3101-4070	Equipment Rental	25,000.00	13,521.55	20,000.00	
01-3101-4075	Fees - Audit	3,184.00	3,052.80		
01-3101-4080	Fees - Engineering	15,000.00	11,009.41	15,000.00	
01-3101-4090	Fees - Legal	3,000.00	0.00	3,000.00	
01-3101-4095	Fees - Planning	500.00	0.00	500.00	
01-3101-4110	Fleet	190,000.00	218,907.65	205,000.00	
01-3101-4125	Garbage Disposals	2,100.00	2,404.94	2,500.00	
01-3101-4135	Grass Mowing	3,000.00	4,150.72	9,000.00	
01-3101-4150	Heating	9,000.00	9,797.37	9,600.00	
01-3101-4160	Hydro	14,000.00	14,937.81	15,000.00	
01-3101-4165	Insurance	97,183.00	97,183.00	100,461.00	
01-3101-4170	Insurance Claims	7,500.00	3,313.00	7,500.00	
01-3101-4175	Lease Payments	0.00	25,899.45	44,399.00	
01-3101-4200	Licenses	10,000.00	10,592.00	12,000.00	
01-3101-4205	Line Painting	17,000.00	18,301.67	20,000.00	
01-3101-4215	Maintenance Gravel	70,000.00	70,466.26	70,000.00	
01-3101-4220	Memberships and Dues	3,000.00	2,267.37	3,000.00	
01-3101-4245	Contracted Services	0.00	486.00		
01-3101-4260	Patching Hardtop	55,000.00	39,648.16	55,000.00	
01-3101-4265	Patching Loosetop	0.00	0.00	5,000.00	
01-3101-4270	Plant Materials/Tree Planting	4,000.00	1,831.68	3,000.00	
01-3101-4280	Plowing	10,000.00	9,909.64	10,000.00	
01-3101-4285	Postage & Shipping	300.00	48.41	200.00	
01-3101-4305	Repairs & Maintenance - Buildings	10,000.00	5,102.29	10,000.00	
01-3101-4310	Repairs & Maintenance - Equipment	60,000.00	59,604.52	60,000.00	
01-3101-4320	Safety	37,000.00	33,825.35	38,000.00	
01-3101-4350	Salaries and Wages	832,425.00	829,924.80	865,680.00	
01-3101-4355	Salaries Benefits	244,500.00	254,189.63	259,705.00	

General Ledger
Revenue and Expense Working Current Budget Report
Up To Period 1 Accounts: 01-37??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-3101-4400	Sanding	250,000.00	255,174.79	250,000.00	
01-3101-4405	Seminars and Training	20,000.00	15,186.98	20,000.00	
01-3101-4410	Security Monitoring	1,200.00	1,677.09	1,500.00	
01-3101-4415	Service Agreements	15,000.00	13,418.19	20,000.00	
01-3101-4420	Shouldering	33,000.00	48,963.86	33,000.00	
01-3101-4425	Sidewalk Maintenance	15,000.00	4,197.80	20,000.00	
01-3101-4430	Supplies and Services	20,000.00	22,238.09	22,000.00	
01-3101-4435	Sweeping	24,000.00	20,634.40	24,000.00	
01-3101-4450	Telephone	2,200.00	1,791.73	2,200.00	
01-3101-4455	Tree Cutting	22,000.00	10,412.58	20,000.00	
01-3101-4460	Uniforms	6,000.00	5,607.41	10,000.00	
01-3101-4480	Weed Control	20,000.00	21,638.54	22,000.00	
01-3101-4485	Weekly Water Sampling	520.00	520.00	500.00	
01-3101-4500	Transfer to Bridge Reserve	90,000.00	90,000.00	190,000.00	
01-3101-4540	Transfers to Reserves	657,468.00	672,214.52	633,468.00	
01-3101-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	-11,173.34		
Total Expense		3,251,622.00	3,270,811.65	3,479,117.00	
Total 3101 Roads Administration		1,083,028.00	1,313,973.20	1,297,645.00	
3120 Ice Storm					
Expense					
01-3120-4430	Supplies and Services	77,000.00	106,320.95		
01-3120-4598	Ice Storm Equipment Cost Allocation	0.00	12,370.06		
Total Expense		77,000.00	118,691.01		
Total 3120 Ice Storm		77,000.00	118,691.01		
3200 Capital Expenditures - Transportation Service					
Expense					
01-3200-7063	Capital - Rockwood Street Upgrades	0.00	31,321.56		
01-3200-7064	Capital - Sidewalk Up-grades	0.00	28,939.20		
01-3200-7071	Capital - Marden Shop Doors Replac	0.00	0.00		
01-3200-7074	Capital - Side Road 20 (Jones Basel	0.00	48,115.42		
01-3200-7078	Capital - Marden Shop Upgrades	0.00	0.00		
01-3200-7079	Capital - Marden Shop Window Repl	37,500.00	835.60		
01-3200-7080	Capital - Marden Shop Oil Separator	0.00	0.00		
01-3200-7081	Capital - Brucedale Shop Upgrades	70,000.00	69,086.17		
01-3200-7082	Capital - Municipal Signage	5,000.00	1,508.92		
01-3200-7087	Capital - Speedvale Ave W Upgrade	800,000.00	619,247.75		
01-3200-7088	Capital - Rockwood Parking Lot Ligh	20,000.00	17,322.60		
01-3200-7089	Capital - Mill Road Bridge Rehabilita	0.00	5,723.55		
01-3200-7090	Capital - Tandem Dump/Sander/Plov	210,000.00	113,851.13		
01-3200-7092	Capital - Fuel Card Lock System	30,000.00	26,393.25		
01-3200-7093	Capital - Bridge No. 2012 Repairs	29,400.00	0.00		
01-3200-7094	Capital - Bridge No. 19 Install Gulde	16,000.00	13,432.32		
01-3200-7095	Capital - Bridge No. 21 Install End Ti	8,000.00	7,491.57		
01-3200-7096	Capital - Township Rd 3 Upgrades	75,000.00	13,555.37		
01-3200-7097	Capital - Dowler St (Shanley to Gowi	60,000.00	22,892.12		
01-3200-7098	Capital - Shanley St (Main to Dowler	40,000.00	24,665.57		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-3200-7099	Capital - Henry St (Carroll to Frederi	25,000.00	125,251.74		
01-3200-7100	Capital - Station Street W. (Main to C	20,000.00	0.00		
01-3200-7101	Capital - Grader Roller	20,000.00	18,316.80		
01-3200-9999	Capital	0.00	0.00	1,457,900.00	
Total Expense		1,465,900.00	1,187,950.64	1,457,900.00	
Total 3200 Capital Expenditures - Transportation Services		1,465,900.00	1,187,950.64	1,457,900.00	
3601 Ricenburg					
Revenue					
01-3601-3020	Tax Rev - Street Lights	-1,195.00	-1,195.01	-1,218.00	
Total Revenue		-1,195.00	-1,195.01	-1,218.00	
Expense					
01-3601-4160	Hydro	850.00	741.92	867.00	
01-3601-4310	Repairs & Maint - Equipment	200.00	0.00	204.00	
01-3601-4510	Transfer to Capital Reserve	145.00	145.00	147.00	
Total Expense		1,195.00	886.92	1,218.00	
Total 3601 Ricenburg		0.00	-308.09		
3602 Hartfield					
Revenue					
01-3602-3020	Tax Rev - Street Lights	-803.00	-803.03	-819.00	
01-3602-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-803.00	-803.03	-819.00	
Expense					
01-3602-4160	Hydro	520.00	456.26	530.00	
01-3602-4310	Repairs & Maint - Equipment	250.00	0.00	255.00	
01-3602-4510	Transfer to Capital Reserve	33.00	33.00	34.00	
Total Expense		803.00	489.26	819.00	
Total 3602 Hartfield		0.00	-313.77		
3603 Kaine Hill					
Revenue					
01-3603-3020	Tax Rev - Street Lights	-288.00	-288.00	-293.00	
01-3603-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-288.00	-288.00	-293.00	
Expense					
01-3603-4160	Hydro	230.00	203.16	234.00	
01-3603-4310	Repairs & Maint - Equipment	26.00	428.92	26.00	
01-3603-4510	Transfer to Capital Reserve	32.00	32.00	33.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-37??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total Expense		288.00	664.08	293.00	
Total 3603 Kaine Hill		0.00	376.08		
3604 Woodfield					
Revenue					
01-3604-3020	Tax Rev - Street Lights	-1,202.00	-1,201.96	-1,226.00	
Total Revenue		-1,202.00	-1,201.96	-1,226.00	
Expense					
01-3604-4160	Hydro	690.00	608.32	704.00	
01-3604-4310	Repairs & Maint - Equipment	104.00	0.00	106.00	
01-3604-4510	Transfer to Capital Reserve	408.00	408.00	416.00	
Total Expense		1,202.00	1,016.32	1,226.00	
Total 3604 Woodfield		0.00	-185.64		
3605 Edgehill					
Revenue					
01-3605-3020	Tax Rev - Street Lights	-1,577.00	-1,577.06	-1,608.00	
01-3605-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-1,577.00	-1,577.06	-1,608.00	
Expense					
01-3605-4160	Hydro	990.00	874.61	1,009.00	
01-3605-4310	Repairs & Maint - Equipment	77.00	0.00	78.00	
01-3605-4510	Transfer to Capital Reserve	510.00	510.00	521.00	
Total Expense		1,577.00	1,384.61	1,608.00	
Total 3605 Edgehill		0.00	-192.45		
3606 Huntington					
Revenue					
01-3606-3020	Tax Rev - Street Lights	-2,772.00	-2,772.04	-2,827.00	
01-3606-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-2,772.00	-2,772.04	-2,827.00	
Expense					
01-3606-4160	Hydro	1,650.00	1,460.08	1,683.00	
01-3606-4310	Repairs & Maint - Equipment	204.00	0.00	208.00	
01-3606-4510	Transfer to Capital Reserve	918.00	918.00	936.00	
Total Expense		2,772.00	2,378.08	2,827.00	

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 1 Accounts: 01-37??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total 3606 Huntington		0.00	-393.96		
3607 Cross Creek					
Revenue					
01-3607-3020	Tax Rev - Street Lights	-15,973.00	-15,973.16	-16,292.00	
01-3607-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-15,973.00	-15,973.16	-16,292.00	
Expense					
01-3607-4160	Hydro	6,650.00	4,891.93	6,783.00	
01-3607-4310	Repairs & Maint - Equipment	3,264.00	1,766.54	3,329.00	
01-3607-4510	Transfer to Capital Reserve	6,059.00	6,059.00	6,180.00	
Total Expense		15,973.00	12,717.47	16,292.00	
Total 3607 Cross Creek		0.00	-3,255.69		
3608 Ariss Glen					
Revenue					
01-3608-3020	Tax Rev - Street Lights	-1,660.00	-1,659.99	-1,693.00	
01-3608-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-1,660.00	-1,659.99	-1,693.00	
Expense					
01-3608-4160	Hydro	1,125.00	850.13	1,147.00	
01-3608-4310	Repairs & Maint - Equipment	433.00	811.53	441.00	
01-3608-4510	Transfer to Capital Reserve	102.00	102.00	105.00	
Total Expense		1,660.00	1,763.66	1,693.00	
Total 3608 Ariss Glen		0.00	103.67		
3609 Rockwood					
Revenue					
01-3609-3020	Tax Rev - Street Lights	-47,700.00	-47,694.85	-48,654.00	
01-3609-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-47,700.00	-47,694.85	-48,654.00	
Expense					
01-3609-4160	Hydro	32,700.00	31,569.80	33,354.00	
01-3609-4310	Repairs & Maint - Equipment	10,000.00	11,234.14	10,200.00	
01-3609-4510	Transfer to Capital Reserve	5,000.00	5,000.00	5,100.00	
Total Expense		47,700.00	47,803.94	48,654.00	
Total 3609 Rockwood		0.00	109.09		
3610 Walkerbrae					

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Revenue					
01-3610-3020	Tax Rev - Street Lights	-5,644.00	-5,643.99	-5,757.00	
01-3610-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-5,644.00	-5,643.99	-5,757.00	
Expense					
01-3610-4160	Hydro	1,775.00	1,204.60	1,811.00	
01-3610-4310	Repairs & Maint - Equipment	2,400.00	451.30	2,448.00	
01-3610-4510	Transfer to Capital Reserve	1,469.00	1,469.00	1,498.00	
Total Expense		5,644.00	3,124.90	5,757.00	
Total 3610 Walkerbrae		0.00	-2,519.09		
3611 Ellenville					
Revenue					
01-3611-3020	Tax Rev - Street Lights	-982.00	-981.96	-1,002.00	
01-3611-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-982.00	-981.96	-1,002.00	
Expense					
01-3611-4160	Hydro	680.00	600.34	694.00	
01-3611-4310	Repairs & Maint - Equipment	200.00	328.68	204.00	
01-3611-4510	Transfer to Capital Reserve	102.00	102.00	104.00	
Total Expense		982.00	1,031.02	1,002.00	
Total 3611 Ellenville		0.00	49.06		
3612 Eden Mills					
Revenue					
01-3612-3020	Tax Rev - Street Lights	-9,696.00	-9,696.12	-9,890.00	
01-3612-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-9,696.00	-9,696.12	-9,890.00	
Expense					
01-3612-4160	Hydro	6,690.00	5,913.71	6,824.00	
01-3612-4310	Repairs & Maint - Equipment	2,700.00	2,401.00	2,754.00	
01-3612-4510	Transfer to Capital Reserve	306.00	306.00	312.00	
Total Expense		9,696.00	8,620.71	9,890.00	
Total 3612 Eden Mills		0.00	-1,075.41		
3613 Ariss Valley					
Revenue					
01-3613-3020	Tax Rev - Street Lights	-1,819.00	-1,819.02	-1,855.00	
01-3613-3900	Transfer from Reserves	0.00	0.00		

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total Revenue		-1,819.00	-1,819.02	-1,855.00	
Expense					
01-3613-4160	Hydro	1,517.00	1,340.44	1,547.00	
01-3613-4310	Repairs & Maint - Equipment	200.00	0.00	204.00	
01-3613-4510	Transfer to Capital Reserve	102.00	102.00	104.00	
Total Expense		1,819.00	1,442.44	1,855.00	
Total 3613 Ariss Valley		0.00	-376.58		

Township of Guelph/Eramosa - Public Works 2015 Capital Expenditures		SOURCE OF FINANCING					
DESCRIPTION OF EXPENDITURE	TOTAL COST	GRANTS	OTHER	RESERVES	TRADE IN	Shared Cost Boundary Road	GAS TAX REBATE
Capital - Citywide Works Application	\$ 15,000.00			\$ 15,000.00			
Capital - Replace Chev C5500 4 X 4 with Box and Plow	\$ 90,000.00			\$ 50,000.00	\$ 40,000.00		
Capital - Installation of Dump Box, Sander, Plow Equipment on 2014 Western Star	\$ 100,000.00			\$ 100,000.00			
Capital - Marden Shop Upgrades	\$ 15,000.00			\$ 15,000.00			
Capital - Brucevale Covered Storage	\$ 20,000.00			\$ 20,000.00			
Capital - Woolwich/Pilkington Townline (RS190) From Sideroad 18 to 1.034km E of SR 18	\$ 280,000.00			\$ -		\$ 140,000.00	\$ 140,000.00
Capital - County Road 27 Sidewalk	\$ 201,000.00			\$ 201,000.00			
Capital - Mill Road (RS2240) From Watson Road to Jones Baseline	\$ 13,500.00			\$ 13,500.00			
Capital - Sideroad 20 E (RS2300) From Sixth Line to Seventh Line	\$ 8,000.00			\$ 8,000.00			
Capital - Sideroad 20 E (RS2310) From Seventh Line to County Road 26	\$ 10,000.00			\$ 10,000.00			
Capital - Eramosa Crescent (RS540) From Hillside Drive to 0.222 km S of Hillside Drive	\$ 5,000.00			\$ 5,000.00			
Capital - Gazer Cres (RS550) From Hillside Drive to 0.195km N of Hillside Drive	\$ 5,000.00			\$ 5,000.00			
Capital - Hillside Drive (RS530) From County Rd 124 to Gazer Cres	\$ 5,000.00			\$ 5,000.00			
Capital - Guelph Road 1 (RS1040) From Fife Rd to County Rd 124	\$ 6,000.00			\$ 6,000.00			

Township of Guelph/Eramosa
Public Works
2015 Capital Forecast

Capital - Guelph Road 1 (RS1050) From Paisley Rd to Fife Road	\$ 6,000.00				\$ 6,000.00				
Capital - Fife Road (RS2060) County Rd 32 to Guelph Rd 1	\$ 8,000.00				\$ 8,000.00				
Capital - Fife Road (RS2050) From Guelph Rd 1 to Woolwich Boundary	\$ 2,000.00				\$ 2,000.00				
Capital - Promenade Rd (RS520) From County Rd 124 to Speedvale Avenue	\$ 6,000.00				\$ 6,000.00				
Capital - 3rd Township Road (RS1060) From County Rd 30 to Highway #7	\$ 10,000.00				\$ 10,000.00				
Capital - Bridge B005 Sixth Line Bridge Rehabilitation	\$ 165,000.00	\$ 114,800.00			\$ 50,200.00				
Capital - B014 Third Line Road Side Safety	\$ 13,200.00				\$ 13,200.00				
Capital - B2012 Fourth Line Bridge Road Side Safety	\$ 44,000.00				\$ 44,000.00				
Capital - B2013 Fourth Line Bridge Road Side Safety	\$ 44,000.00				\$ 44,000.00				
Capital - B3006 Third Line Bridge Road Side Safety	\$ 46,200.00				\$ 46,200.00				
Capital - B3007 Mill Road Bridge Rehabilitation	\$ 10,000.00				\$ 10,000.00				
Capital - Street Light Upgrades	\$ 330,000.00		\$ 330,000.00						
Total	\$ 1,457,900.00	\$ 114,800.00	\$ 330,000.00	\$ 693,100.00	\$ 40,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00

Funding:

Equipment Reserves	
Capital Reserves	
Gas Tax Reserve	
Bridge Reserves	
Hydro Fund Reserves	
Trade In	
OCIF Funding	
Other	
Shared Costs - Boundary Road	
Total	

\$	165,000.00
\$	119,500.00
\$	140,000.00
\$	207,600.00
\$	201,000.00
\$	40,000.00
\$	114,800.00
\$	330,000.00
\$	140,000.00
\$	<u>1,457,900.00</u>

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Citywide Works Application				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Citywide Works is a web based work management software for work-order, asset management and cost tracking.				
Project Justification:	Existing version of operations software will only be supported for balance of 2015 after which upgrades are required. Some operational limitations with existing program have made the change desirable. Finance Department currently uses the Citywide asset management modules, so switching will assist in integrating systems. Cost for this capital item is to be shared between three Township departments.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 15,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other: Parks, Water & Wastewater	\$ 15,000.00				
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
<p>Estimated Completion Date:</p> <p>New Operating costs per year: \$6,000 to be shared among Parks, Roads and Water/Wastewater</p> <p>Amount:</p>					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
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2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	New Winter Patrol Truck				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Replace existing 3 Ton Plow and Sander winter patrol truck (#214) with smaller 1 Ton				
Project Justification:	Existing truck oversized for winter patrol. Significant maintenance costs and downtime. Smaller truck to be more versatile and cost effective to operate for both winter and summer activities. Existing #214 is the smallest winter maintenance vehicle which poses operational challenges in parts of Rockwood (Old Quarry Road, Bridge, George and Pine Streets) and Eden Mills (Barden, Cedar, Chapple and Edgewood)				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 90,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 50,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other	\$ 40,000.00				
Total	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
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2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Tandem Dump / Sander Plow				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-7090			
Project Department Priority:	High				
Project Description:	Complete outfitting of new Unit 218 with plow, dump and sander				
Project Justification:	New truck 218 is the scheduled replacement for 209. Truck and chaise paid for in 2014 and delivered to Viking for plow, dump and sander installation.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 100,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 100,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Marden Shop Upgrades				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-7080			
Project Department Priority:	High				
Project Description:	Replace existing windows at shop and install oil grit interceptor				
Project Justification:	Window replacement a priority based on age and condition of existing windows to improve energy efficiency of building. Installation of oil grit interceptor required for an environmental standpoint to treat runoff from shop floor.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 15,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #	\$ 15,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bruce Dale Covered Storage				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Construct covered storage space for equipment				
Project Justification:	Provide a covered storage space for equipment to protect from year round elements improving useful life. Multi year project with initial investigations, concepts and site preparation in 2015. Other benefits include general clean up of yard area. Project included in Development Charge Background Study as PW Storage Bays.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 12,000.00	\$ 120,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00	\$ 20,000.00			
Geo Technical Fees	\$ 3,000.00				
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ 140,000.00	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 20,000.00	\$ 87,356.00			
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges		\$ 52,644.00			
User Fees					
Other					
Total	\$ 20,000.00	\$ 140,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Crowsfoot Road Resurfacing				
Asset Name:	Woolwich/Pilkington Townline	Asset ID:	190		
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Pulverize and re-pave approximately one kilometer of existing asphalt road				
Project Justification:	Woolwich/Pilkington Townline (Crowsfoot) Road is at the top of remaining roads on Ten Year Capital Improvement Plan from Roads Needs Study. Low PCI coupled with a high traffic volume. Boundary road requiring cost share with Woolwich.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 250,000.00	\$ 5,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00	\$ 1,000.00			
Geo Technical Fees	\$ 5,000.00				
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 280,000.00	\$ 6,000.00	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #		\$ 3,000.00			
Taxation					
Gas Tax	\$ 140,000.00				
OCIF					
Financing					
Development Charges					
User Fees					
Other	\$ 140,000.00	\$ 3,000.00			
Total	\$ 280,000.00	\$ 6,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	County Road 27 Sidewalk				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Construction of municipal sidewalk on west side of County Road 27 from entrance to new school to Rockmosa entrance				
Project Justification:	Safety requirement for pedestrian traffic to new school along County Road				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 160,000.00	\$ 5,000.00			
Sub-Contracting/Equipment Rental					
Consulting Fees	\$ 14,000.00	\$ 1,000.00			
Engineering/Survey Fees	\$ 2,000.00				
Geo Technical Fees	\$ 5,000.00				
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 201,000.00	\$ 6,000.00	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve					
A/C #		\$ 6,000.00			
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other: Hydro Reserves	\$ 201,000.00				
Total	\$ 201,000.00	\$ 6,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Mill Road Reconstruction				
Asset Name:	Mill Road - Watson Road to Jones Baseline	Asset ID:	2240		
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Reconstruction/resurfacing - complete Geotechnical Investigations in 2015 to determine reconstruction vs resurfacing requirements for proposed 2016 construction year.				
Project Justification:	Mill Road is at the top of remaining roads on Ten Year Capital Improvement Plan from Roads Needs Study. Coordinate Road Improvement with rehab of Bridge 3007				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 575,000.00	\$ 12,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,500.00	\$ 10,000.00	\$ 2,000.00		
Geo Technical Fees	\$ 8,000.00	\$ 8,000.00			
Legal Fees					
Contingency		\$ 30,000.00			
Total	\$ 13,500.00	\$ 623,000.00	\$ 14,000.00	\$ -	\$ -
Funding					
Transfer from Reserve A/C #	\$ 13,000.00	\$ 623,000.00	\$ 14,000.00		
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 13,500.00	\$ 623,000.00	\$ 14,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Sideroad 20 E - Surfacing				
Asset Name:	Sideroad 20 - Sixth Line to Seventh Line	Asset ID:		2300	
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface existing gravel surface with asphalt including any necessary subgrade reconstruction.				
Project Justification:	This section of Sideroad 20 along with RS2310 are isolated sections of gravel road within the Township which creates operational inefficiencies in terms grader routes. Paving will also complete a continuous asphalt connection from Jones Baseline to County Road 26.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 460,000.00	\$ 10,000.00		
Sub-Contracting/Equipment Rental					
Consulting Fees					
Engineering/Survey Fees		\$ 10,000.00	\$ 2,000.00		
Geo Technical Fees	\$ 4,000.00	\$ 8,000.00			
Legal Fees					
Contingency	\$ 4,000.00	\$ 25,000.00			
Total	\$ 8,000.00	\$ 503,000.00	\$ 12,000.00	\$ -	\$ -
Funding					
Transfer from Reserve A/C #	\$ 8,000.00	\$ 3,000.00	\$ 12,000.00		
Taxation					
Gas Tax		\$ 500,000.00			
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 8,000.00	\$ 503,000.00	\$ 12,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Sideroad 20 E - Surfacing				
Asset Name:	Sideroad 20 - Seventh Line to County Road 26	Asset ID:	2310		
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface existing gravel surface with asphalt including any necessary subgrade reconstruction.				
Project Justification:	This section of Sideroad 20 along with RS2300 are isolated sections of gravel road within the Township which creates operational inefficiencies in terms grader routes. Paving will also complete a continuous asphalt connection from Jones Baseline to County Road 26.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 490,000.00	\$ 10,000.00		
Sub-Contracting/Equipment Rental					
Consulting Fees					
Engineering/Survey Fees		\$ 10,000.00	\$ 2,000.00		
Geo Technical Fees	\$ 6,000.00	\$ 8,000.00			
Legal Fees					
Contingency	\$ 4,000.00	\$ 25,000.00			
Total	\$ 10,000.00	\$ 533,000.00	\$ 12,000.00	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 10,000.00	\$ 33,000.00	\$ 12,000.00		
Taxation					
Gas Tax		\$ 500,000.00			
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 10,000.00	\$ 533,000.00	\$ 12,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Eramosa Crescent				
Asset Name:	Eramosa Crescent	Asset ID:	540		
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface or reconstruct approximately 222 metres of existing urban road pending results of underground condition review.				
Project Justification:	Eramosa Crescent along with other urban streets in Hillside/Promenade area are near the top of the remaining roads to be completed from the 2103 Roads Needs Study recommended 10 year Capital Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 75,000.00	\$ 2,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 4,000.00	\$ 2,000.00	\$ 1,000.00		
Geo Technical Fees	\$ 1,000.00				
Legal Fees					
Contingency		\$ 20,000.00			
Total	\$ 5,000.00	\$ 97,000.00	\$ 3,000.00	\$ -	\$ -
Funding					
Transfer from Reserve A/C #	\$ 5,000.00	\$ 97,000.00	\$ 3,000.00		
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 5,000.00	\$ 97,000.00	\$ 3,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
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Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Gazer Crescent Reconstruction				
Asset Name:	Gazer Crescent	Asset ID:		550	
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface or reconstruct approximately 192 metres of existing urban road pending results of underground condition review.				
Project Justification:	Gazer Crescent along with other urban streets in the Hillside/Promenade area are near the top of the remaining roads to be completed from the 2103 Roads Needs Study recommended 10 year Capital Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 60,000.00	\$ 2,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 4,000.00	\$ 2,000.00	\$ 1,000.00		
Geo Technical Fees	\$ 1,000.00				
Legal Fees					
Contingency		\$ 20,000.00			
Total	\$ 5,000.00	\$ 82,000.00	\$ 3,000.00	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 5,000.00	\$ 82,000.00	\$ 3,000.00		
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 5,000.00	\$ 82,000.00	\$ 3,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Hillside Drive Reconstruction				
Asset Name:	Hillside Drive	Asset ID:		530	
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface or reconstruct approximately 282 metres of existing urban road pending results of underground condition review.				
Project Justification:	Hillside Drive along with other urban streets in the Hillside/Promenade are near the top of the remaining roads to be completed from the 2103 Roads Needs Study recommended 10 year Capital Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 80,000.00	\$ 2,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 4,000.00	\$ 2,000.00	\$ 1,000.00		
Geo Technical Fees	\$ 1,000.00				
Legal Fees					
Contingency		\$ 20,000.00			
Total	\$ 5,000.00	\$ 102,000.00	\$ 3,000.00	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 5,000.00	\$ 102,000.00	\$ 3,000.00		
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 5,000.00	\$ 102,000.00	\$ 3,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

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Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Geotechnical Investigations for rural surface treated Roads background				
Asset Name:	Fife, Road 1 and Road 3	Asset ID:	various		
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Complete geotechnical investigations on Fife Road, Guelph Road 1 and Township Road 3 (Road Sections 1040, 1050, 2060, 2050 and 1060)				
Project Justification:	Fife Road, Guelph Road 1 and Township Road 3 are near the top of remaining roads in recommended 10 year capital plan from Roads Needs. Benchmark Costs in Roads needs Study are based on rural overlays and upgrades. Background work recommended to determine subsurface conditions and assess need for full reconstruction in advance of finalizing capital plan.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees	\$ 32,000.00				
Legal Fees					
Contingency					
Total	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve					
A/C #	\$ 32,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

TOWNSHIP OF GUELPH/ERAMOSA
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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Promenade Road Reconstruction				
Asset Name:	Promenade Road	Asset ID:		520	
Project Category:	Roads	G.L. Acct:			
Project Department Priority:					
Project Description:	Resurface or reconstruct approximately 375 metres of existing urban road pending results of underground condition review.				
Project Justification:	Promenade Road along with other urban streets in the Hillside / Promenade area are near the top of the remaining roads to be completed from the 2103 Roads Needs Study recommended 10 year Capital Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases				\$ 108,000.00	\$ 5,000.00
Sub-Contracting/Equipment Rental					
Consulting Fees	\$ 5,000.00			\$ 2,000.00	\$ 1,000.00
Engineering/Survey Fees					
Geo Technical Fees	\$ 1,000.00				
Legal Fees				\$ 20,000.00	
Contingency					
Total	\$ 6,000.00	\$ -	\$ -	\$ 130,000.00	\$ 6,000.00
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 6,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

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PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 005 - Rehabilitation				
Asset Name:	Bridge 005 - Sixth Line	Asset ID:		857	
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Rehabilitation of Structure as per Bridge Inspection including stabilizing abutments				
Project Justification:	Recommended rehabilitation project for 2015 in 2014 Bridge Inspection Report				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 132,000.00	\$ 3,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 15,000.00	\$ 1,000.00			
Geo Technical Fees					
Legal Fees					
Contingency	\$ 18,000.00				
Total	\$ 165,000.00	\$ 4,000.00	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 50,200.00	\$ 4,000.00			
Taxation					
Gas Tax					
OCIF	\$ 114,800.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 165,000.00	\$ 4,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 014 - Roadside Safety Improvements				
Asset Name:	B014 - Third Line - Rigid Frame	Asset ID:		862	
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Install proper end treatments on guiderails				
Project Justification:	Recommended roadside safety improvement in 2014 Bridge Inspection Report				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 12,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 1,200.00				
Total	\$ 13,200.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 13,200.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 13,200.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 2012 - Roadside Safety Improvements				
Asset Name:	B2012 - 4th Line - Rigid Frame	Asset ID:		871	
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Install Guiderails				
Project Justification:	Recommended roadside safety improvement in 2014 Bridge Inspection Report				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 4,000.00				
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 44,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 2013 - Roadside Safety Improvements				
Asset Name:	B2013 - 4th Line - Rigid Frame/Vertical Legs	Asset ID:	872		
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Install Guiderails				
Project Justification:	Recommended roadside safety improvement in 2014 Bridge Inspection Report				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 4,000.00				
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve A/C #	\$ 44,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 3006 - Roadside Safety Improvements				
Asset Name:	B3006 - 3rd Line - Rigid Frame/Vertical Legs	Asset ID:	881		
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Install Guiderails				
Project Justification:	Recommended roadside safety improvement in 2014 Bridge Inspection Report				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 42,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 4,200.00				
Total	\$ 46,200.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 46,200.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 46,200.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Bridge 3007 - Rehabilitation				
Asset Name:	Bridge 3007 - Mill Road	Asset ID:		882	
Project Category:	Bridges	G.L. Acct:			
Project Department Priority:					
Project Description:	Rehabilitation of Structure and installation of Guide Rails as per Bridge Inspection Report				
Project Justification:	Coupled with Mill Road improvements from Watson to Jones Baseline as recommended in Road Needs Study, rehabilitation now would increase useful life to some 40 years at a third of the cost of full replacement in 12 years.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 177,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 10,000.00	\$ 26,550.00			
Geo Technical Fees					
Legal Fees					
Contingency		\$ 17,700.00			
Total	\$ 10,000.00	\$ 221,250.00	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve					
A/C #	\$ 10,000.00	\$ 221,250.00			
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 10,000.00	\$ 221,250.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
January 21, 2015					
Date Prepared			Reviewed by Director of Finance		

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Roads				
Project Name:	Street Light Upgrades				
Asset Name:		Asset ID:			
Project Category:	Roads	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Convert all existing streetlights to LED				
Project Justification:	In October 2014 council received Finance Report Number 2014-09 regarding LAS LED Streetlight Upgrade Program and authorized RealTerm Energy to complete a comprehensive audit of existing Township streetlights with the intent to initiate a conversion to LED to recognize significant energy cost savings. Funding arrangement to be finalized. Either self financed or an energy performance contract with RealTerm Energy.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 330,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 330,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other	\$ 330,000.00				
Total	\$ 330,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year: Dependant on method of financing					
Amount:					
Submitted By			Department Head		
January 21, 2015			Reviewed by Director of Finance		
Date Prepared					

Road Name	Section #	From	To	Length (Metres)	Schedule of Improvement	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Total
Woolwich/Pilkington Townline	RS190	Sideroad 18	1.034km E of SR 18	1034	2015	\$280,000.00	\$ 6,000.00									\$ 286,000.00
County Road 27 Sidewalk		New School	Rockmosa South Entrance	480	2015	\$201,000.00	\$ 6,000.00									\$ 207,000.00
Mill Road	RS2240	Watson Road	Jones Baseline	2251	2016	\$ 13,500.00	\$ 623,000.00	\$ 14,000.00								\$ 650,500.00
Sideroad 20 E	RS2300	Sixth Line	Seventh Line	1321	2016	\$ 8,000.00	\$ 503,000.00	\$ 12,000.00								\$ 523,000.00
Sideroad 20 E	RS2310	Seventh Line	County Road 26	1413	2016	\$ 10,000.00	\$ 533,000.00	\$ 12,000.00								\$ 555,000.00
Eramosa Cr	RS540	Hillside Drive	0.222 km S of Hillside Dr	222	2016	\$ 5,000.00	\$ 97,000.00	\$ 3,000.00								\$ 105,000.00
Gazer Cres	RS550	Hillside Drive	0.195km N of Hillside Dr	192	2016	\$ 5,000.00	\$ 82,000.00	\$ 3,000.00								\$ 90,000.00
Hillside Drive	RS530	County Rd 124	Gazer Cres	282	2016	\$ 5,000.00	\$ 102,000.00	\$ 3,000.00								\$ 110,000.00
Guelph Road 1	RS1040	Fife Rd	County Rd 124	1479	2017	\$ 6,000.00		\$ 550,000.00	\$ 12,000.00							\$ 568,000.00
Guelph Road 1	RS1050	Paisley Rd	Fife Road	1395	2017	\$ 6,000.00		\$ 500,000.00	\$ 12,000.00							\$ 518,000.00
Fife Rd	RS2060	County Rd 32	Guelph Rd 1	2073	2018	\$ 8,000.00			\$ 750,000.00	\$ 15,000.00						\$ 773,000.00
Fife Rd	RS2050	Guelph Rd 1	Woolwich Boundary	433	2018	\$ 2,000.00			\$ 180,000.00	\$ 8,000.00						\$ 190,000.00
Promenade Rd	RS520	County Rd 124	Speedvale Avenue	375	2018	\$ 6,000.00			\$ 130,000.00	\$ 6,000.00						\$ 142,000.00
Albert Street	RS771	0.07km N of Oliphant St	0.232km N of Oliphant St	160	2018			\$ 5,000.00	\$ 80,000.00	\$ 5,000.00						\$ 90,000.00
Erin/Eramosa Townline	RS1621	2.789km S of CR 50	3.071km S of CR50	282	2019											\$ -
Erin/Eramosa Townline	RS1620	County Road 50	2.789 km S of CR 50	2789				\$ 12,000.00								\$ 12,000.00
Halton/Eramosa Townline	RS2003	Highway 7	Erin/Eramosa Townline	137	2019			\$ 1,000.00								\$ 1,000.00
Sideroad 20 E	RS2290	Fifth Line	Sixth Line	1399	2019					\$ 360,000.00						\$ 360,000.00
Jones Baseline	RS1281	Sideroad 10	County Road 124	1084	2020				\$ 5,000.00		\$ 300,000.00					\$ 305,000.00
Skyway Dr	RS5560	Highway # 7	0.649km S of Hwy 7	649	2020				\$ 3,000.00		\$ 250,000.00					\$ 253,000.00
3rd Township Road	RS1060	County Rd 30	Highway # 7	2877	2020	\$ 10,000.00			\$ 20,000.00		\$ 1,200,000.00					\$ 1,230,000.00
Eighth Line East	RS1100	County Rd 86	Sideroad 16	1046	2021					\$ 5,000.00		\$ 300,000.00				\$ 305,000.00
Eighth Line East	RS1110	Sideroad 16	Sideroad 14	1315	2021					\$ 6,000.00		\$ 360,000.00				\$ 366,000.00
Watson Rd	RS1220	Mill Road	Guelph/Nichol Townline	1595	2021					\$ 8,000.00		\$ 620,000.00				\$ 628,000.00
Eighth Line Nichol	RS2450	Highway 6	Sideroad 6 S	842	2022					\$ 4,000.00			\$ 250,000.00			\$ 254,000.00
Watson Road	RS1210	Mill Rd	Conservation Rd	2051	2022					\$ 8,000.00			\$ 560,000.00			\$ 568,000.00
3rd Township Rd	RS1070	Woolwich Townline	County Rd 30	1417	2022					\$ 6,000.00			\$ 390,000.00			\$ 396,000.00
Eighth Line Nichol	RS2430	Sideroad 6 S	Sideroad 6 N	503	2023					\$ 3,000.00				\$ 180,000.00		\$ 183,000.00
York St	RS600	Cedar St	Chapel St	600	2023					\$ 3,000.00				\$ 60,000.00		\$ 63,000.00
Eighth Line Nichol	RS2440	County Road 7	Sideroad 6 N	2136	2023					\$ 8,000.00				\$ 600,000.00		\$ 608,000.00
Sixth Line	RS1540	Sideroad 20	County Road 22	3087	2024					\$ 12,000.00					\$ 600,000.00	\$ 612,000.00
Woodfield Cres	RS390	Pandora Dr	0.163 km E of Dandora Dr	214	2024					\$ 1,000.00					\$ 30,000.00	\$ 31,000.00
Bedford Road	RS410	Pandora Dr	0.41km E of Pandora Dr	410	2024					\$ 3,000.00					\$ 170,000.00	\$ 173,000.00
Guelph/Nichol Townline	RS2350	Campbell Rd	Jones Baseline	1794	2025											\$ -
Seventh Line	RS1600	1.421km N of CR124	Sideroad 20	2084	2025											\$ -
Annual Total						\$565,500.00	\$ 1,952,000.00	\$ 1,115,000.00	\$ 1,192,000.00	\$ 461,000.00	\$ 1,750,000.00	\$ 1,280,000.00	\$ 1,200,000.00	\$ 840,000.00	\$ 800,000.00	\$ 11,155,500.00

Annual Total	\$ 322,400.00	\$ 221,250.00	\$ 247,500.00	\$ 180,000.00	\$ 437,500.00	\$ 188,125.00	\$ 1,289,375.00	\$ -	\$ 128,750.00	\$ -	\$ 2,850,000.00	\$ 912,500.00	\$ 6,777,400.00
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Water and Waste Water**Core Services:**

- Responsible for the supply and distribution of safe drinking water and collection and conveyance of sewage for treatment including, water supply wells, watermains and hydrants, water storage facilities, wastewater collection systems, pumping stations and the sewage pre-treatment facility all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit and Municipal Drinking Water License requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year and the maintenance of all facility/process equipment through a comprehensive maintenance management system.
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, as well as valve and hydrant programs.
- Responsible for monthly/quarterly meter readings including inspection, service, replacement of over 1,800 service connections. The inspection, sealing and remote read configuration of new water meter installations.
- Respond to resident requests and emergency situations.
- Develop, maintain and coordinate the use of the Town's water and wastewater systems computer models that are used in conjunction with design assignments, project management and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling.

BUDGET HIGHLIGHTS:

There are several large growth related projects which will be in various stages of design and or construction in 2015. These projects, including a new potable water supply well and pumphouse for Rockwood, upgrading the final sanitary sewer sections upstream of the Alma Street Pre-treatment Plant and the Alma Street Pre-treatment plant itself are funded entirely through development charges and do not impact water and wastewater rates or operations in either section. On the whole, the 2015 Water budget includes a net department requirement of \$1,348,400 compared to \$1,241,317 in 2014, which is an increase of \$107,083 or 8.6%. The net increase in water is due largely to the initiation and continuation of growth related projects to enhance system capacity as well as some minor required capital improvements.

2015 Budget

In terms of wastewater, the net department requirement is \$4,799,477 compared to \$7,164,944 in 2014, which is a decrease of \$2,235,467 or 33.0%. While the Alma street projects (sanitary sewer and pre-treatment plant) are on-going, the net reduction is due in part to the completion of other large projects in 2014.

OPERATING BUDGET:

The Administration operating budgets for water and wastewater have overall increases of \$63,583 (6.7%) and \$62,952 (5.9%) respectively. Specific changes in the Water Administration operating budget include increases in spending over 2014 amounts for hydro, (\$23k), repairs and maintenance combined for equipment and mains (\$10k). Wastewater Administration operating budget changes include increases in spending over 2014 amounts for repairs and maintenance combined for equipment and mains (\$9k) as well as a reduction in hydro (-\$20.9k). Wage and Benefit increases and transfers to reserves constitute the balance of the increases in both water and wastewater. It is important to note that the near off-setting changes in hydro costs are due to an adjustment of these costs to more accurately reflect actual utilization.

CAPITAL PROJECTS: The 2015 Water Wastewater Department capital budget includes projects totalling \$342,000 and \$3,659,000 respectively.

The project summary for water includes three development charge projects: backup power for the Station Street Pumphouse; final well development and pump testing of the new Rockwood Water Supply (Seaton) well; design and approvals for the new pumphouse at the Seaton well. Six other capital projects consist of SCADA upgrades, heating upgrades for both Station Street and the Booster Station, electrical upgrades at Huntington Drive and water meter replacements in both Hamilton Drive and Rockwood.

The capital works for wastewater consist of two development charge projects, namely the Alma Street Pre-treatment plant and the upgrading the final sanitary sewers lengths upstream of the pre-treatment plant. The other capital projects include pump and access hatch replacement at Lou's Boulevard sewage pumping station and pump replacement at Ridge Road Sewage pumping station.

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-41??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-298,500.00	-116,808.61	-362,000.00	
01-4120	Capital Expenditures - Water	298,500.00	183,958.47	362,000.00	
Total Revenues:		-1,241,317.00	-1,039,588.91	-1,368,400.00	
Total Expenses:		1,241,317.00	1,106,738.77	1,368,400.00	
Report Net:		0.00	67,149.86		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-41??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4101 Water Combined Services					
Revenue					
01-4101-3040	Penalty and Interest	-8,500.00	-7,488.18	-8,000.00	
01-4101-3125	Miscellaneous Revenue	-13,700.00	-18,365.15	-15,000.00	
01-4101-3130	Financing	0.00	0.00		
01-4101-3150	Grants	0.00	-27,740.00	-15,000.00	
01-4101-3400	Tax Revenue - Frontage Charges	0.00	0.00		
01-4101-3405	Water Meters	-8,000.00	-5,500.00	-7,450.00	
01-4101-3410	Meter Maintenance Charges	-99,187.00	-83,514.81	-94,000.00	
01-4101-3415	Water Charges - Rockwood	-615,426.00	-538,917.72	-587,662.00	
01-4101-3420	Water Charges - Former Guelph Tw	-118,241.00	-112,216.58	-133,400.00	
01-4101-3900	Transfer from Reserves	-378,263.00	-100,618.69	-221,888.00	
01-4101-3920	Transfer from Development Chgs	0.00	-145,227.78	-286,000.00	
01-4101-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-1,241,317.00	-1,039,588.91	-1,368,400.00	
Expense					
01-4101-4005	Advertising	1,000.00	377.93	750.00	
01-4101-4035	Communications	4,000.00	6,842.20	7,000.00	
01-4101-4042	Conservation Initiatives	1,000.00	780.00	1,000.00	
01-4101-4045	Debenture Payments	43,128.00	43,128.00	43,128.00	
01-4101-4075	Fees - Audit	2,200.00	1,933.44	2,000.00	
01-4101-4080	Fees - Engineering	25,000.00	33,155.06	30,000.00	
01-4101-4090	Fees - Legal	500.00	0.00	500.00	
01-4101-4110	Fleet	16,000.00	17,856.71	16,000.00	
01-4101-4140	Grounds Maintenance	2,500.00	2,531.34	2,600.00	
01-4101-4160	Hydro	44,000.00	66,267.13	67,000.00	
01-4101-4165	Insurance	29,832.00	29,832.00	30,782.00	
01-4101-4200	Licenses	1,500.00	599.00	1,000.00	
01-4101-4210	Locates	500.00	111.93	500.00	
01-4101-4220	Memberships and Dues	1,500.00	949.41	1,200.00	
01-4101-4225	Meter Reading	0.00	0.00		
01-4101-4230	Meter Repairs	1,000.00	468.04	1,000.00	
01-4101-4245	Contracted Services	38,000.00	33,014.12	35,000.00	
01-4101-4285	Postage & Shipping	13,000.00	10,223.18	12,000.00	
01-4101-4305	Repairs & Maint - Buildings	2,500.00	3,794.90	2,500.00	
01-4101-4310	Repairs & Maint - Equipment	38,000.00	26,175.04	20,000.00	
01-4101-4317	Repairs & Maint - Water/WW Mains	0.00	24,440.78	28,000.00	
01-4101-4320	Safety	3,500.00	1,861.15	3,000.00	
01-4101-4350	Salaries and Wages	252,611.00	271,477.32	278,200.00	
01-4101-4355	Salaries Benefits	75,785.00	78,038.74	83,450.00	
01-4101-4405	Seminars & Training	10,000.00	7,357.46	8,000.00	
01-4101-4430	Supplies and Services	50,000.00	43,790.12	47,000.00	
01-4101-4450	Telephone	4,300.00	3,576.74	4,000.00	
01-4101-4460	Uniforms	2,000.00	2,023.15	2,100.00	
01-4101-4470	Water Meter Stock	6,000.00	1,816.85	6,000.00	
01-4101-4510	Transfer to Capital Reserve	15,000.00	18,231.59	22,795.00	
01-4101-4530	Transfer to Life Cycling Res	174,063.00	106,161.97	137,636.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-41??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-4101-4540	Transfers to Reserves	58,225.00	85,965.00	86,778.00	
01-4101-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-4101-4595	Amortization Expense	0.00	0.00		
01-4101-4599	Indirect Costs Transfer	26,173.00	0.00	25,481.00	
Total Expense		942,817.00	922,780.30	1,006,400.00	
Total 4101 Water Combined Services		-298,500.00	-116,808.61	-362,000.00	
4120 Capital Expenditures - Water					
Expense					
01-4120-8001	Capital - FGT Tower Clean & Disinfe	10,000.00	0.00		
01-4120-8002	Capital - Swabb Water Mains	0.00	0.00		
01-4120-8006	Capital - Water/Wastewater Rate St	0.00	0.00		
01-4120-8014	Capital - SCADA Upgrade	10,000.00	23,230.89		
01-4120-8017	Capital - SCADA Remote Data Integ	0.00	0.00		
01-4120-8018	Capital - New Well 2C	0.00	128,123.64		
01-4120-8019	Capital - New Pumping Station 2C	0.00	0.00		
01-4120-8020	Capital - Watermain - River Crossing	0.00	0.00		
01-4120-8021	Capital - Meter Replacements Hamil	3,500.00	4,904.72		
01-4120-8022	Capital - Meter Replacements Rockv	20,000.00	8,079.42		
01-4120-8023	Capital - Well Air Scouring HD	0.00	0.00		
01-4120-8024	Capital - New Well Pump & Motor HI	0.00	0.00		
01-4120-8025	Capital - Asphalt Parking Area RW Tc	0.00	0.00		
01-4120-8026	Capital - New Roof Crosscreek Pum	0.00	0.00		
01-4120-8027	Capital - Station St Gate Upgrades	0.00	0.00		
01-4120-8028	Capital - Station Street Generator	98,000.00	17,104.14		
01-4120-8029	Capital - Rebuild Chlorine Boards	0.00	0.00		
01-4120-8030	Capital - Wall Mounted Tubidity Anal	3,000.00	0.00		
01-4120-8031	Capital - Pave Driveway at Bernardi	0.00	0.00		
01-4120-8032	Capital - Alarm to Raw Water at Sca	5,000.00	0.00		
01-4120-8033	Capital - Chlorine Analyser for Cross	3,000.00	0.00		
01-4120-8034	Capital - High Lift Pump and Motor	0.00	0.00		
01-4120-8035	Capital - Instalation of Meg Meters	0.00	0.00		
01-4120-8036	Capital - Generator Huntington	86,000.00	0.00		
01-4120-8037	Capital - Infrastructure Condition Ass	40,000.00	0.00		
01-4120-8038	Capital - Financial Plan Water Licen	20,000.00	2,515.66		
01-4120-9999	Capital	0.00	0.00	362,000.00	
Total Expense		298,500.00	183,958.47	362,000.00	
Total 4120 Capital Expenditures - Water		298,500.00	183,958.47	362,000.00	

TOWNSHIP OF GUELPH/ERAMOSA

2015

CAPITAL FORECAST

Township of Guelph/Erarnosa - Water 2015 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Capital - Station Street Standby Power	\$ 98,000.00	\$ -	\$ 98,000.00				
Capital - Development of New Rockwood Well	\$ 119,000.00	\$ -	\$ 119,000.00				
Capital - New Pumping Station Rockwood 2C	\$ 69,000.00	\$ -	\$ 69,000.00				
Capital - Upgrade Radio Links And SCADA Communication Upgrades	\$ 25,000.00			\$ 25,000.00			
Capital - Station Street Heating Upgrades	\$ 2,000.00	\$ -		\$ 2,000.00			
Capital - Booster Station Heating Upgrades	\$ 4,000.00	\$ -		\$ 4,000.00			
Capital - Huntington Drive Electrical Upgrades	\$ 8,000.00	\$ -		\$ 8,000.00			
Capital - Financial Plan and Rate Study	\$ 20,000.00	\$ -		\$ 20,000.00			
Capital - Meter Replacement - Hamilton Drive	\$ 5,000.00	\$ -		\$ 5,000.00			
Capital - Meter Replacement - Rockwood	\$ 12,000.00			\$ 12,000.00			
Total	\$ 362,000.00	\$ -	\$ 286,000.00	\$ 76,000.00	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Station Street Standby Power				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-8028			
Project Department Priority:	High				
Project Description:	Provide backup power for Station Street well and pumphouse				
Project Justification:	Growth related project covered by Development Charges required to support critical water supply requirements.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 75,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 15,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 8,000.00				
Total	\$ 98,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 98,000.00	\$ -	\$ -		
User Fees					
Other					
Total	\$ 98,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By					
Department Head					
February 4, 2015					
Date Prepared					
Reviewed by Director of Finance					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Seaton Well - New Well 2C				
Asset Name:		Asset ID:			
Project Category:		G.L. Acct: 01-4120-8018			
Project Department Priority:	High				
Project Description:	Final Well Development and Pump Testing for New Production Well				
Project Justification:	Growth related project covered by Development Charges required to support water supply requirements driven by growth.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 119,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 119,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 119,000.00	\$ -	\$ -		
User Fees					
Other					
Total	\$ 119,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Seaton Well - New Pumping Station 2C				
Asset Name:		Asset ID:			
Project Category:		G.L. Acct: 01-4120-8019			
Project Department Priority:	High				
Project Description:	Design and Construction of new pumphouse for new well located at 154 Milne Place				
Project Justification:	Growth related project covered by Development Charges required to support water supply requirements driven by growth.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases		\$ 755,000.00	\$ 20,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 69,000.00	\$ 60,000.00	\$ 5,000.00		
Geo Technical Fees					
Legal Fees					
Contingency		\$ 60,000.00			
Total	\$ 69,000.00	\$ 875,000.00	\$ 25,000.00	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 69,000.00	\$ 875,000.00	\$ 25,000.00		
User Fees					
Other					
Total	\$ 69,000.00	\$ 875,000.00	\$ 25,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	SCADA Upgrade and Radio Links				
Asset Name:		Asset ID: 01-4120-8014			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Complete Upgrade of SCADA software and required radio links for communication				
Project Justification:	Necessary SCADA upgrades for web bases access and communication links				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 15,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 10,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 25,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By					
Department Head					
February 4, 2015					
Date Prepared					
Reviewed by Director of Finance					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Station Street Heating				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Upgrade/replace heaters at Station Street Pump House				
Project Justification:	Upgrade/replace heaters at Station Street Pump House, required prior to Winter 2015/16				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 2,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 2,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Booster Station Heating				
Asset Name:	Booster Station	Asset ID:			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Upgrade/replace heaters at Booster Station				
Project Justification:	Upgrade/replace heaters at Booster Station, required prior to Winter 2015/16				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 4,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 4,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Huntington Drive Pumphouse Electrical				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Replace existing electrical panel				
Project Justification:	Existing electrical panel requires replacement in 2015. Panel condition has degraded substantially from previous exposure to corrosive environment prior to cover installation on reservoir.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 8,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve					
A/C #	\$ 8,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015			Reviewed by Director of Finance		
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Water Meter Replacements - Hamilton Drive				
Asset Name:		Asset ID: 01-4120-8021			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Replacement of aged analog and other non functioning water meters in Hamilton Drive				
Project Justification:	Continuation of existing capital project to replace old analog meters to ensure complete and accurate billing				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 5,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 5,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Water				
Project Name:	Water Meter Replacements - Rockwood				
Asset Name:		Asset ID: 01-4120-8022			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Replacement of aged analog and other non functioning water meters in Rockwood				
Project Justification:	Continuation of existing capital project to replace old analog meters to ensure complete and accurate billing				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 12,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 12,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-42??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-4201	Rockwood	-6,082,000.00	-1,723,262.60	-3,659,000.00	
01-4202	Gazer Mooney	0.00	0.00		
01-4220	Capital Expenditures - Waste Water	6,082,000.00	1,763,689.20	3,659,000.00	
Total Revenues:		-7,164,944.00	-2,763,091.50	-4,799,477.00	
Total Expenses:		7,164,944.00	2,803,518.10	4,799,477.00	
Report Net:		0.00	40,426.60		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-42??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4201 Rockwood					
Revenue					
01-4201-3040	Penalty and Interest	-4,180.00	-3,744.08	-4,000.00	
01-4201-3125	Miscellaneous Revenue	0.00	-48,253.61		
01-4201-3400	Tax Revenue - Frontage Charges	0.00	0.00		
01-4201-3450	Sewer Charges	-873,600.00	-773,850.36	-911,958.00	
01-4201-3900	Transfer from Reserves	-312,050.00	-173,312.47	-223,824.00	
01-4201-3920	Transfer from Development Chgs	-5,950,000.00	-1,745,781.59	-3,640,000.00	
01-4201-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-7,139,830.00	-2,744,942.11	-4,779,782.00	
Expense					
01-4201-4035	Communications	1,200.00	2,043.77	2,200.00	
01-4201-4042	Conservation Initiatives	1,000.00	195.00	1,000.00	
01-4201-4045	Debenture Payments	0.00	0.00		
01-4201-4080	Fees - Engineering	10,000.00	11,070.93	10,000.00	
01-4201-4090	Fees - Legal	500.00	0.00	500.00	
01-4201-4100	Fees - Professional - Other	0.00	0.00		
01-4201-4110	Fleet	8,000.00	8,928.36	8,000.00	
01-4201-4140	Grounds Maintenance	2,000.00	2,000.00	2,000.00	
01-4201-4160	Hydro	33,900.00	11,148.87	13,000.00	
01-4201-4165	Insurance	8,769.00	10,443.49	10,913.00	
01-4201-4170	Insurance Claims	0.00	0.00		
01-4201-4200	Licenses	500.00	150.00	500.00	
01-4201-4220	Memberships and Dues	1,200.00	198.81	800.00	
01-4201-4245	Contracted Services	5,000.00	3,460.62	5,000.00	
01-4201-4305	Repairs & Maint - Building	1,500.00	1,613.88	1,700.00	
01-4201-4310	Repairs & Maint - Equipment	36,000.00	29,861.95	25,000.00	
01-4201-4317	Repairs & Maint - Water/WW Mains	0.00	21,739.23	20,000.00	
01-4201-4320	Safety	1,500.00	627.55	1,500.00	
01-4201-4350	Salaries and Wages	126,305.00	136,164.66	139,100.00	
01-4201-4355	Salaries Benefits	37,900.00	38,590.38	41,725.00	
01-4201-4405	Seminars and Training	5,000.00	2,491.43	5,000.00	
01-4201-4430	Supplies and Services	20,000.00	15,272.82	20,000.00	
01-4201-4450	Telephone	2,000.00	1,589.48	2,000.00	
01-4201-4460	Uniforms	500.00	426.65	500.00	
01-4201-4475	W/W Treatment City of Guelph	420,000.00	399,461.63	420,000.00	
01-4201-4510	Transfer to Capital Reserve	50,000.00	50,000.00	45,000.00	
01-4201-4530	Transfer to Life Cycling Res	169,200.00	169,200.00	178,391.00	
01-4201-4540	Transfers to Reserves	105,000.00	105,000.00	155,405.00	
01-4201-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	10,856.00	0.00	11,548.00	
Total Expense		1,057,830.00	1,021,679.51	1,120,782.00	
Total 4201 Rockwood		-6,082,000.00	-1,723,262.60	-3,659,000.00	

4202 Gazer Mooney

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-42??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Revenue					
01-4202-3125	Miscellaneous Revenue	-8,011.00	-2,546.43	-3,000.00	
01-4202-3450	Sewer Charges	-15,603.00	-15,602.96	-16,695.00	
01-4202-3900	Transfer from Reserves	-1,500.00	0.00		
Total Revenue		-25,114.00	-18,149.39	-19,695.00	
Expense					
01-4202-4080	Fees - Engineering	1,500.00	0.00		
01-4202-4090	Fees - Legal	0.00	0.00		
01-4202-4160	Hydro	2,705.00	2,546.43	3,000.00	
01-4202-4305	Repairs & Maint - Building	624.00	0.00		
01-4202-4310	Repairs & Maint - Equipment	2,081.00	0.00		
01-4202-4317	Repairs & Maint - Water/WW Mains	0.00	0.00		
01-4202-4415	Service Agreements	2,601.00	0.00		
01-4202-4540	Transfers to Reserves	15,603.00	15,602.96	16,695.00	
Total Expense		25,114.00	18,149.39	19,695.00	
Total 4202 Gazer Mooney		0.00	0.00		
4220 Capital Expenditures - Waste Water					
Expense					
01-4220-8502	Capital - Flush & Video Sewers	36,000.00	0.00		
01-4220-8505	Capital - Wastewater Rate Study	0.00	0.00		
01-4220-8517	Capital - Upgrade Sewer Main River	0.00	0.00		
01-4220-8518	Capital - Valley Rd SPS Pumps Cap	719,000.00	421,251.21		
01-4220-8519	Capital - Valley Rd SPS Sewer Caps	0.00	328,955.18		
01-4220-8520	Capital - Sewer Replacement - VR -	0.00	0.00		
01-4220-8521	Capital - Convert Pre-Treatment Plan	4,255,000.00	224,651.93		
01-4220-8522	Capital - EA Sewage Treatment	0.00	0.00		
01-4220-8523	Capital - Lou's Station Pump Replac	0.00	0.00		
01-4220-8524	Capital - Sewer Cleaning Program	20,000.00	13,049.70		
01-4220-8525	Capital - Recommendations Infiltrati	16,000.00	0.00		
01-4220-8526	Capital - Infrastructure Condition Ass	60,000.00	0.00		
01-4220-8527	Capital - Skyway Monitoring Station	313,000.00	740,070.13		
01-4220-8528	Capital - Alma St Sewer Main Upgra	663,000.00	30,853.28		
01-4220-8529	Capital - Transmission Main Upgrad	0.00	4,857.77		
01-4220-9999	Capital	0.00	0.00	3,659,000.00	
Total Expense		6,082,000.00	1,763,689.20	3,659,000.00	
Total 4220 Capital Expenditures - Waste Water		6,082,000.00	1,763,689.20	3,659,000.00	

TOWNSHIP OF GUELPH/ERAMOSA
2015
CAPITAL FORECAST

Township of Guelph/Eramosa - Waste Water 2015 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER	
Capital - Alma Street Pretreatment Plant	\$ 3,200,000.00		\$ 3,200,000.00					
Capital - Trunk Sewer Upgrades Alma Street	\$ 440,000.00		\$ 440,000.00					
Capital - Lou's Blvd SPS - Pump and Hatch Replacement	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00				
Capital - Ridge Road SPS - Pump Replacement	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00				
Total	\$ 3,659,000.00	\$ -	\$ 3,640,000.00	\$ 19,000.00	\$ -	\$ -	\$ -	

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Wastewater				
Project Name:	Alma Street Pre-treatment Plant Upgrades				
Asset Name:		Asset ID:			
Project Category:	Wastewater	G.L. Acct: 01-4220-8521			
Project Department Priority:					
Project Description:	Upgrade the existing Alma Street Pre-treatment Plant and provide equalization storage to support growth.				
Project Justification:	Growth related project covered by Development Charges required to support growth and meet City of Guelph requirements for increased discharge to the City				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 2,750,000.00	\$ 800,000.00	\$ 100,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 375,000.00	\$ 50,000.00	\$ 10,000.00		
Geo Technical Fees					
Legal Fees					
Contingency	\$ 75,000.00	\$ 95,000.00			
Total	\$ 3,200,000.00	\$ 945,000.00	\$ 110,000.00	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 3,200,000.00	\$ 945,000.00	\$ 110,000.00		
User Fees					
Other					
Total	\$ 3,200,000.00	\$ 945,000.00	\$ 110,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Wastewater				
Project Name:	Alma Street Sanitary Sewer Replacement				
Asset Name:		Asset ID: 973,974,975,977			
Project Category:	Wastewater	G.L. Acct: 01-4220-8528			
Project Department Priority:					
Project Description:	Upgrade sanitary sewer size of final sections upstream of Alma Street Pre-treatment facility to accommodate increased flows				
Project Justification:	Growth related project covered by Development Charges required to support growth related increase in sanitary flow				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 370,000.00	\$ 52,000.00	\$ 15,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 40,000.00	\$ 26,000.00	\$ 10,000.00		
Geo Technical Fees					
Legal Fees					
Contingency	\$ 30,000.00	\$ 10,000.00			
Total	\$ 440,000.00	\$ 88,000.00	\$ 25,000.00	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 440,000.00	\$ 88,000.00	\$ 25,000.00		
User Fees					
Other					
Total	\$ 440,000.00	\$ 88,000.00	\$ 25,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Wastewater				
Project Name:	Lou's Blvd Sewage Pump Station - Pump and Hatch Replacement				
Asset Name:	Lou's Blvd Sewage Pump Station	Asset ID:			
Project Category:		G.L. Acct: 01-4220-8523			
Project Department Priority:					
Project Description:	Replace one existing sewage pump and existing top hatches.				
Project Justification:	Life cycle replacement of sewage pump and top access hatches for security.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 13,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
A/C #	\$ 13,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
CAPITAL PROJECT DETAIL SHEET
2015 Budget**

Sheet #

PUBLIC WORKS CAPITAL PROJECT DETAIL SHEET					
Department:	Wastewater				
Project Name:	Ridge Road Sewage Pump Station - Pump Replacement				
Asset Name:	Ridge Road Sewage Pump Station	Asset ID:			
Project Category:		G.L. Acct: 01-4220-			
Project Department Priority:					
Project Description:	Replace one existing sewage pump				
Project Justification:	Life cycle replacement of sewage pump				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 6,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2015	2016	2017	2018	2019
Transfer from Reserve					
A/C #	\$ 6,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
Total	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:					
New Operating costs per year:					
Amount:					
Submitted By			Department Head		
February 4, 2015					
Date Prepared			Reviewed by Director of Finance		

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 2 Accounts: 01-43??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4300 Garbage					
Revenue					
01-4300-3475	Garbage User Fees	-5,200.00	-6,590.00	-6,600.00	
01-4300-3480	Composters	-540.00	-292.05	-300.00	
Total Revenue		-5,740.00	-6,882.05	-6,900.00	
Expense					
01-4300-4115	Garbage Bags	5,740.00	6,948.28	6,900.00	
Total Expense		5,740.00	6,948.28	6,900.00	
Total 4300 Garbage		0.00	66.23		

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-43??-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-4300	Garbage	0.00	66.23		
Total Revenues:		-5,740.00	-6,882.05	-6,900.00	
Total Expenses:		5,740.00	6,948.28	6,900.00	
Report Net:		0.00	66.23		

DEPARTMENT: Parks and Recreation**CORE SERVICES:**

- Encourage involvement in recreation, healthy active living and sport and cultural pursuits that supports the well being of individuals, strengthens communities and encourages volunteer engagement and participation for all ages.
- Provide programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups and partners.
- Schedule and administer the use of all recreational facilities including RDAPC, sports fields, outdoor ice rinks, community halls, splash pad, community parks and cemeteries.
- Plan, develop, maintain and operate parks and open spaces.
- Promote Departmental and community programs, services and related information, including the design and distribution of the Community Guide twice a year.
- Administer Parks & Recreation related leases and agreements.
- Work with Developers and planners to plan and design neighbourhood and community parks and related amenities.
- Coordinate all maintenance and services of Township owned buildings.

BUDGET HIGHLIGHTS: The 2015 Parks and Recreation operating budget includes a net department requirement of \$884,917 compared to \$838,439 in 2014, which is an increase of \$46,478 or 5%.

OPERATING BUDGET:

The year over year operating budget for Parks and Recreation has been maintained to a minimal increase with the exception of the following accounts provided with detailed explanation.

Rockmosa 01-6103: *"Repairs & Maint – Building"*, increase of \$8500 for floor refinishing

Park House 01-6106: *"Rental income"*, facility currently vacant, accounted for 5 months rent with anticipation of an August tenant.

Rockwood Library 01-6108: Expenses related to older adult programming moved into General Parks

General Parks 01-6250: *"Salaries and Wages & Salaries Benefits"* an increase in both of these lines as a result of an additional FT Seasonal staff to work in the field for 30 weeks is being proposed. Additionally the PT Community Programs Coordinator was hired near the end of 2014 when the Older Adult Centre opened and this position has budget for twelve months in 2015.

2015 Budget

Marden Park 01-6257: *"Donation revenue"* has been reduced to \$0 as the 5 year pledges for the capital campaign are completed. An increase in revenue for the track and field has been budgeted for as a result of increased rentals. An increase in hydro has been accounted for as a result of 2014 actuals. There is also an increase in salaries and wages that represents staffing requirements for additional rental time.

CAPITAL BUDGET: There is a proposed total of \$292,000 in Capital work to be completed in 2015 in the Parks and Recreation Department. Capital highlights includes renovations at the Marden Park house and the construction of an Enabling Garden at the Rockwood Library. The purchase of a 40hp compact tractor, the development of parkland and the production of a Rockmosa Park Master Plan is also being proposed for approval. Detailed capital sheets are included in the budget package.

General Ledger**Revenue and Expense Working Current Budget Report**

Up To Period 2 Accounts: 01-6???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-9,850.00	-13,479.79	-17,589.00	
01-6103	Rockmosa	14,670.00	8,101.73	35,615.00	
01-6104	Eden Mills Community Centre	800.00	800.00	840.00	
01-6105	Marden Community Centre	8,764.00	7,556.57	8,796.00	
01-6106	Park House FWIO	-11,160.00	-10,968.55	-39,369.00	
01-6108	Rockwood Library	-523,579.00	-544,109.77	-55,716.00	
01-6109	Former Hydro Office	6,260.00	2,906.09	6,709.00	
01-6120	Capital Expenditures - PLS Buildings	542,625.00	490,159.45	90,100.00	
01-6250	General Parks	227,240.00	218,424.82	734,209.00	
01-6252	Lloyd Dyer Park	10,408.00	7,455.63	11,510.00	
01-6253	Rockmosa Park	12,475.00	12,822.03	-31,744.00	
01-6256	Eden Mills Park	4,715.00	2,804.86	5,562.00	
01-6257	Marden Park	41,071.00	21,288.82	-66,506.00	
01-6299	Capital Expenditures - PLS Parks	514,000.00	513,799.51	202,500.00	
Total Revenues:		-1,656,375.00	-1,848,506.21	-943,766.00	
Total Expenses:		2,494,814.00	2,566,067.61	1,828,683.00	
Report Net:		838,439.00	717,561.40	884,917.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
6101 Rockwood Town Hall					
Revenue					
01-6101-3150	Grants	0.00	0.00		
01-6101-3600	Rental Income	-16,330.00	-15,173.12	-17,038.00	
01-6101-3900	Transfer from Reserves	-5,000.00	-5,000.00	-10,000.00	
Total Revenue		-21,330.00	-20,173.12	-27,038.00	
Expense					
01-6101-4090	Fees - Legal	500.00	0.00		
01-6101-4150	Heating	0.00	0.00		
01-6101-4160	Hydro	0.00	0.00		
01-6101-4165	Insurance	910.00	910.00	839.00	
01-6101-4305	Repairs & Maint - Building	4,000.00	455.50	3,000.00	
01-6101-4310	Repairs & Maint - Equipment	1,061.00	340.00	500.00	
01-6101-4410	Security Monitoring	478.00	468.00	488.00	
01-6101-4430	Supplies and Services	531.00	519.83	542.00	
01-6101-4450	Telephone	0.00	0.00		
01-6101-4540	Transfers to Reserves	4,000.00	4,000.00	4,080.00	
Total Expense		11,480.00	6,693.33	9,449.00	
Total 6101 Rockwood Town Hall		-9,850.00	-13,479.79	-17,589.00	
6103 Rockmosa					
Revenue					
01-6103-3125	Miscellaneous Revenue	-19,048.00	-20,687.32	-19,429.00	
01-6103-3150	Grants	0.00	0.00		
01-6103-3600	Rental Income	-46,818.00	-45,948.54	-47,754.00	
01-6103-3900	Transfer from Reserves	-15,000.00	-15,000.00		
Total Revenue		-80,866.00	-81,635.86	-67,183.00	
Expense					
01-6103-4005	Advertising	4,245.00	2,825.39	4,000.00	
01-6103-4030	Cleaning	11,900.00	8,904.50	10,000.00	
01-6103-4120	Garbage Collection	0.00	0.00		
01-6103-4150	Heating	7,500.00	5,077.15	6,000.00	
01-6103-4160	Hydro	10,200.00	9,852.92	10,404.00	
01-6103-4165	Insurance	3,584.00	3,584.00	3,638.00	
01-6103-4175	Lease Payments	0.00	0.00		
01-6103-4300	Property Taxes	0.00	0.00		
01-6103-4305	Repairs & Maint - Building	8,500.00	9,014.08	17,000.00	
01-6103-4310	Repairs & Maint - Equipment	3,500.00	3,724.72	3,570.00	
01-6103-4350	Salaries and Wages	11,694.00	10,250.06	11,928.00	
01-6103-4355	Salaries Benefits	1,408.00	864.24	1,436.00	
01-6103-4410	Security Monitoring	478.00	468.00	488.00	
01-6103-4430	Supplies and Services	8,670.00	11,372.51	10,000.00	
01-6103-4450	Telephone	1,008.00	1,097.36	1,028.00	
01-6103-4463	Utilities	1,200.00	1,053.66	1,224.00	
01-6103-4540	Transfers to Reserves	21,649.00	21,649.00	22,082.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total Expense		95,536.00	89,737.59	102,798.00	
Total 6103 Rockmosa		14,670.00	8,101.73	35,615.00	
6104 Eden Mills Community Centre					
Expense					
01-6104-4090	Fees - Legal	0.00	0.00		
01-6104-4165	Insurance	800.00	800.00	840.00	
01-6104-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6104-4485	Weekly Water Sampling	0.00	0.00		
Total Expense		800.00	800.00	840.00	
Total 6104 Eden Mills Community Centre		800.00	800.00	840.00	
6105 Marden Community Centre					
Revenue					
01-6105-3125	Miscellaneous Revenue	-3,470.00	-934.25	-3,125.00	
01-6105-3600	Rental Income	-14,000.00	-14,723.01	-14,280.00	
01-6105-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-17,470.00	-15,657.26	-17,405.00	
Expense					
01-6105-4005	Advertising	2,600.00	2,085.60	2,500.00	
01-6105-4030	Cleaning	3,000.00	2,600.00	2,800.00	
01-6105-4045	Debenture Payments	0.00	0.00		
01-6105-4150	Heating	2,653.00	2,040.75	2,200.00	
01-6105-4160	Hydro	3,550.00	4,434.73	3,800.00	
01-6105-4165	Insurance	647.00	647.00	840.00	
01-6105-4305	Repairs & Maint - Building	2,500.00	2,613.40	2,550.00	
01-6105-4310	Repairs & Maint - Equipment	500.00	457.27	510.00	
01-6105-4350	Salaries and Wages	3,125.00	421.15	3,188.00	
01-6105-4355	Salaries Benefits	345.00	42.11	352.00	
01-6105-4410	Security Monitoring	478.00	468.00	488.00	
01-6105-4430	Supplies and Services	3,121.00	3,688.82	3,183.00	
01-6105-4485	Weekly Water Sampling	531.00	531.00	542.00	
01-6105-4540	Transfers to Reserves	3,184.00	3,184.00	3,248.00	
Total Expense		26,234.00	23,213.83	26,201.00	
Total 6105 Marden Community Centre		8,764.00	7,556.57	8,796.00	
6106 Park House FWIO					
Revenue					
01-6106-3600	Rental Income	-12,838.00	-12,838.40	-10,000.00	
01-6106-3900	Transfer From Reserves	-12,000.00	-12,000.00	-45,100.00	
Total Revenue		-24,838.00	-24,838.40	-55,100.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Expense					
01-6106-4090	Fees - Legal	531.00	0.00	542.00	
01-6106-4165	Insurance	1,122.00	1,122.00	1,119.00	
01-6106-4300	Property Taxes	5,730.00	5,553.28	5,730.00	
01-6106-4305	Repairs & Maint - Building	2,040.00	2,480.15	4,000.00	
01-6106-4430	Supplies and Services	0.00	406.42		
01-6106-4485	Weekly Water Sampling	541.00	594.00	552.00	
01-6106-4540	Transfers to Reserves	3,714.00	3,714.00	3,788.00	
Total Expense		13,678.00	13,869.85	15,731.00	
Total 6106 Park House FWIO		-11,160.00	-10,968.55	-39,369.00	
6108 Rockwood Library					
Revenue					
01-6108-3150	Grant	-10,000.00	-10,000.00	-10,000.00	
01-6108-3600	Rental Income	-55,052.00	-55,402.19	-68,068.00	
01-6108-3900	Transfer from Reserves	-466,875.00	-466,875.00	-25,000.00	
01-6108-3920	Transfer From Development Chgs	-33,750.00	-33,750.00		
Total Revenue		-565,677.00	-566,027.19	-103,068.00	
Expense					
01-6108-4030	Cleaning	0.00	0.00		
01-6108-4045	Debenture Payment	0.00	0.00	20,721.00	
01-6108-4150	Heating	3,000.00	1,993.67	2,810.00	
01-6108-4160	Hydro	6,120.00	4,712.75	5,990.00	
01-6108-4165	Insurance	1,530.00	1,530.00	1,679.00	
01-6108-4220	Memberships and Dues	500.00	0.00		
01-6108-4235	Mileage	500.00	0.00		
01-6108-4305	Repairs & Maint - Building	3,570.00	2,337.31	3,641.00	
01-6108-4310	Repairs & Maint - Equipment	541.00	15.35	552.00	
01-6108-4350	Salaries and Wages	11,000.00	0.00		
01-6108-4355	Salaries Benefits	2,200.00	0.00		
01-6108-4405	Seminars and Training	500.00	0.00		
01-6108-4410	Security Monitoring	487.00	475.49	497.00	
01-6108-4430	Supplies and Services	5,500.00	5,196.43	5,610.00	
01-6108-4450	Telephone	950.00	0.00		
01-6108-4463	Utilities	600.00	556.42	650.00	
01-6108-4540	Transfers to Reserves	5,100.00	5,100.00	5,202.00	
Total Expense		42,098.00	21,917.42	47,352.00	
Total 6108 Rockwood Library		-523,579.00	-544,109.77	-55,716.00	
6109 Former Hydro Office					
Revenue					
01-6109-3600	Rental Income	0.00	0.00		
Total Revenue		0.00	0.00		
Expense					

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-6109-4090	Fees - Legal	0.00	0.00		
01-6109-4165	Insurance	232.00	232.00	560.00	
01-6109-4300	Property Taxes	2,846.00	0.00	2,903.00	
01-6109-4305	Repairs & Maint - Building	1,040.00	532.09	1,061.00	
01-6109-4540	Transfers to Reserves	2,142.00	2,142.00	2,185.00	
Total Expense		6,260.00	2,906.09	6,709.00	

Total 6109 Former Hydro Office	6,260.00	2,906.09	6,709.00
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6120 Capital Expenditures - PLS Buildings**Expense**

01-6120-9034	Capital - Townhall Roof and Concret	0.00	0.00		
01-6120-9035	Capital - Auxillary Power Rockmosa	0.00	0.00		
01-6120-9036	Capital - FWIO Exterior Building Pai	0.00	0.00		
01-6120-9037	Capital - Rockwood Library Expansic	435,625.00	380,419.60		
01-6120-9038	Capital - Rockmosa Womens Washi	15,000.00	12,837.00		
01-6120-9039	Capital - Town Hall Stain Exterior	5,000.00	5,000.00		
01-6120-9040	Capital - Active 55+ Centre Renovati	75,000.00	74,547.51		
01-6120-9041	Capital - FWIO Interior Renovations	12,000.00	17,355.34		
01-6120-9999	Capital	0.00	0.00	90,100.00	
Total Expense		542,625.00	490,159.45	90,100.00	

Total 6120 Capital Expenditures - PLS Buildings	542,625.00	490,159.45	90,100.00
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6250 General Parks**Revenue**

01-6250-3125	Miscellaneous Revenue	-9,690.00	-153,695.94	-14,500.00	
01-6250-3130	Financing	0.00	0.00		
01-6250-3150	Grants	-2,856.00	-3,500.00	-2,913.00	
01-6250-3900	Transfer from Reserves	-459,350.00	-459,350.00	-17,000.00	
01-6250-3920	Transfer From Development Chgs	-25,650.00	-25,650.00	-63,000.00	
01-6250-3925	Transfer From Chapel Trust	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-497,546.00	-642,195.94	-97,413.00	

Expense

01-6250-4005	Advertising	4,500.00	5,591.76	5,500.00	
01-6250-4035	Communications	6,000.00	7,047.26	7,000.00	
01-6250-4040	Computer Support	3,400.00	3,538.67	3,468.00	
01-6250-4070	Equipment Rental	3,000.00	1,442.94	3,060.00	
01-6250-4090	Fees - Legal	1,000.00	1,005.00	1,020.00	
01-6250-4100	Fees - Professional	3,100.00	630.00	2,500.00	
01-6250-4110	Fleet	10,000.00	12,267.07	12,000.00	
01-6250-4120	Garbage Collection	7,600.00	8,171.79	8,100.00	
01-6250-4160	Hydro	0.00	0.00		
01-6250-4165	Insurance	22,642.00	22,642.00	23,226.00	
01-6250-4175	Lease Payments	0.00	2,600.00	2,900.00	
01-6250-4220	Memberships and Dues	1,061.00	899.00	1,000.00	
01-6250-4235	Mileage	1,200.00	810.28	1,400.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-6250-4250	Office Equipment	2,706.00	2,463.48	3,000.00	
01-6250-4270	Plant Materials/Tree Planting	5,306.00	666.00	5,412.00	
01-6250-4305	Repairs & Maint - Building	0.00	0.00		
01-6250-4310	Repairs & Maint - Equipment	13,260.00	13,645.52	14,500.00	
01-6250-4315	Repairs & Maint - Playground Equipr	11,000.00	10,132.20	11,220.00	
01-6250-4350	Salaries and Wages	405,394.00	403,732.74	455,840.00	
01-6250-4355	Salaries Benefits	107,608.00	110,521.82	142,840.00	
01-6250-4405	Seminars and Training	7,650.00	10,163.64	9,000.00	
01-6250-4430	Supplies and Services	16,500.00	12,974.53	19,000.00	
01-6250-4450	Telephone	159.00	36.51	162.00	
01-6250-4455	Tree Cutting	5,000.00	2,208.75	6,500.00	
01-6250-4460	Uniforms	3,000.00	3,591.53	3,500.00	
01-6250-4465	Vehicle Gas & Oil	20,000.00	22,076.49	24,500.00	
01-6250-4490	Winter Maintenance	2,500.00	0.00	2,550.00	
01-6250-4510	Transfer to Capital Reserve	0.00	0.00		
01-6250-4540	Transfers to Reserves	61,200.00	202,958.50	62,424.00	
01-6250-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-6250-4595	Amortization Expense	0.00	0.00		
01-6250-4599	Indirect Cost Transfer	0.00	-1,196.72		
Total Expense		724,786.00	860,620.76	831,622.00	
Total 6250 General Parks		227,240.00	218,424.82	734,209.00	
6252 Lloyd Dyer Park					
Revenue					
01-6252-3600	Rental Income	0.00	0.00		
01-6252-3610	Ball Diamond Rental	-3,433.00	-1,591.22	-3,502.00	
01-6252-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-3,433.00	-1,591.22	-3,502.00	
Expense					
01-6252-4150	Heating	1,400.00	669.16	1,028.00	
01-6252-4160	Hydro	1,910.00	1,551.34	1,948.00	
01-6252-4300	Property Taxes	0.00	0.00		
01-6252-4305	Repairs & Maint - Building	3,570.00	2,248.44	5,000.00	
01-6252-4310	Repairs & Maint - Equipment	265.00	10.08		
01-6252-4315	Repairs & Maint - Playground Equipr	510.00	0.00	520.00	
01-6252-4410	Security Monitoring	478.00	476.28	488.00	
01-6252-4430	Supplies and Services	4,700.00	3,352.49	5,000.00	
01-6252-4450	Telephone	1,008.00	739.06	1,028.00	
Total Expense		13,841.00	9,046.85	15,012.00	
Total 6252 Lloyd Dyer Park		10,408.00	7,455.63	11,510.00	
6253 Rockmosa Park					
Revenue					
01-6253-3605	Soccer Field Rentals	-5,000.00	-3,324.28	-5,100.00	
01-6253-3610	Ball Diamond Rental	-1,486.00	-1,428.80	-1,516.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-6253-3900	Transfer from Reserves	0.00	0.00	-13,050.00	
01-6253-3920	Transfer From Development Charge	0.00	0.00	-31,950.00	
Total Revenue		-6,486.00	-4,753.08	-51,616.00	
Expense					
01-6253-4160	Hydro	2,652.00	2,500.13	2,705.00	
01-6253-4305	Repairs & Maint - Building	3,121.00	0.00	3,183.00	
01-6253-4310	Repairs & Maint - Equipment	265.00	0.00	270.00	
01-6253-4315	Repairs & Maint - Playground Equipr	3,641.00	9,818.52	3,714.00	
01-6253-4430	Supplies and Services	9,282.00	5,256.46	10,000.00	
Total Expense		18,961.00	17,575.11	19,872.00	
Total 6253 Rockmosa Park		12,475.00	12,822.03	-31,744.00	
6256 Eden Mills Park					
Revenue					
01-6256-3605	Soccer Field Rental	-1,061.00	-897.99	-1,000.00	
01-6256-3610	Ball Diamond Rentals	0.00	0.00		
01-6256-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-1,061.00	-897.99	-1,000.00	
Expense					
01-6256-4090	Fees - Legal	0.00	0.00		
01-6256-4160	Hydro	1,000.00	1,127.99	1,020.00	
01-6256-4165	Insurance	0.00	0.00		
01-6256-4305	Repairs & Maint - Building	0.00	0.00		
01-6256-4315	Repairs & Maint - Playground Equipr	531.00	264.00	542.00	
01-6256-4430	Supplies and Services	4,245.00	2,310.86	5,000.00	
01-6256-4450	Telephone	0.00	0.00		
01-6256-4485	Weekly Water Sampling	0.00	0.00		
Total Expense		5,776.00	3,702.85	6,562.00	
Total 6256 Eden Mills Park		4,715.00	2,804.86	5,562.00	
6257 Marden Park					
Revenue					
01-6257-3125	Miscellaneous Revenue	-22,500.00	-24,596.62	-22,950.00	
01-6257-3500	Donation Revenue	-55,000.00	-68,360.00		
01-6257-3600	Rental Income	-280,000.00	-320,197.67	-317,000.00	
01-6257-3610	Ball Diamond Rentals	-5,000.00	-3,932.71	-5,100.00	
01-6257-3615	Pavillion Rental	-5,000.00	-3,746.00	-5,100.00	
01-6257-3620	Outdoor Field Rental Income	-15,000.00	-10,234.27	-12,000.00	
01-6257-3625	Office Rental Income	-6,168.00	-5,660.89	-6,291.00	
01-6257-3630	Track Revenue	-20,000.00	-35,007.99	-27,000.00	
01-6257-3900	Transfer from Reserves	-29,000.00	-19,000.00	-60,000.00	
01-6257-3910	Transfer from Park in Lieu	0.00	0.00		
01-6257-3920	Transfer from Development Charge	0.00	0.00	-65,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-6???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Total Revenue		-437,668.00	-490,736.15	-520,441.00	
Expense					
01-6257-4005	Advertising	7,000.00	6,774.47	6,000.00	
01-6257-4045	Debenture Payments	160,426.00	160,425.75	159,632.00	
01-6257-4090	Fees - Legal	0.00	0.00		
01-6257-4120	Garbage Collection	0.00	0.00		
01-6257-4150	Heating	14,000.00	12,509.16	13,500.00	
01-6257-4160	Hydro	33,000.00	43,935.79	41,000.00	
01-6257-4165	Insurance	17,990.00	17,990.00	18,469.00	
01-6257-4305	Repairs & Maint - Building	5,500.00	8,389.02	11,000.00	
01-6257-4310	Repairs & Maint - Equipment	1,061.00	2,804.69	1,082.00	
01-6257-4315	Repairs & Maint - Playground Equipr	1,061.00	0.00		
01-6257-4350	Salaries and Wages	107,894.00	109,595.27	120,629.00	
01-6257-4355	Salaries Benefits	23,753.00	25,398.64	26,276.00	
01-6257-4410	Security Monitoring	478.00	468.00	488.00	
01-6257-4430	Supplies and Services	17,000.00	26,873.93	18,500.00	
01-6257-4431	Supplies - Vending	2,400.00	2,033.60		
01-6257-4450	Telephone	2,809.00	2,687.08	2,865.00	
01-6257-4475	W/W Treatment	8,000.00	6,649.81	8,000.00	
01-6257-4485	Weekly Water Sampling	6,367.00	15,489.76	6,494.00	
01-6257-4540	Transfer to Reserves	70,000.00	70,000.00	20,000.00	
Total Expense		478,739.00	512,024.97	453,935.00	
Total 6257 Marden Park		41,071.00	21,288.82	-66,506.00	
6299 Capital Expenditures - PLS Parks					
Expense					
01-6299-9408	Capital - Molocks	0.00	0.00		
01-6299-9410	Capital - P & R Master Plan	0.00	0.00		
01-6299-9423	Capital - Marden Park Sport Field De	10,000.00	0.00		
01-6299-9456	Capital - Slit Seeder	0.00	0.00		
01-6299-9457	Capital - Lloyd Dyer Back Stop Repl	0.00	0.00		
01-6299-9458	Capital - Playground Equipment Ede	0.00	0.00		
01-6299-9459	Capital - Playground Equipment Dav	0.00	0.00		
01-6299-9460	Capital - Park Signage	0.00	0.00		
01-6299-9461	Capital - Cenotaph Wreath Holders	0.00	0.00		
01-6299-9462	Capital - Rockwood Cemetery Expar	35,000.00	34,172.72		
01-6299-9463	Capital - One Ton Plow Truck	75,000.00	74,276.67		
01-6299-9464	Capital - Backstop at Marden Ball Di	19,000.00	18,718.56		
01-6299-9465	Capital - Acquisition of Parkland	375,000.00	386,631.56		
01-6299-9999	Capital	0.00	0.00	202,500.00	
Total Expense		514,000.00	513,799.51	202,500.00	
Total 6299 Capital Expenditures - PLS Parks		514,000.00	513,799.51	202,500.00	

TOWNSHIP OF GUELPH/ERAMOSA
2015 Capital Forecast

Township of Guelph/Erarnosa - 2015 Capital Expenditures		SOURCE OF FINANCING					
Parks and Recreation	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	OTHER	DETAILS
Buildings							
Capital - Town Hall: Spray Foam Under Side of Sub-floor	\$ 10,000.00			\$ 10,000.00			
Capital - Marden House: Re-point Stone Walls	\$ 30,000.00			\$ 30,000.00			
Capital - Marden House: Replace AC Unit	\$ 3,100.00			\$ 3,100.00			
Capital - Marden House: Replacement Flooring	\$ 12,000.00			\$ 12,000.00			
Capital - Rockwood Library Enabling Garden	\$ 35,000.00	\$ 10,000.00		\$ 25,000.00			
Total Capital - Buildings	\$ 90,100.00	\$ 10,000.00	\$ -	\$ 80,100.00	\$ -	\$ -	\$ -
General Parks and Recreation							
Capital - Compact Tractor	\$ 38,000.00		\$ 38,000.00				
Capital - Rockwood Cemetery Expansion IB Placement	\$17,000.00			\$ 17,000.00			
Capital - Park Development Ridgetop Crescent	\$ 25,000.00		\$ 25,000.00				
Capital - Rockmosa Park Master Plan	\$45,000.00		\$31,950.00	\$13,050.00			
Capital - Marden Park Replacement Play Structure	\$ 60,000.00			\$60,000.00			

TOWNSHIP OF GUELPH/ERAMOSA
2015 Capital Forecast

Capital - Marden Sports Field Grading	\$ 10,000.00		\$ 10,000.00						
Capital - City Wide Software	\$ 7,500.00					\$ 7,500.00			
Total Capital - Parks	\$ 202,500.00	\$ -	\$ 104,950.00	\$ 90,050.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
Total	\$ 292,600.00	\$ 10,000.00	\$ 104,950.00	\$ 170,150.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Rockwood Cemetery IB placement and Master Plan				
Project Category:	Parks				
Project Department Priority:	Growth related				
Project Description:	Retention of a land surveyor to place Iron Bars throughout the expanded area of the cemetery to define Blocks "V" "W" & "X". This will allow for the accurate layout of future plots. Complete survey of Cemetery				
Project Justification:	A "Master Plan" would eliminate a number of the apparent inconsistencies between the existing cemetery plans and greatly assist cemetery staff in the future layout of graves in some of the poorly documented areas (ie: Blocks 'S' & 'T'). It would also act as, or provide the base for a "Sales Plan", "Presentation Plan" or as a planning or budgeting tool for on-going maintenance, improvements or future design revisions. IB placement is required to define and layout Blocks "V" "W" & "X"				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases					
Sub-Contracting	\$ 17,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #01-0000-2882	\$ 17,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Aug-15				
New Operating costs per year:					
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	40 hp Compact Tractor				
Project Category:	Parks				
Project Department Priority:	Growth related				
Project Description:	Purchase of a 40hp tractor				
Project Justification:	This piece of equipment is being requested to replace a 1995 25hp compact tractor				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$ 38,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-000-2882	\$ 38,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date: Jun-15					
New Operating costs per year:					
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Rockwood Cemetery IB placement and Master Plan				
Project Category:	Parks				
Project Department Priority:	Growth related				
Project Description:	Retention of a land surveyor to place Iron Bars throughout the expanded area of the cemetery to define Blocks "V" "W" & "X". This will allow for the accurate layout of future plots. Complete survey of Cemetery				
Project Justification:	A "Master Plan" would eliminate a number of the apparent inconsistencies between the existing cemetery plans and greatly assist cemetery staff in the future layout of graves in some of the poorly documented areas (ie: Blocks 'S' & 'T'). It would also act as, or provide the base for a "Sales Plan", "Presentation Plan" or as a planning or budgeting tool for on-going maintenance, improvements or future design revisions. IB placement is required to define and layout Blocks "V" "W" & "X"				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases					
Sub-Contracting	\$ 17,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #01-0000-2882	\$ 17,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Aug-15				
New Operating costs per year:					
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Park Development Ridgetop Cres				
Project Category:	Parks				
Project Department Priority:	Growth related				
Project Description:	This project will connect Osburn Park on Ridgetop Cres to Ramsey Park on Ridge Road through the recently acquired hazard land from the Noble Ridge Development. Included in this project will be trail work, benches, signage and tree plantings				
Project Justification:	This project is a continuation of the trail system in the south end of Rockwood, supported by recommendation #34, 38 & 39 of the P&R Park master plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$25,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2882	\$ 25,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Nov-15				
New Operating costs per year:	\$5,000				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Rockmosa Park Master Plan				
Project Category:	Parks				
Project Department Priority:	Growth related				
Project Description:	This project will be a publicly driven process that will determine the desired infrastructure and overall park layout of Rockmosa Park. It is proposed to reach the public through traditional means such as public open houses and workshops but to also expand our outreach using social media planning tools.				
Project Justification:	This proposed project will be undertaken to ensure public input to the development of the recently acquired 22 acres at Rockmosa Park. The project is supported by Recommendations: #15, 26, 30, 31, 32, 36, 37, 41, 42, 43, 49, 52, 53, 54 and 59 of the P&R Master Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$45,000.00				
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C # 01-0000-2882	\$ 45,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Dec-15				
New Operating costs per year:					
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Marden Park Replacement Play Structure				
Project Category:	Parks				
Project Department Priority:	Replacement				
Project Description:	This is a project to replace the two existing play structures with one updated compliant structure in a centralized location within Marden Park				
Project Justification:	party auditor as non-compliant to CSA standard Z614-14, year of installation is unknown however it is estimated that the equipment was installed in the 80's. The project is supported by recommendation #47 & 48 of the Parks and Recreation Master Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$60,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$60,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2746	\$ 60,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Oct-15				
New Operating costs per year:					
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	Marden Park Sports Field Grading				
Project Category:	Parks				
Project Department Priority:	Growth				
Project Description:	This project has been a carry over project from the last two capital budgets. The municipality has arrangements with local contractors to bring clean fill onto the property to adjust the grade to accommodate for a soccer pitch. This capital expense is for the final grading of the field.				
Project Justification:	This project is proposed to clean up and finish off an on-going project from 2009. It is supported by recommendation #43 of the P&R Master Plan				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases					
Sub-Contracting	\$ 10,000.00				
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2882	\$ 10,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Nov-15				
New Operating costs per year:	\$5,000				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9999				
Project Name:	City Wide Software				
Project Category:	Parks				
Project Department Priority:					
Project Description:	This capital item is being shared between three Township departments, City Wide is a web-based work order, asset management and cost tracking and allocation system.				
Project Justification:	Operations current software is no longer being supported and requires a software upgrade. The Citywide programs is web based and provides us with a wider range of applications in a more user friendly format.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$7,500.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$7,500.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
Taxation	\$ 7,500.00				
Other	\$ -				
Total	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Nov-15				
New Operating costs per year:	\$1,500				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6120-9999				
Project Name:	Town Hall: Spray foam under side of sub-floor				
Project Category:	Parks				
Project Department Priority:					
Project Description:	The scope of this project is to spray foam the underside of the sub-floor of the Rockwood Town Hall. There is a three foot crawl space with a dirt floor under the Town Hall, the existing sub-floor does not have a vapor barrier or insulation. The addition of spray foam will act as the vapour barrier and provide an r-value				
Project Justification:	This project is required to eliminate the transfer of moisture from the basement into the facility.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$10,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$10,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2731	\$ 10,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Nov-15				
New Operating costs per year:	\$0				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6120-9999				
Project Name:	Marden House re-point stone exterior walls				
Project Category:	Parks				
Project Department Priority:					
Project Description:	The scope of this project is to air chisel the cracked and failing old mortar from the stone walls and re-pack and point with new mortar				
Project Justification:	This project is required to eliminate the passage of water into the cracks creating freeze/thaw damage to the stone walls.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$30,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2731	\$ 30,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Nov-15				
New Operating costs per year:	\$0				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6120-9999				
Project Name:	Marden House: Replace AC unit				
Project Category:	Parks				
Project Department Priority:					
Project Description:	The scope of this project is to replace the existing AC unit				
Project Justification:	Due to its age the current AC unit has been deemed unserviceable by a third party HVAC technician				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$3,100.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$3,100.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C # 01-0000-2731	\$ 3,100.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 3,100.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Jun-15				
New Operating costs per year:	\$0				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6120-9999				
Project Name:	Marden House: Replacement flooring				
Project Category:	Parks				
Project Department Priority:					
Project Description:	The scope of this project is to replace the existing carpeting				
Project Justification:	Due to its age and use, the current carpeting is at the end of its useful life				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$12,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2731	\$ 12,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Sep-15				
New Operating costs per year:	\$0				
Amount:					

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6120-9999				
Project Name:	Rockwood Library Enabling Garden				
Project Category:	Parks				
Project Department Priority:					
Project Description:	The scope of this project is to construct an enabling garden adjacent the Rockmosa Older Adult Centre, complete with shade structure, water feature, raised planters, outside seating and privacy fencing.				
Project Justification:	This project is being proposed as an extension to the Older Adult Centre to offer outdoor living space for the warmer months. The space will be used for drop-in and structured programming.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2015	2016	2017	2018	2019
Capital Purchases	\$35,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$35,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve A/C #					
01-0000-2882	\$ 35,000.00				
Taxation	\$ -				
Other	\$ -				
Total	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	Sep-15				
New Operating costs per year:	\$2,500				
Amount:					

2015 Budget

Planning Department

CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Town's land use planning documents.
- Prepares planning documents to implement Council's decisions on applications.
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage and parking requirements.
- Oversee and coordinate processing and management of development applications and preparation of comprehensive reports and recommendations to Council. Oversee preparation of draft Plans of Subdivision conditions, Subdivision, Servicing and Site Plan agreements.
- Prepares recommendations to the Committee of Adjustment on applications for minor variances.
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection and other matters that affect the future form and development of the Township.
- Coordinate and develop the Township's Geographic Information System, ensuring data sets are up to date and accurate. Provide custom mapping services including providing Township wide support in the consumption of GIS data and services.

BUDGET HIGHLIGHTS: The net Planning Department budget proposed for 2015 is \$195,512 compared to a 2014 budget of \$142,493 for net increase of \$53,019.

OPERATING BUDGET: Wellington County provided a grant for \$25,000 in late 2014 to support economic development in the Township via the comprehensive Zoning By-law review. A summer student is requested to undertake GIS mapping work in support of improving Township services by having the zoning information and the locations of key municipal assets available online.

CAPITAL PROJECTS: The Planning Department is not proposing any capital projects for 2015.

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-7???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	1,279.00	1,089.55	1,279.00	
01-7200	Planning	137,493.00	162,003.92	195,512.00	
01-7220	Capital Expenditures - Planning	5,000.00	10,669.18		
01-7300	Tile Drainage	2,210.00	4,179.20	2,000.00	
01-7400	Heritage Committee	4,750.00	2,536.92	2,400.00	
01-7500	Economic Development	3,000.00	9,004.64	4,100.00	
01-7800	Trails Committee	5,000.00	1,610.86		
Total Revenues:		-73,540.00	-54,550.00	-65,250.00	
Total Expenses:		232,272.00	245,644.27	270,541.00	
Report Net:		158,732.00	191,094.27	205,291.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-????-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
Fund: 01 General					
7100 Committee of Adjustment					
Revenue					
01-7100-3700	Minor Variance Fees	-8,500.00	-2,120.00	-8,500.00	
Total Revenue		-8,500.00	-2,120.00	-8,500.00	
Expense					
01-7100-4005	Advertising	500.00	0.00	500.00	
01-7100-4090	Fees - Legal	500.00	0.00	500.00	
01-7100-4095	Fees - Planning	5,000.00	2,398.89	5,000.00	
01-7100-4220	Memberships and Dues	550.00	330.00	550.00	
01-7100-4235	Mileage	200.00	0.00	200.00	
01-7100-4285	Postage & Shipping	0.00	0.00		
01-7100-4350	Salaries and Wages	1,500.00	460.22	1,500.00	
01-7100-4355	Salaries Benefits	100.00	20.44	100.00	
01-7100-4405	Seminars and Training	1,000.00	0.00	1,000.00	
01-7100-4430	Supplies and Services	200.00	0.00	200.00	
01-7100-4599	Indirect Costs Transfer	229.00	0.00	229.00	
Total Expense		9,779.00	3,209.55	9,779.00	
Total 7100 Committee of Adjustment		1,279.00	1,089.55	1,279.00	
7200 Planning					
Revenue					
01-7200-3120	Administration Charges	-25,000.00	-25,970.00	-29,000.00	
01-7200-3125	Miscellaneous Revenue	0.00	0.00		
01-7200-3900	Transfer From Reserves	0.00	0.00		
01-7200-3920	Transfer from Development Charges	0.00	0.00		
01-7200-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-25,000.00	-25,970.00	-29,000.00	
Expense					
01-7200-4005	Advertising	2,000.00	1,129.51	1,500.00	
01-7200-4040	Computer Support	0.00	732.67	800.00	
01-7200-4080	Fees - Engineering	6,000.00	18,534.26	6,000.00	
01-7200-4090	Fees - Legal	15,000.00	20,846.50	15,000.00	
01-7200-4095	Fees - Planning	45,000.00	39,230.21	45,000.00	
01-7200-4100	Fees - Professional - Other	2,500.00	1,573.40	5,000.00	
01-7200-4175	Lease Payments	0.00	0.00		
01-7200-4235	Mileage	200.00	357.28	300.00	
01-7200-4285	Postage & Shipping	400.00	53.76	200.00	
01-7200-4350	Salaries and Wages	66,075.00	75,892.34	105,350.00	
01-7200-4355	Salaries Benefits	18,700.00	21,617.34	34,000.00	
01-7200-4405	Seminars and Training	500.00	2,192.19	2,500.00	
01-7200-4430	Supplies and Services	2,200.00	5,771.09	3,500.00	
01-7200-4450	Telephone	100.00	43.37	100.00	
01-7200-4590	Loss on Disposal of Tangible Capital	0.00	0.00		
01-7200-4595	Amortization Expense	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-7???-???? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-7200-4599	Indirect Costs Transfer	3,818.00	0.00	5,262.00	
Total Expense		162,493.00	187,973.92	224,512.00	
Total 7200 Planning		137,493.00	162,003.92	195,512.00	
7220 Capital Expenditures - Planning					
Expense					
01-7220-9951	Capital - Zone By-Law Hazard Mapp	0.00	0.00		
01-7220-9952	Capital - ArcView Software 50%	0.00	0.00		
01-7220-9953	Capital - Official Plan Amendment/ZI	5,000.00	10,669.18		
01-7220-9999	Capital	0.00	0.00		
Total Expense		5,000.00	10,669.18		
Total 7220 Capital Expenditures - Planning		5,000.00	10,669.18		
7300 Tile Drainage					
Revenue					
01-7300-3705	Tax Revenue Tile Drainage Debentu	0.00	0.00		
01-7300-3710	Drainage Superintendent Grant	-2,290.00	0.00	-2,500.00	
Total Revenue		-2,290.00	0.00	-2,500.00	
Expense					
01-7300-4045	Debenture Payments	0.00	0.00		
01-7300-4235	Mileage	500.00	567.20	500.00	
01-7300-4350	Salaries and Wages	4,000.00	3,612.00	4,000.00	
Total Expense		4,500.00	4,179.20	4,500.00	
Total 7300 Tile Drainage		2,210.00	4,179.20	2,000.00	
7400 Heritage Committee					
Revenue					
01-7400-3125	Miscellaneous Revenue	-250.00	0.00	-250.00	
Total Revenue		-250.00	0.00	-250.00	
Expense					
01-7400-4220	Memberships and Dues	0.00	0.00		
01-7400-4235	Mileage	50.00	0.00	50.00	
01-7400-4255	Open Houses	0.00	0.00		
01-7400-4275	Plaquing & Research	0.00	0.00		
01-7400-4430	Supplies and Services	4,950.00	2,536.92	2,600.00	
Total Expense		5,000.00	2,536.92	2,650.00	
Total 7400 Heritage Committee		4,750.00	2,536.92	2,400.00	
7500 Economic Development					
Revenue					

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 2 Accounts: 01-7???-??? by Department

Account	Description	2014 Total Budget	2014 Actual	Proposed Budget	Final Budget
01-7500-3125	Miscellaneous Revenue	0.00	-1,460.00		
01-7500-3150	Grants	-37,500.00	-25,000.00	-25,000.00	
Total Revenue		-37,500.00	-26,460.00	-25,000.00	
Expense					
01-7500-4005	Advertising	3,000.00	2,500.00	2,500.00	
01-7500-4032	Committe Expenses	0.00	0.00		
01-7500-4095	Fees - Planning	0.00	242.08		
01-7500-4100	Fees - Professional Other	37,500.00	11,124.92		
01-7500-4220	Memberships and Dues	0.00	0.00		
01-7500-4235	Mileage	0.00	0.00		
01-7500-4350	Salaries and Wages	0.00	11,730.74	20,000.00	
01-7500-4355	Salaries Benefits	0.00	2,198.17	4,300.00	
01-7500-4405	Seminars and Training	0.00	0.00		
01-7500-4430	Supplies and Services	0.00	7,668.73	2,300.00	
Total Expense		40,500.00	35,464.64	29,100.00	
Total 7500 Economic Development		3,000.00	9,004.64	4,100.00	
7800 Trails Committee					
Expense					
01-7800-4005	Advertising	0.00	132.29		
01-7800-4430	Supplies and Services	5,000.00	1,478.57		
Total Expense		5,000.00	1,610.86		
Total 7800 Trails Committee		5,000.00	1,610.86		



Guelph/Eramosa
Township

NEW STAFF JUSTIFICATION MEMO

(PLEASE USE THE "TAB" FUNCTION KEY TO MOVE FROM CELL TO CELL. DON NOT USE THE "RETURN" KEY)

Department:	Legislative Services	Division:	
New Position Title:	GIS Co-op Student	Number of Positions:	1
Status:	Temporary Full Time	Requested Hire Date	1-May-15

COST OF HIRING

(Please obtain salary and benefit costs from Human Resources in order to ensure consistency of data for all departments)

OPERATING BUDGET COSTS

<u>Annual Costs</u>				<u>Partial Year Costs</u>			
Costs	Amount	X #	Total	Costs	Amount	X #	Total
Annual Salary:	\$9,300.00		\$ -	Partial Year Salary:			\$ -
Annual Benefit Costs:	\$ 930.00		\$ -	Partial Benefit Costs:			\$ -
Total	\$10,230.00		\$ -	Total	\$ -		\$ -

Other Operating Costs:	Amount	G/L#	Total
Uniforms/Clothing Allowance:	-		
Work Boots:	-		
Safety Equipment:	-		
Handheld GPS:	\$ 250.00		
Association Dues:	-		
Advertising:			
Mileage	\$ 200.00		
Training:	-		
Total Operating Costs:	\$ 450.00		\$ 450.00

CAPITAL BUDGET COSTS

Capital Budget Costs:	Amount	Department	Capital Project Sheet#	Total
Vehicle:				
Renovations:				
Computer:				
Workstation:				
Other: (Specify)				
Telephone, telephone jack & network drop				
Total Capital Costs:	\$ -			\$ -

TOTAL COSTS: \$ 450.00

NEW STAFF JUSTIFICATION MEMO

FUNDING SOURCE:

(If this request is outside budget process, indicate where funds will come from to cover costs of position.

If you are submitting for new budget consideration, indicate "NEW POSITION FOR BUDGET CONSIDERATION".

If you require more space, please use a separate sheet).

New position for budget consideration. Costs relate to mileage, and hand held GPS.

JUSTIFICATION FOR NEW POSITION:

(Indicate what work the new position will take on; why this work requires a new position and what will be the consequences if the new position is not hired).

If you require more space, please use a separate sheet.

Please see attached sheet.

GIS Co-op Student Outline

Benefits:

- Increase staff efficiency with data management, records keeping, and spatial location (able to quickly answer staff questions like: “where is this?”, “what is underground in this area?”, “who needs to be circulated on this project?”)
- Increase the level of customer-service that we’re able to offer the public (some layers could be made public, and at a minimum staff is better able to provide information to the public)
- Free current staff resources to tackle larger projects
- Co-op students are on short-term contracts with fewer financial implications than hiring a contractor
- Posting openings at local universities/colleges promotes the Township with potential future applicants

Considerations:

- As a student, the individual could potentially require close supervision, and will require detailed instruction, which could occupy managing staff resources
- Potential for projects to be left-unfinished at the end of the contract
- Township will have to purchase a handheld GPS for data collection (~\$150-\$200+ based on browsing Canadian Tire)

Qualifications Needed:

- Senior undergraduate student (3rd or 4th year)
- Proficient with ArcGIS
- Experience creating GIS layers
- Experience gathering and inputting GPS points into a GIS system
- Has own vehicle and appropriate licensing.
- Comfortable with independent field work
- Proficient with data management
- Familiar with MS Office Suite
- Experience with AutoCAD file a bonus

Potential Tasks:

- Transfer the zoning maps from AutoCAD to GIS format (if applicant isn't familiar with AutoCAD, we could build the file from scratch rather than transfer the old file)
- Update the zoning maps to reflect changes (such as ZBAs)
- Gather GPS points in the field to create new GIS layers (ie: pin-pointing where all the fire hydrants, locates, etc., are and putting them on a map)
 - Staff suggested data layers include:
 - Cemeteries
 - Tree Canopy
 - Municipal Drains
 - Road Allowances, intersections, paved surface, etc
 - Fire Hydrants
 - Sewer and water lines (ie locates, for septic re-inspection)
 - Building permits
 - Zoning/site plan applications
 - Enforcement issues
- Digitizing planning records
- Planning data management (sorting into chronological order, purging duplicates, etc)

Township of Guelph/Eramosa
Reserves and Reserve Funds
2015 Proposed Budget

Description	Balance January 01, 2015	Transfers To Reserves	Transfers From Reserves (Capital)	Projected Balance December 31, 2015
General Reserves	\$ 1,496,152.75	\$ 1,105,444.00	\$ 1,401,566.00	\$ 1,200,030.75
Reserve Funds	\$ 3,335,788.48	\$ 773,985.00	\$ 458,000.00	\$ 3,651,773.48
Total	\$ 4,831,941.23	\$ 1,879,429.00	\$ 1,859,566.00	\$ 4,851,804.23

Development Charges

Balance January 01, 2015

Development Charges Collected in 2014

Development Charges used to Fund Capital Projects

Balance - December 31, 2014

\$	847,230.65
\$	885,948.12
\$	1,959,809.51
\$	(226,630.74)

Township of Guelph/Eramosa
Reserves
2015 Proposed Budget

Reserve Account No.	Dept	Description	Balance 01/01/2015	Transfer To Reserves 2015	Transfer From Reserves 2015	Balance
		Administration				
01-0000-2700	Admin	Reserve - Computer/Equipment	\$ 71,935.00	\$ 50,000.00	\$ 108,000.00	\$ 13,935.00
		Reserve - Accessibility Plan	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 4,000.00
01-0000-2701	Admin	Reserve - Election	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 20,000.00
01-0000-2702	Admin	Reserve - Insurance	\$ 77,000.00	\$ -	\$ -	\$ 77,000.00
01-0000-2703	Admin	Reserve - Capital Expenditures	\$ 89.25	\$ 10,000.00	\$ -	\$ 10,089.25
01-0000-2704	Admin	Reserve - Working Funds	\$ 283,520.78	\$ -	\$ -	\$ 283,520.78
01-0000-2705	Admin	Reserve - Eramosa Blue Springs Ph 2	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00
		Total	\$ 447,145.03	\$ 72,000.00	\$ 108,000.00	\$ 411,145.03
		Fire				
01-0000-2720	Fire	Reserve - Fire Department	\$ 12,206.07	\$ 175,000.00	\$ 45,000.00	\$ 142,206.07
		Reserve - Fire Hall	\$ -	\$ 15,000.00	\$ 12,500.00	\$ 2,500.00
		Total	\$ 12,206.07	\$ 190,000.00	\$ 57,500.00	\$ 144,706.07
		Parks and Recreation				
01-0000-2730	Parks	Reserve - Equipment	\$ -	\$ -	\$ -	\$ -
01-0000-2742	Parks	Reserve - FWIO House	\$ 75.00	\$ -	\$ -	\$ 75.00
01-0000-2744	Parks	Reserve - Marden Community Centre	\$ -	\$ -	\$ -	\$ -
01-0000-2746	Parks	Reserve - General Parks	\$ 74,674.15	\$ 62,424.00	\$ 13,050.00	\$ 124,048.15
01-0000-2731	Parks	Reserve - Buildings	\$ 19,146.00	\$ 40,585.00	\$ 55,100.00	\$ 4,631.00
01-0000-2735	Parks	Reserve - EWCS Office	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
01-0000-2748	Parks	Reserve - RDAPC	\$ 122,597.97	\$ 20,000.00	\$ 60,000.00	\$ 82,597.97
		Total	\$ 217,493.12	\$ 123,009.00	\$ 128,150.00	\$ 212,352.12
		Public Works				
01-0000-2781	Roads	Reserve - Equipment	\$ 104,490.13	\$ 100,000.00	\$ 165,000.00	\$ 39,490.13
01-0000-2780	Roads	Reserve - Winter Maintenance	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
01-0000-2783	Roads	Reserve - Bridge Replacement	\$ 40,950.04	\$ 190,000.00	\$ 207,600.00	\$ 23,350.04
01-0000-2782	Roads	Reserve - Resurfacing/Capital	\$ 454,574.96	\$ 175,000.00	\$ 384,604.00	\$ 244,970.96
		Total	\$ 630,015.13	\$ 465,000.00	\$ 757,204.00	\$ 337,811.13
01-0000-2775	St Lights	Reserve - Street Lights	\$ 174,636.70	\$ 15,490.00	\$ -	\$ 190,126.70
01-0000-2793	SWM	Reserve - SWM RW Ridge Ph 1 & 2	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
01-0000-2725	Building	Reserve - Building Department	\$ (48,960.15)	\$ 10,262.00	\$ -	\$ (38,698.15)
01-0000-2726	E.M.	Reserve - Emergency Measures	\$ 15,000.00	\$ 2,500.00	\$ -	\$ 17,500.00
01-0000-2790	Sewer	Reserve - Sewer Operating	\$ (24,175.96)	\$ 155,405.00	\$ 204,824.00	\$ (73,594.96)
01-0000-2791	Water	Reserve - Water Operating	\$ 61,792.81	\$ 71,778.00	\$ 145,888.00	\$ (12,317.19)
		Total Summary of All Units	\$ 1,496,152.75	\$ 1,105,444.00	\$ 1,401,566.00	\$ 1,200,030.75

Township of Guelph/Eramosa
Reserve Funds
2015 Proposed Budget

Reserve Account No.	Dept	Description	Balance 01/01/2015	Transfer To Reserves	Transfer From Reserves	12/31/2015
			\$ -	\$ -	\$ -	
01-0000-2800	Roads	Reserve Fund - Gas Tax Rebate	\$ 412,334.30	\$ 358,468.00	\$ 140,000.00	\$ 630,802.30
01-0000-2802	G/M	Reserve - G/M Sewer Life Cycle Gen	\$ 228,506.47	\$ 16,695.00	\$ -	\$ 245,201.47
01-0000-2806	Water	Reserve - FGT - Water Capital	\$ 38,305.18	\$ 3,940.00	\$ 18,400.00	\$ 23,845.18
01-0000-2808	Water	Reserve - FGT - Water Life Cycle	\$ 15,603.28	\$ 44,179.00	\$ -	\$ 59,782.28
01-0000-2815	Water	Reserve - Rockwood Water Capital	\$ 308,322.63	\$ 18,855.00	\$ 57,600.00	\$ 269,577.63
01-0000-2816	Water	Reserve - Rockwood Water Life Cycle	\$ 752,448.64	\$ 93,457.00	\$ -	\$ 845,905.64
01-0000-2820	Sewer	Reserve - Rockwood Sewer Capital	\$ 128,019.87	\$ 45,000.00	\$ -	\$ 173,019.87
01-0000-2821	Sewer	Reserve - Rockwood Sewer Life Cycle	\$ 577,281.32	\$ 178,391.00	\$ 19,000.00	\$ 736,672.32
01-0000-2840	Parks	Reserve Fund - Lloyd Dyer Park	\$ 685.85	\$ -	\$ -	\$ 685.85
01-0000-2842	Parks	Reserve Fund - Eden Mills Park	\$ 2,050.99	\$ -	\$ -	\$ 2,050.99
01-0000-2844	Parks	Reserve Fund - Park in Lieu	\$ 22,724.85	\$ -	\$ -	\$ 22,724.85
01-0000-2846	Admin	Reserve Fund - Lot Levies	\$ 11,637.12	\$ -	\$ -	\$ 11,637.12
01-0000-2848	Admin	Reserve Fund - Rockwood Hydro	\$ 809,107.79	\$ -	\$ 243,000.00	\$ 566,107.79
01-0000-2860	Fire	Reserve Fund - Fire Hall Capital	\$ 1,019.53	\$ -	\$ -	\$ 1,019.53
01-0000-2862	Fire	Reserve Fund - PONT Training Grant	\$ 0.66	\$ -	\$ -	\$ 0.66
01-0000-2863	Water	Reserve Fund - MOE SPMIF	\$ 27,740.00	\$ 15,000.00	\$ -	\$ 42,740.00
				\$ -	\$ -	
		Total	\$ 3,335,788.48	\$ 773,985.00	\$ 478,000.00	\$ 3,631,773.48

	Hydro Fund	Budget
Active 55 Enabling Garden	\$ 25,000.00	
Rockwood Sidewalks	\$ 201,000.00	
Rockwood Cemetery Expansion	\$ 17,000.00	
	<u>\$ 243,000.00</u>	

Township of Guelph/Eramosa
Schedule of Long Term Debt

Long Term Debt	Balance 01/01/2015	New Debt	Repayment Principal	Interest	Balance 12/31/2015	Funded
Debt - County of Wellington (2010)	\$ 1,781,000.00	\$ -	\$ 77,000.00	\$ 82,631.50	\$ 1,704,000.00	RDAPC User Fees
RDAPC - 2010 \$2,066,000						
1.6% - 4.85% Instalment and Refundable Debenture						
Ten Year Debenture with \$1,255,000 refundable at the option of the borrower for a further period not to exceed 10 years (June 03, 2020)						
Debt - Infrastructure Ontario (2012)	\$ 2,504,000.00	\$ -	\$ 313,000.00	\$ 65,720.40	\$ 2,191,000.00	Taxation
Administration Office/Jones Baseline						
2012 - \$3,130,000						
2.71% Ten Year Serial Debenture						
Rockwood Water Tower Financing	\$ 780,309.01	\$ -	\$ 43,128.00	\$ -	\$ 737,181.01	Water User Fees
Internal financing from the General Fund						
Repayment of \$43,128 annually from water rates						
Rockwood Library Expansion (2014)	\$ 435,625.00	\$ -	\$ 14,520.83	\$ 6,199.84	\$ 421,104.17	Rental User Fees
Internal Financing from the Hydro Fund Reserve Fund						
Rockwood Library Expansion - 15 Year 2.87%						
Fire Debenture - Medium Duty Pumper Rescue		\$ 350,000.00	\$ 17,500.00	\$ 4,334.34	\$ 332,500.00	Taxation
Public Works - Street Light Upgrades		\$ 330,000.00	\$ -	\$ -	\$ 330,000.00	User Fees
Total	\$ 5,500,934.01	\$ 680,000.00	\$ 465,148.83	\$ 158,886.08	\$ 5,715,785.18	

2015 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	75615	FIR CLEAN FLAG:	C
MUNID:	23005		
MUNICIPALITY:	Guelph/Eramosa Tp		
UPPER TIER:	Wellington Co		
REPAYMENT LIMIT:		\$	1,317,524

The repayment limit has been calculated based on data contained in the 2013 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2013 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2015.

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	16,419,255
(a)	15 years @ 5% p.a.	\$	13,675,443
(a)	10 years @ 5% p.a.	\$	10,173,567
(a)	5 years @ 5% p.a.	\$	5,704,187

7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	13,957,863
(a)	15 years @ 7% p.a.	\$	11,999,891
(a)	10 years @ 7% p.a.	\$	9,253,734
(a)	5 years @ 7% p.a.	\$	5,402,106

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Guelph/Eramosa Tp

MMAH CODE:

75615

Debt Charges for the Current Year

0210	Principal (SLC 74 3099 01)	478,128
0220	Interest (SLC 74 3099 02)	190,642
0299	Subtotal	668,770

Ontario Clean Water Agency Provincial Projects

0410	Water projects - For this Municipality only (SLC 74 2810 03)	0
0420	Water projects - Share of integrated project(s) (SLC 74 2820 03)	0
0430	Wastewater projects - For this Municipality only (SLC 74 2830 03)	0
0440	Wastewater projects - Share of integrated project(s) (SLC 74 2840 03)	0
0499	Subtotal	0

0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
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9910	Total Debt Charges	668,770
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Amounts Recovered from Unconsolidated Entities

1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0

1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	0
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1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
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1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
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1420	Total Debt Charges to be Excluded	0
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9920	Net Debt Charges	668,770
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1610	Total Revenues (Sale of Hydro Utilities Removed) (SLC 10 9910 01)	9,376,172
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Excluded Revenue Amounts

2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
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2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	525,250
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2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	25,822
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2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
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2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	232,094
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2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	88,282
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2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-86,764
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2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	591,536
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2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	54,778
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2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
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2253	Other Deferred revenue earned (SLC 10 1814 01)	0
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2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
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2299	Subtotal	1,430,998
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2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
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2610	Net Revenues	7,945,174
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2620	25% of Net Revenues	1,986,294
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9930	ESTIMATED ANNUAL REPAYMENT LIMIT	1,317,524
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(25% of Net Revenues less Net Debt Charges)

* SLC denotes Schedule, Line Column.